

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAMBERS COUNTY EMERGENCY SERVICES DISTRICT #1**

A regular meeting of the Board of Commissioners (“Board” or “Commissioners”) of the Chambers County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 10th day of March 2021, at the Winnie-Stowell Volunteer Fire Department (“WSVFD” or “Department”) located at 825 State Highway 124, Winnie, Texas 77665 pursuant to notice duly posted according to law.

This meeting was held in person and via videoconference as provided for in Texas Government Code 551.127 as modified by the December 6, 2020 Proclamation by Governor Abbott in which the Governor acted to maintain government transparency and continued government operations while reducing face-to-face contact for government open meetings. In addition, members of the public were able to participate and address the Commissioners during the videoconference meeting, but the recording of the meeting was attempted but failed due to the fact that the Zoom account was full.

The roll was called of the Commissioner, to-wit:

Commissioners Member	Position
Mr. David Murrell	President
Brad Crone	Vice-President
Chris Barrow	Treasurer
Troy Dow	Secretary
Kenneth Thibodeaux	Assistant Treasurer

All said Commissioners were present thus constituting a quorum. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Mr. Wayne Wilber	Administrator
Ms. Jamie Cormier	Administrative Assistant

Mr. Hubert Oxford
Chief Greg Hollaway
Mr. Brandon Lee
Mr. Chris Carnahan
Mr. Jose Flores

Benckenstein & Oxford, LLP
Chief, WSFD
Firefighter Coordinator
Department
Department

President Murrell called the meeting to order at 6:00 p.m. and lead the meeting. First, he asked those present to recite the Pledge of Allegiance and Pledge to the State Flag of Texas. Next, he called for public comment. There being none, President Murrell asked the Commissioners to consider the action items on the agenda.

Agenda Item No. 4 - To discuss approval of minutes for January 13, 2021 Regular Meeting.

The President then requested that the Commissioners review the minutes of the February 10, 2021 Regular Meeting. No changes were requested.

After a review of the minutes, Commissioner Thibodeaux made a motion to approve the minutes of the February 10, 2021 Regular Minutes. Commissioner Dow seconded the motion, with the unanimous consent of all the Commissioners.

Agenda Item No. 5 - Discuss and take-action on the Treasurer's Report; accounts payable and amend the budget if necessary.

Ms. Cormier presented the District's financial reports and Treasurer's report. (See Exhibit "A-1"). According to Ms. Cormier, on March 1, 2021 the District had \$13,204.12 in its checking account. Subsequently, the District received \$36,394.18 on March 12, 2021 (i.e., day of the meeting) from the Comptroller of Public Accounts, which brought the District's checking account balance up to \$48,949.63.

In the meantime, the invoices to be paid at the meeting were \$33,956.06 plus \$1,263.59 for EFTPS payments. (See Exhibit "A-1"). This month staff explained that there were payments due for fleet insurance and commercial insurance that totaled \$12,229.00. In addition, there were two (2) invoices from Siddons Martin

for repairs and service to Engine E21/E22 that totaled \$5,437.24 and an invoice for \$2,482.00 from Southern Tire Mart to replace tires on E21. Copies of the Siddons Martin invoice are attached as **Exhibit “A-2”**.

Regarding the District’s savings accounts, Ms. Cormier informed the Commissioners that since February 16, 2021, there was an interest payment of \$43.96 which increased the balance in this East Chambers money market account from \$573,103.21 to \$573,147.17. Meanwhile, the balance in the Texas First Bank Money Market account also increased by \$32.92 to \$286,092.86. Moreover, staff reported that the balance in the Common Cents Credit Union account increased by \$1,244.86 to \$247,557.45 due to the quarterly interest payment. Overall, Ms. Cormier stated that after the Commissioners paid invoices, the District’s total cash assets following the payment of invoices was going to be \$1,120,549.46. This is an increase of \$2,483.37 from the February 2021 Regular Meeting.

Thereafter, Administrator Wilber informed the Board that he had been working with Attorney Oxford on some suggested budget amendments. (*See Exhibit “A-3”*). A summary of the changes to the budget are set forth below:

	Original Budget				Budget Amendment 1 March 12, 2021			
	Year to Date March 12, 2021	2020-2021 Budget	YTD Diff from Budget	YTD to Budget Percentage	Line Item Amendments March 12, 2021	Total Budget Amendment 1 March 12, 2021	% ↑↓ Original Budget to Budget Amendment 1	Notes
Total Income	\$263,918.01	\$556,707.94	\$292,789.93	47.41%	\$1,261.00	\$557,968.94	0.23%	
Total Operations Costs	\$86,292.88	\$215,165.00	\$103,486.80	40.11%	\$45,890.00	\$261,055.00	21.33%	Added \$45,890.00 in expenses for Operations Budget which caused it to ↑ by 21.33%. Increases caused by repairs to engines, purchase of bunker gear, and the upgrades to station.
Total Administrative Costs	\$232,062.58	\$314,901.95	\$90,670.37	73.69%	\$518.13	\$315,420.08	0.16%	Adm. Exp. Increased by 7.71%
Total Expenses	\$318,355.46	\$530,066.95	\$15,625.38	60.06%	\$46,408.13	\$576,475.08	8.76%	Total Expenses increased by 12.67%
Net Revenue	(\$54,437.45)	\$26,640.99	\$277,164.55	-204.34%	(\$45,147.13)	(\$18,506.14)	-169.46%	District goes from a budget surplus \$26,640.99 net revenue to a deficit of (\$18,506.14) because the expenses increased over income by (\$45,147.13) in Budget Amendment 1.

Administrator Wilber then explained that the amendments to the budgets increased expenses by \$46,408.13 and would result in the District going from a surplus of \$25,640.99 to a deficit of \$18,506.14. However, as demonstrated in the

table below, nearly all the expenses (i.e., \$45,890.00) were for additional equipment for the firefighters, improvements to the station, and repairs to the District’s vehicles. That is, District’s increased expenses are for the benefit of the firefighter and volunteers.

In addition, prior to the closing of the discussion on the budget, the Chief of the Department requested that the District include \$3,000.00 in the Equipment Purchases line item for a trailer to transport the District UTV to fires. The Chief explained that the UTV is often more efficient to use for grass fires in fields because it does not get stuck as easy as the brush truck. The Board discussed this request at length and ultimately agreed to include the request in the budget. A summary of the amendments for the expenses are set forth below:

Operations/VFD							
Building							
	Improvements	\$0.00	\$28,000.00	\$7,500.00	\$35,500.00	26.79%	Driveway \$15,430.00/Upstairs Upgrade \$20,000.00.
Equipment							
	Purchases (i.e. includes bunker gear and extraction tools)	\$234.21	\$20,000.00	\$23,000.00	\$43,000.00	115.00%	Increased due to 13 sets bunker gear.
Fleet							
	Environmental Compliance Fee	\$61.56	\$50.00	\$50.00	\$100.00	100.00%	Increase in EC Fees.
	Brush 21	\$1,265.53	\$1,000.00	\$1,000.00	\$2,000.00	100.00%	Still need spare tire.
	Engine 21	\$18,438.37	\$9,000.00	\$12,000.00	\$21,000.00	133.33%	Unforeseen repairs on 10 yr. old engine.
	Engine 22 S/P	\$3,511.86	\$3,500.00	\$2,300.00	\$5,800.00	65.71%	Still have annual PM due.
	Misc.	\$71.49	\$60.00	\$40.00	\$100.00	66.67%	Vehicle Registration.
	Total Operations Costs	\$86,292.88	\$215,165.00	\$45,890.00	\$261,055.00	21.33%	Added \$45,890.00 in expenses for Operations Budget which caused it to ↑ by 21.33%. Increases caused by repairs to engines, purchase of bunker gear, and the upgrades to station.

After Administrator Wilber’s discussion of the budget amendments and questions by the Board, Commissioner Crone made a motion to approve the following: 1) Treasurer’s Report and District Financials; 2) to pay the outstanding invoices; and approve the March 10, 2020 budget amendments as proposed in **Exhibit “A-3”**. Commissioner Dow seconded the motion which was approved with the unanimous consent of all the Commissioners present.

Agenda Item No. 6 – Receive reports from the Administrator, Operations Manager, and Fire Chief.

