

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF THE  
CHAMBERS COUNTY EMERGENCY SERVICES DISTRICT #1**

A regular meeting of the Board of Commissioners of the Chambers County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 11<sup>th</sup> day of March 2020, at the Winnie-Stowell Volunteer Fire Department (“WSVFD” or “Department”) located at 825 State Highway 124, Winnie, Texas 77665 pursuant to notice duly posted according to law.

The roll was called of the Commissioners of the Board, to-wit:

David Murrell	President
Brad Crone	Vice President
Troy Dow	Secretary
Chris Barrow	Treasurer
Kenneth Thibodeaux	Assistant Treasurer

All said Commissioners were present. In addition to the above-named Commissioners, also present at the meeting were: Wayne Wilber, District Administrator; Jamie Cormier, Administrative Assistant; and Hubert Oxford, IV-attorney for the District; Chief Brent Potier with the WSVFD; Max Roemer, Seabreeze Beacon; and Wade Thibodeaux, the Hometown Press.

Since President Murrell was not in attendance at the onset of the meeting, Vice-President Crone called the meeting to order at 6:03 p.m. and lead the meeting. First, he asked those present to recite the Pledge of Allegiance and Pledge to the State Flag of Texas. Next, he called for public comment but there was none. Thereafter, he referred the Commissioners to Agenda Item No. 4, to discuss approval of minutes for February 12, 2020 Regular Meeting. After a review of the minutes, Commissioner Dow made a motion to approve the February 12, 2020 Regular Minutes. Commissioner Thibodeaux seconded the motion, with the unanimous consent of all the Commissioners.

Next, Vice-President Crone referred the Commissioners to Agenda Item No. 5, to discuss and take-action on the Treasurer’s Report; accounts payable and amend the budget if necessary.

Administrative Assistant Cormier reported that as of March 11, 2020, the District had \$74,820.68 in its checking account after receiving a deposit of \$41,191.87 from the Comptroller of Public Accounts earlier in the day. Afterwards, Ms. Cormier reviewed the bills to be paid. Combined, the bills to be paid were \$38,423.27, including \$1,322.24 for EFTPS payments. (See **Exhibit “A”**). Among the bills and checks presented, Ms. Cormier explained that the District needed re-issue a check to Siddons-Martin of \$8,347.28 for repairs to Tanker 21 and Engine 21; pay VFIS for Fleet Insurance in the amount of \$4,247.00; and the credit card statement for the month was higher than usual (i.e., \$4,247.00) because among other things, Safe-D registration, hotels room and Panasonic Tough Pad. Thereafter, Ms. Cormier reported that once all the invoices were paid, there would remain \$36,397.41 in the District’s Checking account. Since the work on the station following Tropical Storm Imelda was still ongoing and there was a balance due, Administrator Wilber suggested transferring \$10,000.00 to the District’s money market account.

Regarding the District’s savings accounts, the Administrative Assistant Cormier informed the Commissioners that as of the meeting, there was \$723,367.66 in the District’s East Chambers money market account. This was \$33,591.94 less than the prior month after taking into consideration the \$33,000.00 deposit from the Checking Account following the last meeting and then the \$68,000.00 transfer back to the Checking account for the Engine 22 loan payment. Meanwhile, the balance in the Texas First Bank Money Market Account increased by \$147.42 to \$285,601.49. Overall, Ms. Cormier reported that after the Commissioners paid the invoices payable, the District’s total cash assets were going to be \$1,045,366.56. (See **Exhibit “A”**).

The Commissioners thanked the staff for the financial report and then Commissioner Thibodeaux made a motion to: 1) approve the Treasurer’s Report; 2) pay the outstanding invoices; and 3) authorize Mr. Wilber to transfer \$10,000.00 from the District’s Checking Account to the

Money Market Account. (See **Exhibit “A”**). Commissioner Barrow seconded the motion which was approved with the unanimous consent of all the Commissioners.