President Murrell then called on Administrator Wilber to give his Administrator report. Administrator Wilber referred the Commissioners to his report set forth in **Exhibit “B-1”** and summarized as follows:

- E-22 Batteries were replaced after the winter storm since the batteries were four (4) years old and would not charge.
- The County has received the Cost Share Agreement for the driveway with the District, but the County is going out for bids on the project again since the prices have fallen.
- County Judge Sylvia issued an Outdoor Burn Ban Proclamation on March 8, 2021 because according to Chambers County Emergency Management, over 800 acres burned last week.
- Chambers County has reached out to the ESD and WSVFD for volunteers to work the mobile COVID-19 vaccination point of distribution site on March 16th from 8 a.m. to 2 p.m. at the Winnie Park.

Upon the completion of the Administrator’s report, Captain Lee gave the District’s Operations Report. (*See **Exhibit “B-2”***). Captain Lee informed the Commissioners that he was still making progress and the changes at the Department were encouraging. Otherwise, he discussed the following points:

- Captain Lee has been working with Chief Hollaway about the finalizing and implementation of Traffic Management Policy and they have created a plan to complete this process.
- The Class B exempt process has been stalled because other priority projects need to be completed.
- The ESO Firehouse integration is complete.
- Jeremy Bivens EMT class is still ongoing.

After Administrator Wilber and Captain Lee completed their reports, President Murrell called on Chief Hollaway to give the February 2021 Chief’s Reports. (*See **Exhibit “B-3”***). The Chief reported that:

- During the freeze in February, the District and the Department had responders for every call to service and were able to maintain emergency response throughout the entire event with no damage to equipment or injuries to personnel.
- Issues at the East Chambers Bank due to the establishment of the Department's accounts were resolved and the county funding is active.
- The Department took over responsibility for the station attendant payroll.
- The Department has gone back to training on the basics and all members, including members with higher levels are training are benefiting from being involved with the basic courses for our new members.
- New By-Laws were approved by the membership and are active. The new rules and regulations for the members was put into place at the same time.
- The Department's standard operating guidelines are still in the development process and until the updates are completed, the Department is continuing to operate under the old guidelines.

Otherwise, for the month of February, the WSVFD responded to forty-three (43) calls for service. The calls included the following:

Structure Fires	2
Vehicle Fires	0
Grass/Marsh Fires	2
Trash/Unauthorized Burn	0
MVA/Jaws Rescue	0
Water Rescue/Recovery	0
Spills/Wash Down	0
Medical/First Responder	29
Investigation/Gas Leak/Power Line	2
Alarms (False, Fire, Smoke, Co)	2
Aircraft Accident	0

Other *	0
Mutual Aid	0
Water Rescues	0
Cancelled/No Response	6
Total	43

For the statistical reports and bank account summaries in the Chief’s report, please *see* **Exhibit “B-4”**.

Agenda Item No. 7 - Discuss and take-action, if necessary, on purchasing fire or EMS equipment and/or supplies as well as any proposed repairs, maintenance and/or testing.

As a follow up to the discussion on the Budget regarding the purchase of a lowboy trailer to transport the District’s UTV, the Chief and the Administrator asked for authority from the Board to purchase a trailer. In response, there was some discussion on the length of the trailer and number of axels needed. It was agreed that the trailer should have two (2) axels, but the Administrator and Chief were to shop around for the best price after taking into consideration the length. The Commissioners then discussed cost and it was agreed that the cost should not exceed \$3,000.00 as budgeted.

Thereafter a motion by Commissioner Dow to authorize the purchase of a lowboy two (2) axel trailer to transport the District’s UTV subject to a \$3,000.00 spending limit and the receipt of three (3) bids. This motion was seconded by Commissioner Thibodeaux and unanimously approved by all the Commissioners present.


Agenda Item No. 8 - Discuss and take-action, if necessary, on getting bids to make upgrades to the second floor of the station and to purchase furniture for the upstairs and downstairs.

Administrator Wilber suggested tabling this agenda item until the next meeting so that he could meet with some contractors to discuss the extent of the work required to make the improvements upstairs. At the next meeting, the

Administrator would be in a better position to make a recommendation on the scope of work necessary to provide bidders.

Considering the Administrator's recommendation, a motion was made by Commissioner Dow to table Agenda Item No. 8. This motion was seconded by Commissioner Thibodeaux and unanimously approved by all the Commissioners present.

There being no further business, President Murrell informed the Commissioners that the next meeting would take place on April 14, 2021 at 6:00 p.m. He then called for a motion to adjourn the meeting at 6:52 p.m. Commissioner Dow then made a motion to adjourn. This motion was seconded by Commissioner Thibodeaux with the unanimous consent of all the Commissioners present.



David Murrell, President
Date: 4-14-21

Treasurers Report

FINANCIAL REPORT

Beginning Bank Balance		2/1/2021	\$22,021.42
Credits/Transfers			
DEP	2/3/2021 WSVFD	VFIS Reimbursement for E21 bumper	2,884.61
DEP	2/12/2021 Comptroller	Income: Sales Tax Revenue	32,334.05
Total Credits			\$35,218.66
			\$57,240.08
Debits			
3848	Davis, Ehren	ESD Contracted Services	\$149.33
3849	Hatcher, Justin	ESD Contracted Services	\$444.00
3865	Oxford IV, Hubert	Professional Fees: Retainer	\$350.00
3871	VFIS	Insurance ESD Bond	\$400.00
3879	Wayne Wilber	Administrator	2,918.05
3878	Jamie Cormier	Administrative Assistant	2,029.88
3880	Barner, Kaleb	ESD Contracted Services	459.47
3881	Behnken, Matthew	ESD Contracted Services	220.00
3882	Callesto, Daniel	ESD Contracted Services	320.00
3883	Davis, Ehren	ESD Contracted Services	150.67
3884	Franklin, Darrell	ESD Contracted Services	476.00
3886	Hollaway, Greg	ESD Contracted Services	912.00
3887	Land, Richard	ESD Contracted Services	298.67
3888	Lara, Ura	ESD Contracted Services	320.00
3889	Luke, Gabe	ESD Contracted Services	302.67
3890	Peterson, Sean	ESD Contracted Services	456.00
3891	Russell, Ty	ESD Contracted Services	392.00
3892	CenterPoint Energy	Utilities - Natural Gas	40.87
3893	Emergency Training Enterprises	Scheduling Coordinator	800.00
3894	Entergy	Utilities:Electric	401.91
3895	FirstNet/AT&T Mobility	Cable/Internet/Telephone	38.25
3896	Heinz, Joshua	Professional Fees: Retainer	350.00
3898	Seabreeze Beacon	Public Notice	60.00
3899	Siddons Martin	Repair and Service E21	24,118.53
3900	TBCD	Utilities: Water	70.87
3901	Time Warner Cable/Spectrum	Cable/Internet/Telephone	329.07
3902	Visa	Credit Card: Wilber	908.65
3903	Waste Management	Waste Management	84.41
3904	Wilber Tax Service	Professional Fees: Accounting	300.00
3905	Wilber, Wayne	Cell Phone	100.00
3906	WSVFD	Reimbursement for Tanner Crone Scholarship	1,000.00
3907	WSVFD	Contracted Services:Payroll	2,952.81
		Contracted Services:Accounting (Payroll)	50.00
		Contracted Services:Taxes	532.38
-----	EFTPS	EFTPS	\$ 1,284.47
Total Debits			\$44,020.96
			\$13,219.12
Fees			
	2/28/2021	Maintenance Fee	\$15.00
Ending Bank Statement Balance			\$13,204.12
Checks Pending			
3885	Hatcher, Justin	ESD Contracted Services	298.67
3897	Oxford IV, Hubert	Professional Fees: Retainer	350.00
Total Pending			\$648.67
Total Check Register		2/28/2021	\$12,555.45

FINANCIAL REPORT

Bank Balance		3/1/2021	\$13,204.12
Outstanding Debits/Credits			
3885	Hatcher, Justin	ESD Contracted Services	-298.67
3897	Oxford IV, Hubert	Professional Fees: Retainer	-350.00
3/12/2021	Comptroller	Income: Sales Tax Revenue	36394.18
			\$35,745.51
Bank Balance as of		3/12/2021	\$48,949.63
Bills Owed			
3908	Wayne Wilber	Administrator	2,918.05
3909	Jamie Cormier	Administrative Assistant	1,968.41
3910	Barner, Kaleb	ESD Contracted Services	441.60
3911	Callesto, Daniel	ESD Contracted Services	240.00
3912	Davis, Ehren	ESD Contracted Services	154.67
3913	Franklin, Darrell	ESD Contracted Services	320.00
3914	Hatcher, Justin	ESD Contracted Services	292.00
3915	Hollaway, Greg	ESD Contracted Services	864.00
3916	Land, Richard	ESD Contracted Services	821.33
3917	Lara, Ura	ESD Contracted Services	144.00
3918	Luke, Gabe	ESD Contracted Services	278.67
3919	Peterson, Sean	ESD Contracted Services	152.00
3920	Russell, Ty	ESD Contracted Services	526.67
3936	3M	Equipment Repairs	170.62
3921	CenterPoint Energy	Utilities - Natural Gas	41.16
3922	Copy Plus	Office Supplies (Copier Repair)	340.00
3923	Emergency Training Enterprises	Scheduling Coordinator	800.00
3924	Entergy	Utilities:Electric	531.29
3925	Farm & Home	Building Maintenance	39.41
3926	FirstNet/AT&T Mobility	Cable/Internet/Telephone	38.25
3927	Gulfway Lumber	Building Maintenance	36.31
3928	Heinz, Joshua	Professional Fees: Retainer	350.00
3929	Overhead Door	Building Maintenance	254.25
3930	Oxford IV, Hubert	Professional Fees: Retainer	350.00
3931	Siddons Martin	Repair and Service E21/E22	5,437.24
3932	Southern Tire Mart	Repairs & Service E21	2,482.00
3933	TBCD	Utilities: Water	64.48
3934	Time Warner Cable/Spectrum	Cable/Internet/Telephone	329.07
3935	VFIS	CCESD Comm. Pkg.	7,772.00
3937	VFIS	Fleet/VFD Commercial	4,457.00
3938	Visa	Credit Card: Wilber	307.17
3939	Waste Management	Waste Management	84.41
3940	Wilber, Wayne	Cell Phone	100.00
3941	WSVFD	SFFMA - Dues & Membership	850.00
Total Bills	3/10/2021	Total Bills Owed	\$33,956.06
	3/10/2021	Remaining funds in Checking Account	\$14,993.57
	3/12/2021	EFTPS	-1,263.59
	3/12/2021	Funds remaining in ECCB Checking	\$13,729.98

FINANCIAL REPORT

East Chambers Money Market 15001407		
2/13/2020	Beginning Balance	\$573,103.21
2/16/2021	Interest Earned (.10%)	\$43.96
3/10/2021	Currently in East Chambers Money Market	\$573,147.17
Texas First Bank Money Market 10043511		
2/1/2021	Beginning Balance	\$286,059.94
2/26/2021	Interest Earned (.15%)	\$32.92
3/10/2021	Currently in Texas First Bank Money Market	\$286,092.86
Common Cents Credit Union		
2/1/2021	Beginning Balance	\$246,327.59
2/1/2021	Regular Share Account	\$5.00
1/1/2021	Interest Earned (2.02%)	\$1,244.86
3/10/2021	Currently in Common Cents Credit Union	\$247,577.45

Current Cash Assets		
3/12/2021	Checking	\$48,949.63
3/10/2021	East Chambers Money Market	\$573,147.17
3/10/2021	Texas First Bank Money Market	\$286,092.86
3/10/2021	Common Cents Credit Union	\$247,577.45
3/10/2021	Bills Owed	-\$33,956.06
3/12/2021	EFTPS	-\$1,263.59
3/10/2021	Total Cash Assets	\$1,120,547.46

Loans					
Due Date	Vendor		Payoff Year	Payoff Year	Annual Payment
10/26/2021	PNC	Engine 21/Tanker 21 Loan	2021		\$82,958.88
2/1/2021	Southside Bank	Super Pumper/Tanker Loan	2028		\$68,794.20
					\$151,753.08


TO THE BEST OF MY KNOWLEDGE, THESE FIGURES ARE CORRECT AND IN COMPLIANCE WITH THE DISTRICT'S INVESTMENT POLICY.



 David Murrell, President

3-10-2021

 Date



 Chris Barrow, Treasurer

 Date

Allocation Payment Detail

Results

Chambers Co ESD 1
Authority Code: 5036543

Select a month ▼

Allocation Period: Mar 2021

Total Period Collections:	37,224.74
Prior Period Collections:	589.23
Current Period Collections:	36,288.48
Future Period Collections:	171.20
Audit Collections:	-158.75
Unidentified:	7.36
Single Local Rate Collections:	327.22
Service Fee:	744.49
Current Retained:	729.61
Prior Retained:	643.54
Net Payment	36,394.18

4000 Sales Tax Income \$ 37224⁷⁵
 6204 fees < 830⁵⁶ >

11 CHAMBERS CO ESD #1

Aged Payables

As of Mar 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
3M Scott Safety (3M) 704-291-8300	202103	170.62				170.62
3M Scott Safety (3M)		170.62				170.62
Barner, Kaleb Kaleb Barner	202103	441.60				441.60
Barner, Kaleb Kaleb Barner		441.60				441.60
Callesto, Daniel Callesto, Daniel	202103	240.00				240.00
Callesto, Daniel Callesto, Daniel		240.00				240.00
CenterPoint CenterPoint Energy	202103	41.16				41.16
CenterPoint CenterPoint Energy		41.16				41.16
Copy Plus Copy Plus 281-421-2561	57282	340.00				340.00
Copy Plus Copy Plus		340.00				340.00
Davis, Ehren Ehren Davis	202103	154.67				154.67
Davis, Ehren Ehren Davis		154.67				154.67

11 CHAMBERS CO ESD #1
Aged Payables
As of Mar 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Emergency Training Emergency Training Ente Brandon Lee	202103	800.00				800.00
Emergency Training Emergency Training Ent		800.00				800.00
Entergy Entergy	202103	531.29				531.29
Entergy Entergy		531.29				531.29
FARM & HOME FARM & HOME 409-296-2561	202103	39.41				39.41
FARM & HOME FARM & HOME		39.41				39.41
FirstNet FirstNet/AT&T Mobility 800-574-7000	202103	38.25				38.25
FirstNet FirstNet/AT&T Mobility		38.25				38.25
Franklin, Darrell Darrell Franklin	202103	320.00				320.00
Franklin, Darrell Darrell Franklin		320.00				320.00
GULFWAY LUMBER GULFWAY LUMBER	202103	36.31				36.31

11 CHAMBERS CO ESD #1

Aged Payables

As of Mar 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
409-296-2141						
GULFWAY LUMBER GULFWAY LUMBER		36.31				36.31
Hatcher, Justin Hatcher, Justin	202103	292.00				292.00
Hatcher, Justin Hatcher, Justin		292.00				292.00
HEINZ JOSHUA JOSHUA HEINZ	202103	350.00				350.00
409-833-9182						
HEINZ JOSHUA JOSHUA HEINZ		350.00				350.00
Hollaway, Greg Greg Hollaway	202103	864.00				864.00
Hollaway, Greg Greg Hollaway		864.00				864.00
Land, Richard Land, Richard	202103	821.33				821.33
Land, Richard Land, Richard		821.33				821.33
Lara, Ura Ura Lara	202103	144.00				144.00
Lara, Ura Ura Lara		144.00				144.00

11 CHAMBERS CO ESD #1

Aged Payables

As of Mar 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Luke, Gabe Luke, Gabriel	202103	278.67				278.67
Luke, Gabe Luke, Gabriel		278.67				278.67
Overhead Door Overhead Door Rick Coe 409-866-2535	251398	254.25				254.25
Overhead Door Overhead Door		254.25				254.25
OXFORD HUBURT HUBERT OXFORD 409-951-4721	202103	350.00				350.00
OXFORD HUBURT HUBERT OXFORD		350.00				350.00
Peterson, Sean Peterson, Sean	202103	152.00				152.00
Peterson, Sean Peterson, Sean		152.00				152.00
Russell, Ty Russell, Ty	202103	526.67				526.67
Russell, Ty Russell, Ty		526.67				526.67
SIDDONS-MARTIN SIDDONS-MARTIN EME 281-442-6806	10863 202103	5,437.24			504.68	5,941.92
SIDDONS-MARTIN		5,437.24			504.68	5,941.92