At the completion of the financial report, Vice-President Crone asked Administrator Wilber to address Agenda Item No. 6, to discuss and take-action, if necessary, on damage to the station and Administrator’s office from Tropical Storm Imelda; and repairs to the station/office. Mr. Wilber informed the Board that repairs were continuing, but he hoped that the repairs will be completed by the next meeting.

Turning to Agenda Item No. 7, to discuss and take-action, if necessary, on purchasing fire or EMS equipment and/or supplies as well as any proposed repairs, maintenance and/or testing, Vice-President Crone asked Administrator Wilber if he had anything to discuss. Mr. Wilber responded that no action needed and the only thing he had to report was that Engine 22 completed its annual preventative maintenance and pump certifications.

Thereafter, Vice-President Crone asked Administrator Wilber to address Agenda Item No. 8, to discuss and take-action, if needed, on obtaining Federal and State grants. Mr. Wilber stated that he had nothing to discuss and that no action needed to be taken.

Moving to Agenda Item No. 9 and 10: to discuss and take-action, if necessary, hiring firm to assist with the collection of sales taxes; and to discuss and take-action, if necessary, on amending the Service Agreement with Emergency Training Enterprises to assist the Chief to coordinate training, emergency response preparedness, and reporting compliance, Mr. Wilber asked the Board to table these agenda items until a later meeting. Otherwise, the Board agreed, and Commissioner Barrow made a motion to table Agenda Item No. 9 and 10. This motion was seconded by Commissioner Dow and unanimously approved by all the Commissioners’ present.

At the conclusion of the Action Items, Mr. Wilber was asked to give his Manager’s report. In addition to what had been previously discussed, Mr. Wilber also informed the Board that there

had been a problem with the generator and it was discovered that there was no gas flowing to the generator because the gas line on Third Street was disconnected. CenterPoint crews replaced lines within next two days.

Once Mr. Wilber completed his report, he asked for Chief Potier to give the February 2020 Chief's Report. (See **Exhibit "B"**). In February 2020, the Chief advised that the paid firefighters and volunteers responded to thirty-three (33) calls. Of these calls, the bulk of the them were for: medical/first responder-twenty-three (23); and six grass/marsh fires-six (6). Furthermore, the Chief reported that for the first two (2) months of 2020, the volunteers have responded to forty-six (46%) of the calls and the paid firefighters responded to nearly fifty-four (54%) of the calls.

There being no further business, Vice-President Crone informed the Commissioners that the next meeting would take place on April 8, 2020 at 6:00 p.m. He then called for a motion to adjourn the meeting at 6:16 p.m. Commissioner Barrow then made motion to adjourn. This motion was seconded by Commissioner Thibodeaux with the unanimous consent of all the Commissioners present.