11 CHAMBERS CO ESD #1
Aged Payables
As of Mar 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
SIDDONS-MARTIN EME						
SOUTHERN TIRE MART SOUTHERN TIRE MART (409) 813-8400	202103	2,482.00				2,482.00
SOUTHERN TIRE MART SOUTHERN TIRE MART		2,482.00				2,482.00
TBCD Trinity Bay Conservation	202103	64.48				64.48
TBCD Trinity Bay Conservatio		64.48				64.48
Time Warner Cable Time Warner Cable	202103	329.07				329.07
Time Warner Cable Time Warner Cable		329.07				329.07
VFIS VFIS 512-448-9928	85311 85496	4,457.00 7,772.00				4,457.00 7,772.00
VFIS VFIS		12,229.00				12,229.00
Visa Visa	202103	307.17				307.17
Visa Visa		307.17				307.17
WASTE MANAGMENT WASTE MANAGEMENT	202103	84.41				84.41

11 CHAMBERS CO ESD #1
Aged Payables
As of Mar 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
409-239-2775						
WASTE MANAGMENT WASTE MANAGEMENT		84.41				84.41
Wilber, Wayne Wayne Wilber	202103	100.00				100.00
Wilber, Wayne Wayne Wilber		100.00				100.00
WSVFD WS VFD	20201124 4615 202103	850.00	2,884.61		2,450.00	2,450.00 2,884.61 850.00
409296-4133						
WSVFD WS VFD		850.00	2,884.61		2,450.00	6,184.61
Report Total		29,069.60	2,884.61		2,954.68	34,908.89

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Feb 28, 2021
1010 - CHECKING

Bank Statement Date: February 28, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		20,678.09
Add: Cash Receipts		35,218.66
Less: Cash Disbursements		(43,326.30)
Add (Less) Other		(15.00)
Ending GL Balance		<u>12,555.45</u>
Ending Bank Balance		13,204.12
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
	Feb 10, 2021 3885	(298.67)
	Feb 10, 2021 3897	<u>(350.00)</u>
Total outstanding checks		(648.67)
Add (Less) Other		
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>12,555.45</u></u>

11 CHAMBERS CO ESD #1
Account Register
For the Period From Feb 1, 2021 to Feb 28, 2021
1010 - CHECKING

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			20,678.09
2/3/21		Deposit	WS VFD	2,884.61		23,562.70
2/10/21	3878	Withdraw	Jamie Cormier		2,029.88	21,532.82
2/10/21	3879	Withdraw	WAYNE L. WILBER		2,918.05	18,614.77
2/10/21	3880	Withdraw	Kaleb Barner		459.47	18,155.30
2/10/21	3881	Withdraw	Matthew Behnken		220.00	17,935.30
2/10/21	3882	Withdraw	Callesto, Daniel		320.00	17,615.30
2/10/21	3883	Withdraw	Ehren Davis		150.67	17,464.63
2/10/21	3884	Withdraw	Darrell Franklin		476.00	16,988.63
2/10/21	3885	Withdraw	Hatcher, Justin		298.67	16,689.96
2/10/21	3886	Withdraw	Greg Hollaway		912.00	15,777.96
2/10/21	3887	Withdraw	Land, Richard		298.67	15,479.29
2/10/21	3888	Withdraw	Ura Lara		320.00	15,159.29
2/10/21	3889	Withdraw	Luke, Gabriel		302.67	14,856.62
2/10/21	3890	Withdraw	Peterson, Sean		456.00	14,400.62
2/10/21	3891	Withdraw	Russell, Ty		392.00	14,008.62
2/10/21	3892	Withdraw	CenterPoint Energy		40.87	13,967.75
2/10/21	3893	Withdraw	Emergency Training Ent		800.00	13,167.75
2/10/21	3894	Withdraw	Entergy		401.91	12,765.84
2/10/21	3895	Withdraw	FirstNet/AT&T Mobility		38.25	12,727.59
2/10/21	3896	Withdraw	JOSHUA HEINZ		350.00	12,377.59
2/10/21	3897	Withdraw	HUBERT OXFORD		350.00	12,027.59
2/10/21	3898	Withdraw	Seabreeze Beacon		60.00	11,967.59
2/10/21	3899	Withdraw	SIDDONS-MARTIN EME		24,118.53	-12,150.94
2/10/21	3900	Withdraw	Trinity Bay Conservation		70.87	-12,221.81
2/10/21	3901	Withdraw	Time Warner Cable		329.07	-12,550.88
2/10/21	3902	Withdraw	Visa		908.65	-13,459.53
2/10/21	3903	Withdraw	WASTE MANAGEMENT		84.41	-13,543.94
2/10/21	3904	Withdraw	Wilber Tax Services		300.00	-13,843.94
2/10/21	3905	Withdraw	Wayne Wilber		100.00	-13,943.94
2/10/21	3906	Withdraw	WS VFD		1,000.00	-14,943.94
2/10/21	3907	Withdraw	WS VFD		3,535.19	-18,479.13
2/12/21		Deposit	COMPROLLER OF PU	32,334.05		13,854.92
2/12/21		Withdraw	EFTPS		1,284.47	12,570.45
2/26/21	02/26/21	Other	Service Charge		15.00	12,555.45
			Total	35,218.66	43,341.30	

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Feb 28, 2021
1011 - CHECKING TEXAS FIRST BANK
Bank Statement Date: February 28, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	286,059.94
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	32.92
Ending GL Balance	<u>286,092.86</u>
Ending Bank Balance	286,092.86
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>286,092.86</u></u>

11 CHAMBERS CO ESD #1
Account Register
For the Period From Feb 1, 2021 to Feb 28, 2021
1011 - CHECKING TEXAS FIRST BANK

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
2/28/21	02/28/21	Other	Beginning Balance			286,059.94
			Interest Income	32.92		286,092.86
			Total	32.92		

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Feb 28, 2021
1020 - MONEY MARKET SAVINGS
Bank Statement Date: February 28, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	573,103.21
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	43.96
Ending GL Balance	573,147.17
Ending Bank Balance	573,147.17
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	0.00
Ending GL Balance	573,147.17

11 CHAMBERS CO ESD #1
Account Register
For the Period From Feb 1, 2021 to Feb 28, 2021
1020 - MONEY MARKET SAVINGS

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
2/28/21	02/28/21	Other	Beginning Balance			573,103.21
			Interest Income	43.96		573,147.17
			Total	43.96		

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Feb 28, 2021
1030 - Common Cents CU
Bank Statement Date: February 28, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	246,332.59
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	<u>1,244.86</u>
Ending GL Balance	<u>247,577.45</u>
Ending Bank Balance	247,577.45
Add back deposits in transit	<u> </u>
Total deposits in transit	
(Less) outstanding checks	<u> </u>
Total outstanding checks	
Add (Less) Other	<u> </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>247,577.45</u></u>

11 CHAMBERS CO ESD #1
Account Register
For the Period From Feb 1, 2021 to Feb 28, 2021
1030 - Common Cents CU

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
2/28/21	02/28/21	Other	Beginning Balance			246,332.59
			Interest Income	1,244.86		247,577.45
			Total	1,244.86		

2,166,824.75
Balance Sheet
March 31, 2021

ASSETS

Current Assets		
CHECKING	\$	42,799.58
CHECKING TEXAS FIRST BANK		286,092.86
MONEY MARKET SAVINGS		573,147.17
Common Cents CU		247,577.45
ACCOUNTS RECEIVABLE		(5,924.75)
SALES TAX RECEIVABLE		70,819.07
		1,214,511.38
Total Current Assets		
Property and Equipment		
EQUIPMENT		194,424.56
VEHICLES		812,332.20
LEASEHOLD IMPROVEMENTS		8,980.00
Buildings & Improvements		166,000.00
Land		66,000.00
ACCUMULATED DEPRECIATION		(295,423.39)
		952,313.37
Total Property and Equipment		
Other Assets		
		0.00
Total Other Assets		
		0.00
Total Assets		
	\$	2,166,824.75

LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	34,727.74
DUE TO/FROM WSVFD		(774.55)
PAYROLL TAXES PAYABLE		82,795.03
ACCURED INTEREST		28,062.13
UTILITIES - WATER		(337.92)
		144,472.43
Total Current Liabilities		
Long-Term Liabilities		
NOTE PAYABLE OSH KOSH		476,025.83
		476,025.83
Total Long-Term Liabilities		
		476,025.83
Total Liabilities		
		620,498.26
Capital		
RETAINED EARNINGS		1,521,018.43
NET ASSETS - INVESTED		79,745.51
Net Income		(54,437.45)
		1,546,326.49
Total Capital		
		1,546,326.49
Total Liabilities & Capital		
	\$	2,166,824.75

11 CHAMBERS CO ESD #1
Income Statement
Compared with Budget
For the Twelve Months Ending September 30, 2021

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
SALES TAX INCOME	\$ 257,784.45	\$ 549,200.00	\$ 257,784.45	\$ 549,200.00
PROPERTY TAX INCOME	3.07	25.00	3.07	25.00
COST SHARE ASSISTANCE	2,537.14	1,305.24	2,537.14	1,305.24
OTHER INCOME	637.70	0.00	637.70	0.00
INTEREST INCOME	2,955.65	5,040.00	2,955.65	5,040.00
DIVIDEND INCOME	0.00	500.00	0.00	500.00
Total Revenues	263,918.01	556,070.24	263,918.01	556,070.24
Cost of Sales				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	263,918.01	556,070.24	263,918.01	556,070.24
Expenses				
REPAIRS & SERVICE - BRUSH 21	1,265.53	1,000.00	1,265.53	1,000.00
REPAIRS & SERVICE - COMMAND	0.00	300.00	0.00	300.00
REPAIRS & SERVICE - UTILITY 21	0.00	500.00	0.00	500.00
REPAIRS & SERVICE - ENGINE 21	18,438.37	9,000.00	18,438.37	9,000.00
REPAIRS & SERVICE - TANKER 21	514.54	5,000.00	514.54	5,000.00
REPAIRS & SERVICE - ADMIN21	88.00	300.00	88.00	300.00
REPAIRS & SERVICE - E22 S/P	3,511.86	3,500.00	3,511.86	3,500.00
WASTE MANAGEMENT	494.62	1,025.00	494.62	1,025.00
BUILDING IMPROVEMENTS	0.00	28,000.00	0.00	28,000.00
BUILDING MAINTENANCE	1,524.16	7,000.00	1,524.16	7,000.00
DUES - SFFMA	850.00	950.00	850.00	950.00
EQUIPMENT PURCHASES	234.21	20,000.00	234.21	20,000.00
EQUIP - REPAIRS/SERVICE	769.48	5,500.00	769.48	5,500.00
FLEET - DIESEL TREATMENT	114.21	150.00	114.21	150.00
FLEET - DIESEL	1,553.67	4,600.00	1,553.67	4,600.00
FLEET - GASOLINE	1,611.78	4,500.00	1,611.78	4,500.00
FLEET - INSURANCE	6,314.00	12,740.00	6,314.00	12,740.00
FLEET - MISC	71.49	60.00	71.49	60.00
LOAN - E21/T21 - INTEREST	6,524.60	6,524.50	6,524.60	6,524.50
EQUIP - FIRE RESCUE SUPPLIES	10.99	1,000.00	10.99	1,000.00
FLEET - CLEANING SUPPLIES	52.15	300.00	52.15	300.00
LOAN - E21/T21 - PRINCIPLE	76,434.28	76,434.28	76,434.28	76,434.28
LOAN - E22 S/P - PRINCIPLE	55,043.27	55,086.45	55,043.27	55,086.45
LOAN - E22 S/P - INTEREST	13,750.93	13,761.72	13,750.93	13,761.72
INSURANCE - VFD ACCID&SICKNE	0.00	2,795.00	0.00	2,795.00
INSURANCE - VFD COMMERCIAL	2,600.00	6,005.00	2,600.00	6,005.00
DINING	0.00	200.00	0.00	200.00
FREIGHT	55.74	150.00	55.74	150.00
OFFICE SUPPLIES	870.60	1,100.00	870.60	1,100.00
REHAB/REFRESHMENTS	218.70	325.00	218.70	325.00
REPORTING SOFTWARE	0.00	1,840.00	0.00	1,840.00
TRAINING	282.98	5,000.00	282.98	5,000.00
TRAVEL/LODGING	0.00	1,000.00	0.00	1,000.00
UNIFORMS	0.00	450.00	0.00	450.00
FLEET - ENVIRONMENTAL FEE	61.56	50.00	61.56	50.00
SPECIAL EVENTS	0.00	500.00	0.00	500.00
WSVFD - CONTRACTED SERVICES	14,647.33	16,310.00	14,647.33	16,310.00
ESD - CONTRACTED SERVICES	26,512.83	66,500.00	26,512.83	66,500.00
WSVFD - PAYROLL TAXES	2,743.70	3,425.00	2,743.70	3,425.00
STAFF ADMINISTRATOR	19,998.00	40,000.00	19,998.00	40,000.00
STAFF ADMINISTRATIVE ASSISTA	15,249.00	31,000.00	15,249.00	31,000.00
UTILITIES - ELECTRIC	2,367.33	4,200.00	2,367.33	4,200.00

For Management Purposes Only

11 CHAMBERS CO ESD #1
Income Statement
Compared with Budget
For the Twelve Months Ending September 30, 2021

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
UTILITIES - NATUAL GAS	252.61	555.00	252.61	555.00
UTILITIES-TIME WARNER/FirstNet	2,239.26	4,590.00	2,239.26	4,590.00
UTILITIES - CELL	600.00	1,200.00	600.00	1,200.00
SCHEDULING COORDINATOR	4,800.00	9,600.00	4,800.00	9,600.00
PAYROLL TAX EXPENSE	11,084.79	20,575.00	11,084.79	20,575.00
PROF FEES ACCOUNTING	1,669.00	2,000.00	1,669.00	2,000.00
WSVFD - ACCOUNTING FEES	375.00	1,100.00	375.00	1,100.00
FEES - COMPROLLER	4,519.56	11,250.00	4,519.56	11,250.00
BANK FEES	75.00	180.00	75.00	180.00
PROF FEES LEGAL	1,700.00	4,500.00	1,700.00	4,500.00
PROF FEES LEGAL RETAINER	4,200.00	8,400.00	4,200.00	8,400.00
PUBLIC NOTICE	60.00	60.00	60.00	60.00
POSTAGE	7.10	110.00	7.10	110.00
PROF FEES AUDIT	0.00	7,500.00	0.00	7,500.00
PROF FEES OTHER	2,500.00	2,500.00	2,500.00	2,500.00
DUES - SAFE-D	0.00	550.00	0.00	550.00
TECHNOLOGY	321.23	500.00	321.23	500.00
INSURANCE - ESD BOND	400.00	400.00	400.00	400.00
INSURANCE - ESD COMMERCIAL	7,772.00	7,200.00	7,772.00	7,200.00
INSURANCE - ESD WORKERS COM	0.00	5,200.00	0.00	5,200.00
SAFETY DEPOSIT BOX	0.00	15.00	0.00	15.00
SCHOLARSHIP	1,000.00	4,000.00	1,000.00	4,000.00
	<u>318,355.46</u>	<u>530,066.95</u>	<u>318,355.46</u>	<u>530,066.95</u>
Total Expenses	318,355.46	530,066.95	318,355.46	530,066.95
Net Income	\$ <u>(54,437.45)</u>	\$ <u>26,003.29</u>	\$ <u>(54,437.45)</u>	\$ <u>26,003.29</u>