\_\_\_\_\_  
David Murrell, President  
Date: \_\_\_\_\_

# **Treasurers Report**

FINANCIAL REPORT

<b>Beginning Bank Balance</b>		3/1/2020	<b>\$33,628.81</b>
<b>Credits/Transfers</b>			
3/2/2020	Stop Pay Fee	-15.00	
3/13/2020	Comptroller	41,191.87	
3/13/2020	Transfer Checking to MM	-10,000.00	
3/18/2020	Harland Clark (Check Order)	-268.11	
<b>Total Credits</b>			<b>\$30,908.76</b>
			<b>\$64,537.57</b>
<b>Debits</b>			
3533	Wayne Wilber	Administrator	2,915.55
3532	Jamie Cormier	Administrative Assistant	2,127.29
3536	Davis, Ehren	ESD Contracted Services	252.00
3539	Franklin, Darrell	ESD Contracted Services	480.00
3541	Hatcher, Justin	ESD Contracted Services	600.00
3543	Hollaway, Greg	ESD Contracted Services	792.00
3544	Lara, Ura	ESD Contracted Services	796.00
3545	Lee, Brandon	ESD Contracted Services	297.33
3546	Luke, Gabe	ESD Contracted Services	777.07
3550	Peterson, Sean	ESD Contracted Services	640.00
3551	Russell, Ty	ESD Contracted Services	317.33
3535	CenterPoint Energy	Utilities - Natural Gas	39.53
3537	Emergency Training Enterprises	Scheduling Coordinator	450.00
3538	Farm & Home	Building Maintenance	13.14
3540	Gulf Coast Automotive	Repairs & Service U21 and B21	114.99
3542	Heinz, Joshua	Professional Fees: Retainer	350.00
3547	MES	Equipment Repair/Service	510.88
3548	Midtex Oil	Fuel	1,598.75
3549	Oxford IV, Hubert	Professional Fees: Retainer	350.00
3552	Siddons-Martin	Repair & Service T21 & E21	8,347.28
3552	Siddons-Martin	Repair/Service E22	3,335.68
3553	Stratton's	Fleet Cleaning Supplies	34.99
3553	Stratton's	Fleet Cleaning Supplies	233.99
3554	Time Warner Cable	Cable/Internet/Telephone	343.97
3555	VFIS	Fleet Insurance/VFD Comm. Pkg.	4,247.00
3556	Visa	Credit Card: Wilber	4,281.23
3557	Waste Management	Waste Management	86.71
3558	Wilber, Wayne	Cell Phone	100.00
3559	WSVFD	Contracted Services:Payroll	1,881.68
		Contracted Services:Accounting (Payroll)	50.00
		Contracted Services:Taxes	416.64
-----	EFTPS	EFTPS	1,322.24
<b>Total Debits</b>			<b>\$38,103.27</b>
			<b>\$26,434.30</b>
<b>Fees</b>			
3/31/2020	Maintenance Fee		\$15.00
<b>Ending Bank Statement Balance</b>			<b>\$26,419.30</b>
<b>Checks Pending</b>			
3534	Behnken, Matthew	ESD Contracted Services	320.00
<b>Total Pending</b>			<b>\$320.00</b>
<b>Total Check Register</b>		3/31/2020	<b>\$26,739.30</b>

FINANCIAL REPORT

<b>Bank Balance</b>	<b>3/31/2020</b>		<b>\$26,739.30</b>
<b>Deposits made Not on Bank Statement</b>			
4/8/2020	Comptroller	40,291.88	\$40,291.88
			<b>4/8/2020</b>
			<b>\$67,031.18</b>
<b>Bills Owed</b>			
3561	Wayne Wilber	Administrator	2,915.55
3560	Jamie Cormier	Administrative Assistant	2,144.37
3562	Behnken, Matthew	ESD Contracted Services	654.67
3564	Davis, Ehren	ESD Contracted Services	357.33
3569	Hatcher, Justin	ESD Contracted Services	624.00
3571	Hollaway, Greg	ESD Contracted Services	616.00
3572	Lara, Ura	ESD Contracted Services	640.00
3573	Lee, Brandon	ESD Contracted Services	284.00
3574	Luke, Gabe	ESD Contracted Services	633.07
3577	Peterson, Sean	ESD Contracted Services	1,120.00
3578	Russell, Ty	ESD Contracted Services	1,144.00
			<b>\$6,073.07</b>
3563	CenterPoint Energy		42.39
3565	Emergency Power Service	Building Maintenance	1,248.80
3566	Emergency Training Enterprises	Scheduling Coordinator	450.00
3567	Entergy	Utilities:Electric	275.76
3568	Farm & Home	Building Maintenance	6.93
3570	Heinz, Joshua	Professional Fees: Retainer	350.00
3575	Market Basket	Rehab/Refreshments	14.97
3576	Oxford IV, Hubert	Professional Fees: Retainer	350.00
3579	Time Warner Cable	Cable/Internet/Telephone	343.62
3580	Vaughn's Air Conditioning Co.	Building Improvements	6,256.00
3581	VFIS	CCESD Comm. Pkg.	6,955.00
3582	Visa	Credit Card: Wilber	1,066.38
3583	Waste Management	Waste Management	85.59
3584	Wilber, Wayne	Cell Phone	100.00
3585	WSVFD	Contracted Services:Payroll	1,585.44
		Contracted Services:Accounting (EFTPS Correction)	125.00
		Contracted Services:Accounting (Payroll)	50.00
		Contracted Services:Taxes	336.12
			<b>\$2,096.56</b>
<b>Total Bills</b>	4/8/2020	<b>Total Bills Owed</b>	<b>\$30,774.99</b>
	4/8/2020	<b>Remaining funds in Checking Account</b>	<b>\$36,256.19</b>
	4/10/2020	EFTPS	<b>-1,328.03</b>
	<b>4/10/2020</b>	<b>Funds remaining in ECCB Checking</b>	<b>\$34,928.16</b>