	A	B	C	G	H	I	J	K	L	M	N
1				Original Budget				Budget Amendment 1 March 12, 2021			
2				Year to Date March 12, 2021	2020-2021 Budget	YTD Diff from Budget	YTD to Budget Percentage	Line Item Amendments March 12, 2021	Total Budget Amendment 1 March 12, 2021	% ↑↓ Original Budget to Budget Amendment 1	Notes
3	Income										
4		Sales Tax		\$257,784.45	\$549,200.00	\$291,415.55	46.94%	--	\$549,200.00	0.00%	
5		Property Tax		\$3.07	\$25.00	\$21.93	12.28%	--	\$25.00	0.00%	
6		Cost Share Assistance									
7			Workers Comp	\$2,450.00	\$1,189.00	(\$1,261.00)	206.06%	\$1,261.00	\$2,450.00	106.06%	Actual amount received from Tx Forest Service.
8			Grant Reimbursement	\$87.14	\$116.24	\$29.10	74.97%	--	\$116.24	0.00%	
9		Other Income		\$637.70	\$637.70	\$0.00	0.00%	\$0.00	\$637.70	0.00%	
10		Interest Income		\$2,955.65	\$5,040.00	\$2,084.35	58.64%	--	\$5,040.00	0.00%	
11		Dividend Income		\$0.00	\$500.00	\$500.00	0.00%	--	\$500.00	0.00%	
12			Total Income	\$263,918.01	\$556,707.94	\$292,789.93	47.41%	\$1,261.00	\$557,968.94	0.23%	
13	Expenses										
14	Operations/VFD										
15		Administrative/Utilities									
16			Accounting Fees-Department	\$375.00	\$1,100.00	\$725.00	34.09%	--	\$1,100.00	0.00%	
17			Certification	\$0.00	\$0.00	\$0.00	0.00%	--	\$0.00	0.00%	
18			Cleaning Supplies	\$52.15	\$300.00	\$247.85	17.38%	--	\$300.00	0.00%	
19			Dining	\$0.00	\$200.00	\$200.00	0.00%	--	\$200.00	0.00%	
20			Freight	\$55.74	\$150.00	\$94.26	37.16%	--	\$150.00	0.00%	
21			Office Supplies	\$870.60	\$1,100.00	\$229.40	79.15%	--	\$1,100.00	0.00%	
22			Rehab/Refreshments	\$218.70	\$325.00	\$106.30	67.29%	--	\$325.00	0.00%	
23			Reporter Software	\$0.00	\$1,840.00	\$1,840.00	0.00%	--	\$1,840.00	0.00%	
24			Safety Deposit Box	\$0.00	\$15.00	\$15.00	0.00%	--	\$15.00	0.00%	
25			Special Events	\$0.00	\$500.00	\$500.00	0.00%	--	\$500.00	0.00%	
26			Scholarship	\$1,000.00	\$4,000.00	\$3,000.00	25.00%	--	\$4,000.00	0.00%	
27			Training	\$282.98	\$5,000.00	\$4,717.02	5.66%	--	\$5,000.00	0.00%	
28			Travel/Lodging	\$0.00	\$1,000.00	\$1,000.00	0.00%	--	\$1,000.00	0.00%	
29			Uniforms	\$0.00	\$450.00	\$450.00	0.00%	--	\$450.00	0.00%	
30			Total Administrative	\$2,855.17	\$15,980.00	\$13,124.83	17.87%	\$0.00	\$15,980.00	0.00%	
31		Building									
32			Improvements	\$0.00	\$28,000.00	\$28,000.00	0.00%	\$7,500.00	\$35,500.00	26.79%	Driveway \$15,430.00/Upstairs Upgrade \$20,000.00.
33			Maintenance and Upkeep	\$1,524.16	\$7,000.00	\$5,475.84	21.77%	--	\$7,000.00	0.00%	
34			Total Building	\$1,524.16	\$35,000.00	\$33,475.84	4.35%	\$7,500.00	\$42,500.00	21.43%	
35		Dues									
36			SFFMA	\$850.00	\$950.00	\$100.00	89.47%	--	\$950.00	0.00%	
37			Total Dues	\$850.00	\$950.00	\$100.00	89.47%	\$0.00	\$950.00	0.00%	
38		Equipment									
39			Parts, Service, Repairs & Inspections	\$769.48	\$5,500.00	\$4,730.52	13.99%	--	\$5,500.00	0.00%	

	A	B	C	G	H	I	J	K	L	M	N
				Year to Date March 12, 2021	2020-2021 Budget	YTD Diff from Budget	YTD to Budget Percentage	Line Item Amendments March 12, 2021	Total Budget Amendment 1 March 12, 2021	% ↑↓ Original Budget to Budget Amendment 1	Notes
2											
40			Purchases (i.e. includes bunker gear and extraction tools)	\$234.21	\$20,000.00	\$19,765.79	1.17%	\$23,000.00	\$43,000.00	115.00%	Increased due to 13 sets bunker gear.
41			Fire Rescue Supplies	\$10.99	\$1,000.00	\$989.01	1.10%	--	\$1,000.00	0.00%	
42			Total Equipment	\$1,014.68	\$26,500.00	\$100.00	3.83%	\$23,000.00	\$49,500.00	86.79%	Large increase.
43		Fleet									
44			Fuel								
45			Diesel	\$1,553.67	\$4,600.00	\$3,046.33	33.78%	--	\$4,600.00	0.00%	
46			Diesel Treatment	\$114.21	\$150.00	\$35.79	76.14%	--	\$150.00	0.00%	
47			Gasoline	\$1,611.78	\$4,500.00	\$2,888.22	35.82%	--	\$4,500.00	0.00%	
48			Environmental Compliance Fee	\$61.56	\$50.00	(\$11.56)	123.12%	\$50.00	\$100.00	100.00%	Increase in EC Fees.
49			Total Fuel	\$3,341.22	\$9,300.00	\$5,958.78	35.93%	\$50.00	\$9,350.00	0.54%	
50			Parts, Service & Repairs								
51			Admin 21	\$88.00	\$300.00	\$212.00	29.33%	--	\$300.00	0.00%	
52			Brush 21	\$1,265.53	\$1,000.00	(\$265.53)	126.55%	\$1,000.00	\$2,000.00	100.00%	Still need spare tire.
53			Command 21	\$0.00	\$300.00	\$300.00	0.00%	--	\$300.00	0.00%	
54			Engine 21	\$18,438.37	\$9,000.00	(\$9,438.37)	204.87%	\$12,000.00	\$21,000.00	133.33%	Unforeseen repairs on 10 yr. old engine.
55			Engine 22 S/P	\$3,511.86	\$3,500.00	(\$11.86)	100.34%	\$2,300.00	\$5,800.00	65.71%	Still have annual PM due.
56			Utility 21	\$0.00	\$500.00	\$500.00	0.00%	--	\$500.00	0.00%	
57			Tanker 21	\$514.54	\$5,000.00	\$4,485.46	10.29%	--	\$5,000.00	0.00%	
58			Misc.	\$71.49	\$60.00	(\$11.49)	119.15%	\$40.00	\$100.00	66.67%	Vehicle Registration.
59			Total Parts	\$23,889.79	\$19,660.00	(\$4,229.79)	121.51%	\$15,340.00	\$35,000.00	78.03%	
60			Total Fleet	\$27,231.01	\$28,960.00	\$1,728.99	94.03%	\$15,390.00	\$44,350.00	53.14%	Large increase in expenses.
61		Insurance									
62		VFD	Auto Insurance	\$6,314.00	\$12,740.00	\$6,426.00	49.56%	--	\$12,740.00	0.00%	
63			Accident & Sickness	\$0.00	\$2,795.00	\$2,795.00	0.00%	--	\$2,795.00	0.00%	
64			Commercial Package	\$2,600.00	\$6,005.00	\$3,405.00	43.30%	--	\$6,005.00	0.00%	
65			Workers Compensation	\$0.00	\$0.00	\$0.00	0.00%	--	\$0.00	0.00%	
66			Total Insurance	\$8,914.00	\$21,540.00	\$12,626.00	41.38%	\$0.00	\$21,540.00	0.00%	
67											
68		Firefighter/Attendant Services									
69			Station Attendant	\$14,647.33	\$16,310.00	\$1,662.67	89.81%	\$0.00	\$16,310.00	0.00%	
70			Payroll Taxes	\$2,743.70	\$3,425.00	\$681.30	80.11%	\$0.00	\$3,425.00	0.00%	
71			ESD Contracted Services	\$26,512.83	\$66,500.00	\$39,987.17	39.87%	\$0.00	\$66,500.00	0.00%	
72			Total Station Attendant	\$43,903.86	\$86,235.00	\$42,331.14	50.91%	\$0.00	\$86,235.00	0.00%	
73			Total Operations Costs	\$86,292.88	\$215,165.00	\$103,486.80	40.11%	\$45,890.00	\$261,055.00	21.33%	Added \$45,890.00 in expenses for Operations Budget which caused it to ↑ by 21.33%. Increases caused by repairs to engines, purchase of bunker gear, and the upgrades to station.

	A	B	C	G	H	I	J	K	L	M	N
				Year to Date March 12, 2021	2020-2021 Budget	YTD Diff from Budget	YTD to Budget Percentage	Line Item Amendments March 12, 2021	Total Budget Amendment 1 March 12, 2021	% ↑↓ Original Budget to Budget Amendment 1	Notes
2											
118			Administrator	\$19,998.00	\$40,000.00	\$20,002.00	50.00%	--	\$40,000.00	0.00%	
119			Administrative Assistant	\$15,249.00	\$31,000.00	\$15,751.00	49.19%	--	\$31,000.00	0.00%	
120			Scheduling Coordinator	\$4,800.00	\$9,600.00	\$4,800.00	50.00%	--	\$9,600.00	0.00%	
121			Staff Payroll	\$40,047.00	\$80,600.00	\$40,553.00	49.69%	\$0.00	\$80,600.00	0.00%	
122			Payroll Taxes	\$11,084.79	\$20,575.00	\$9,490.21	53.88%	--	\$20,575.00	0.00%	
123			Total Employee	\$51,131.79	\$101,175.00	\$50,043.21	50.54%	\$0.00	\$101,175.00	0.00%	
124			Sales Tax Fees								
125			Sales Tax Fees	\$4,519.56	\$11,250.00	\$6,730.44	40.17%	\$0.00	\$11,250.00	0.00%	
126			Total Sales Tax Fees	\$4,519.56	\$11,250.00	\$6,730.44	40.17%	\$0.00	\$11,250.00	0.00%	
127											
128			Total Administrative Costs	\$232,062.58	\$314,901.95	\$90,670.37	73.69%	\$518.13	\$315,420.08	0.16%	Adm. Exp. Increased by 7.71%
129			Total Expenses	\$318,355.46	\$530,066.95	\$15,625.38	60.06%	\$46,408.13	\$576,475.08	8.76%	Total Expenses increased by 12.67%
130			Net Revenue	(\$54,437.45)	\$26,640.99	\$277,164.55	-204.34%	(\$45,147.13)	(\$18,506.14)	-169.46%	District goes from a budet surplus \$26,640.99 net revenue to a deficit of (\$18,506.14) because the expenses increased over income by (\$45,147.13) in Budget Amendment 1.

Administrator/ Operations/ Chief Report

ADMINISTRATOR REPORT

MARCH 10, 2021

APPARATUS & EQUIPMENT

- E-22 Batteries were replaced after the winter storm, batteries were four years old and would not charge.
-

BUILDING & MAINTENANCE

- County has received Cost Share Agreement for driveway with the District. County is going out for three bids again on this project, they do not foresee any significant price increases.
-

BURN BAN PROCLAMATION

- County Judge Sylvia issued an Outdoor Burn Ban Proclamation on March 8, 2021.
 - According to Chambers County Emergency Management, over 800 acres burned last week.
-

BLOOD DRIVE

- LifeShare of S.E. Texas will hold a blood drive at the Winnie fire station on March 26, 2021 from 11:00 am to 3:30 pm.
-

COVID-19

- Chambers County has reached out to the ESD and WSVFD for volunteers to work the mobile COVID-19 vaccination point of distribution site.
- A vaccination site is scheduled on March 16th from 8 a.m. to 2 p.m. at the Winnie Park.
- Volunteers with EMT-B to EMT-P certification to administer the shots as well as firemen to assist with traffic control has been requested.

OPERATIONS REPORT February 2021

Current ESD employees 13

Current FD employees 7

MONTHLY UPDATES

1. Traffic management policy -**No new Update as of last meeting.** I have talked with Chief Hollaway about this and we have created a plan to complete this process with a few other policies/R&R.
2. Class B exempt- **No new updates.** process for all members has no movement, may need to delay until other priority projects are completed.
3. ESO - Fire house integration is complete
4. Upstairs remodeling is needing to go out for bids.
5. Action training- **On going no new updates**
6. Jeremy Bivens EMT class is still ongoing.

MAINTENACE REPORT

See Admin report

Fire Chief's Report

March, 2021

Prepared by G. Hollaway

The Winnie-Stowell Volunteer Fire Department continued to progress through the month of February. In spite of an unprecedented natural disaster affecting the entire state, the volunteers stepped up and took care of business. We had responders for every call to service. We were able to maintain emergency response throughout the entire event with no damage to equipment or injuries to personnel.

Financial issues at the East Chambers Bank were finally able to be completely fixed. When the accounts were established, they were set up as an organization, instead of a 501.c.3. Our county funding is active, and the VFD took over the station attendant payroll as of the last pay period.

Our training program has gone back to basics. They are learning how to be emergency responders from the ground level. Even the members that have TCFD level training are benefiting from being involved with the basic courses for our new members. We are hoping to continue this trend and advance beyond entry level skills eventually. For now, we will continue with basic fire fighter skills until we get everyone on the same level.

We have researched and picked items to be purchased with the 2021 Texas Forestry Service Grant for Training Items. We will have all supporting documentation ready and submitted with in the next week if everything goes according to plan.

The new By-Laws were approved by the membership and are active. The new rules and regulations for the members was put into place at the same time.

The SOG's are still in the development process. We will continue operating under the old guidelines until we have enough new guidelines to be operational. At that time, we will look at doing a full transfer to the new document.

Winnie-Stowell Volunteer Fire Department

Incident Types by Month

	2018	2019	2020	2021		
Incident Type	2018 Total	2019 Total	2020 Total	Jan-21	Feb-21	2021 Total
Structure Fires	2	20	9	3	2	5
Vehicle Fires	1	9	12	2	0	2
Grass/Marsh Fires	3	14	38	1	2	3
Trash/Unauthorized Burn	1	4	3	2	0	2
MVA/Jaws Rescue	1	70	45	8	0	8
Water Rescue/Recovery	0	0	0	0	0	0
Spills/Wash Down	0	3	5	0	0	0
Medical/First Responder	24	252	292	18	29	47
Investigation/Gas Leak/Power Line	0	24	15	1	2	3
Alarms (False, Fire, Smoke, Co)	2	17	17	0	2	2
Aircraft Accident	0	1	0	0	0	0
Other *	0	5	0	0	0	0
Mutual Aid	0	0	1	0	0	0
Water Rescues	0	90	0	0	0	0
Cancelled/No Response	2	33	50	5	6	11
Total	36	542	487	40	43	83

* Structure Collapse February, 2019

Winnie-Stowell Volunteer Fire Department

Incident Participation by Month

Incident Type	Department	2018		2019		2020		2021			
		2018 Totals	%	2019 Totals	%	2020 Totals	%	Jan-21	Feb-21	2021 Totals	%
Barner, Kaleb	CCESD1	5	2%	23	6%	18	5%	0	0	0	0%
Behnken, Matthew	CCESD1	30	10%	53	14%	18	5%	0	0	0	0%
Callesto, Daniel	CCESD1	0	0%	0	0%	15	4%	3	3	10%	
Davis, Ehren	CCESD1	11	4%	14	4%	18	5%	1	1	3%	
Franklin, Darrel	CCESD1	47	15%	27	7%	20	5%	2	2	7%	
Hatcher, Justin	CCESD1	0	0%	11	3%	24	7%	1	1	3%	
Hollaway, Greg	CCESD1	21	7%	38	10%	60	16%	7	7	24%	
Land, Richard	CCESD1	0	0%	0	0%	18	5%	1	1	3%	
Lara, Ura	CCESD1	7	2%	26	7%	25	7%	1	1	3%	
Lee, Brandon	CCESD1	12	4%	32	8%	6	2%	0	0	0%	
Luke, Gabe	CCESD1	0	0%	3	1%	19	5%	6	6	21%	
Peterson, Sean	CCESD1	0	0%	0	0%	29	8%	0	0	0%	
Russell, Ty	CCESD1	0	0%	62	16%	53	14%	4	4	14%	
Wilber, Wayne	CCESD1	69	22%	95	25%	46	12%	3	3	10%	
Total	CCESD1	307	100%	384	119%	369	2686%	29	0	29	100%
Bivens, Jeremy	WSVFD	0	0%	5	1%	12	2%	18	18	29%	
Boone, Kathy	WSVFD	0	0%	0	0%	0	0%	2	2	3%	
Callesto, Daniel	WSVFD	34	11%	67	15%	29	5%	2	2	3%	
Carnahan, Chris	WSVFD	51	17%	118	27%	160	30%	18	18	29%	
Carnahan, Josh	WSVFD	0	0%	0	0%	0	0%	0	0	0%	
Credeur, Braeden	WSVFD	2	1%	13	3%	14	3%	1	1	2%	
Flores, Jose	WSVFD	0	0%	0	0%	39	7%	4	4	6%	
Isaacks, Austin	WSVFD	43	14%	0	0%	13	2%	0	0	0%	
Lipscomb, Tristen	WSVFD	0	0%	0	0%	3	1%	0	0	0%	
Potier, Brent	WSVFD	1	0%	25	6%	65	12%	0	0	0%	
Potier, Lyndsey	WSVFD	0	0%	0	0%	1	0%	0	0	0%	
Potier, Ty	WSVFD	48	16%	83	19%	99	19%	0	0	0%	
Renner, Aaron	WSVFD	26	8%	41	9%	27	5%	1	1	2%	
Ruff, Logan	WSVFD	0	0%	0	0%	72	13%	9	9	15%	
Silcox, Tyler	WSVFD	0	0%	0	0%	137	26%	7	7	11%	
Sonnier, Luckus	WSVFD	0	0%	0	0%	4	1%	0	0	0%	
Total	WSVFD	309	100%	436	100%	534	100%	62	0	62	100%

Total	CCESD1	307	50%	384	47%	369	41%	29	0	29	32%
Total	WSVFD	309	50%	436	53%	534	59%	62	0	62	68%
Total	Combined	616	100%	820	100%	903	100%	91	0	91	100%

Winnie-Stowell Volunteer Fire Department Station Attendant vs. Volunteer Participation

	2021							
	21-Jan				21-Feb			
Name	SA RUNS	VOL. RUNS	TOTAL RUNS	% VOL RUNS	SA RUNS	VOL. RUNS	TOTAL RUNS	% VOL RUNS
Bivens, Jeremy	4	14	18	78%	1	7	8	88%
Boone, Kathy	0	2	2	100%	0	1	1	100%
Carnahan, Chris	9	9	18	50%	4	4	8	50%
Carnahan, Josh	0	2	2	100%	0	7	7	100%
Credeur, Braeden	0	1	1	100%	0	0	0	0%
Flores, Jose	3	1	4	25%	5	2	7	29%
Renner, Aaron	1	0	1	0%	3	0	3	0%
Ruff, Logan	3	6	9	67%	2	5	7	71%
Silcox, Tyler	2	5	7	71%	11	3	14	21%
Overall Total	22	48	70	69%	26	29	55	53%

**Winnie Stowell Volunteer Fire Department
Station Attendant Report per Week/Shift**

STATION ATTENDANT	Jan 2021 Total Shifts	Jan 2021 Gross Pay	Feb 2021 Total Shifts	Feb 2021 Gross Pay	Mar 2021 Total Shifts	Mar 2021 Gross Pay	Apr 2021 Total Shifts	Apr 2021 Gross Pay	May 2021 Total Shifts	May 2021 Gross Pay	Jun 2021 Total Shifts	Jun 2021 Gross Pay	
Jeremy Bivens	15	\$525	12	\$420		\$0		\$0		\$0		\$0	\$55,031 BFD Starting Salary 20% % Allowed \$11,006 Amount Allowed
Chris Carnahan	18	\$630	6	\$210		\$0		\$0		\$0		\$0	
Jose Flores	15	\$525	9	\$315		\$0		\$0		\$0		\$0	
Austin Isaacks		\$0	9	\$315		\$0		\$0		\$0		\$0	
Aaron Renner	11.5	\$403	6	\$210		\$0		\$0		\$0		\$0	
Logan Ruff	18	\$630	15	\$525		\$0		\$0		\$0		\$0	
Tyler Silcox	15	\$525	30	\$1,050		\$0		\$0		\$0		\$0	
Total	92.5	\$3,238	87	\$3,045	0	\$0	0	\$0	0	\$0	0	\$0	

STATION ATTENDANT													Calendar Year Totals			
	Jul 2021 Total Shifts	Jul 2021 Gross Pay	Aug 2021 Total Shifts	Aug 2021 Gross Pay	Sep 2021 Total Shifts	Sep 2021 Gross Pay	Oct-2021 Total Shifts	Oct 2021 Gross Pay	Nov 2021 Total Shifts	Nov 2021 Gross Pay	Dec 2021 Total Shifts	Dec 2021 Gross Pay	Total Shifts	Total Gross Pay	20% of BFD Starting Salary	Total Allowed Remaining
Jeremy Bivens		\$0		\$0		\$0		\$0		\$0		\$0	27	\$ 945	\$11,006	\$10,061
Chris Carnahan		\$0		\$0		\$0		\$0		\$0		\$0	24	\$ 840	\$11,006	\$10,166
Jose Flores		\$0		\$0		\$0		\$0		\$0		\$0	24	\$ 840	\$11,006	\$10,166
Austin Isaacks		\$0		\$0		\$0		\$0		\$0		\$0	9	\$ 315	\$11,007	\$10,692
Aaron Renner		\$0		\$0		\$0		\$0		\$0		\$0	17.5	\$ 613	\$11,006	\$10,394
Logan Ruff		\$0		\$0		\$0		\$0		\$0		\$0	33	\$ 1,155	\$11,006	\$9,851
Tyler Silcox		\$0		\$0		\$0		\$0		\$0		\$0	45	\$ 1,575	\$11,006	\$9,431
Total	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	179.5	\$ 6,283		

East Chambers Bank Commercial Checking (Payroll Account) 15002268				
Bank Balance		3/1/2021		\$9,963.81
Outstanding Debits/Credits				
TRANSFER	3/5/2021	TRANSFER	Transfer from County Funding to Payroll Checking	\$3,327.94
Total Outstanding Debits/Credits				\$3,327.94
				\$13,291.75
Bills Owed				
3/5/2021	1450	Alicia Bourgeois	Accounting: Payroll	50.00
3/5/2021	1447	Bivens, Jeremy	Payroll Expense	387.87
3/5/2021	1445	Carnahan, Chris	Payroll Expense	193.94
3/5/2021	1448	Flores, Jose	Payroll Expense	290.90
3/5/2021	1444	Isaacks, Austin	Payroll Expense	290.90
3/5/2021	1443	Renner, Aaron	Payroll Expense	193.94
3/5/2021	1446	Ruff, Logan	Payroll Expense	464.84
3/5/2021	1449	Tyler Silcox	Payroll Expense	969.67
Total Bills		3/5/2021		Total Bills Owed
				\$2,842.06
3/5/2021		Remaining funds in Checking Account		\$10,449.69
3/5/2021		EFT EFTPS	Payroll Tax Expense	-485.88
Total Check Register		3/10/2021		\$9,963.81

East Chambers Bank - Commercial Checking 15000214				
Beginning Bank Balance		3/1/2021		\$2,587.07
Credits/Transfers				
Total Credits				\$0.00
Checks Cleared				
Total Cleared				\$0.00
Outstanding Debits/Credits				
8/21/1912	3/5/2021	SFFMA	Dues & Subscriptions	\$850.00
Total Pending				\$850.00
3/10/2021 Currently in East Chambers Bank - Commercial Checking				\$1,737.07

East Chambers Bank - County Funding Account 15003361				
Beginning Bank Balance		3/1/2021		\$53,880.00
Credits/Transfers				
TRANSFER	3/5/2021	TRANSFER	Transfer from County Funding to Payroll Checking	-\$3,327.94
Total Credits				-\$3,327.94
Checks Pending				
Total Pending				\$0.00
3/10/2021 Currently in East Chambers Bank County Funding Account				\$50,552.06

East Chambers Bank - Benefit Account 15000923		
Beginning Bank Balance	3/1/2021	\$8,791.74
Credits/Transfers		
Total Credits		\$0.00
Checks Pending		
Total Pending		\$0.00
3/10/2021 Currently in East Chambers Bank - Benefit Account		\$8,791.74

Texas First Bank Savings 20080370		
Beginning Bank Balance	3/1/2020	\$2,015.69
Credits/Transfers		
3/1/2021 DEP	Interest Income	\$ 0.32
Total Credits		\$0.32
Checks Pending		
Total Pending		\$0.00
3/10/2021 Currently in Texas First Bank - Savings Account		\$2,016.01

Current Cash Assets		
3/10/2021	East Chambers Bank Commercial Checking (Payroll Account)	\$9,963.81
3/10/2021	East Chambers Bank - Commercial Checking 15000214	\$1,737.07
3/10/2021	East Chambers Bank - County Funding Account 15003361	\$50,552.06
3/10/2021	East Chambers Bank - Benefit Account 15000923	\$8,791.74
3/10/2021	Texas First Bank Savings 20080370	\$2,016.01
3/10/2021	Total Cash Assets	\$73,060.69

Equipment or Supply Purchases

Station (Upstairs)

Remodel

Adjourn