FINANCIAL REPORT

<b>East Chambers Money Market</b>	
<b>3/1/2020 Beginning Balance</b>	<b>\$723,367.66</b>
3/13/2020 Transfer from Checking to Money Market	\$10,000.00
3/17/2020 Interest Earned (.75%)	\$417.01
<b>3/31/2020 Currently in East Chambers Money Market</b>	<b>\$733,784.67</b>

<b>Texas First Bank Money Market</b>	
<b>3/1/2020 Beginning Balance</b>	<b>\$285,601.49</b>
3/31/2020 Interest Earned (.41%)	\$98.98
<b>3/31/2020 Currently in Texas First Bank Money Market</b>	<b>\$285,700.47</b>

<b>Current Cash Assets</b>	
4/8/2020 Checking	\$26,739.30
4/8/2020 East Chambers Money Market	\$733,784.67
4/8/2020 Texas First Bank Money Market	\$285,700.47
4/8/2020 Texas Comptroller	\$40,291.88
4/8/2020 Bills Owed	-\$30,774.99
4/8/2020 EFTPS	-\$1,328.03
<b>4/8/2020 Total Cash Assets</b>	<b>\$1,054,413.30</b>

<b>Loans</b>		
	<b>Payoff Year</b>	<b>Annual Payment</b>
Engine 21/Tanker 21 Loan	2021	\$82,958.88
Super Pumper/Tanker Loan	2028	\$68,794.20
		\$151,753.08

TO THE BEST OF MY KNOWLEDGE, THESE FIGURES ARE CORRECT AND IN COMPLIANCE WITH THE DISTRICT'S INVESTMENT POLICY.

\_\_\_\_\_  
David Murrell, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chris Barrow, Treasurer

\_\_\_\_\_  
Date



## Results

**Chambers Co ESD 1****Authority Code: 5036543**

Select a month ▼

<b>Allocation Period: Apr 2020</b>	
Total Period Collections::	41,103.56
Prior Period Collections:	738.21
Current Period Collections:	39,627.18
Future Period Collections:	306.00
Audit Collections:	203.57
Unidentified:	15.32
Single Local Rate Collections:	213.28
Service Fee:	822.07
Current Retained:	805.63
Prior Retained:	816.02
Net Payment	40,291.88

### 11 CHAMBERS CO ESD #1

#### Aged Payables As of Apr 7, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Behnken, Matthew Matthew Behnken	202004	654.67				654.67
<b>Behnken, Matthew Matthew Behnken</b>		<b>654.67</b>				<b>654.67</b>
CenterPoint CenterPoint Energy	20200330	42.39				42.39
<b>CenterPoint CenterPoint Energy</b>		<b>42.39</b>				<b>42.39</b>
Davis, Ehren Ehren Davis	202004	357.33				357.33
<b>Davis, Ehren Ehren Davis</b>		<b>357.33</b>				<b>357.33</b>
EMERGENCY POWER S EMERGENCY POWER S	013638\013611	1,248.80				1,248.80
<b>EMERGENCY POWER S EMERGENCY POWER S</b>		<b>1,248.80</b>				<b>1,248.80</b>
Emergency Training Emergency Training Ente Brandon Lee	20200401	450.00				450.00
<b>Emergency Training Emergency Training Ent</b>		<b>450.00</b>				<b>450.00</b>
Entergy Entergy	202004	275.76				275.76
<b>Entergy Entergy</b>		<b>275.76</b>				<b>275.76</b>

## 11 CHAMBERS CO ESD #1

Aged Payables  
As of Apr 7, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
FARM & HOME FARM & HOME  409-296-2561	202004	6.93				6.93
<b>FARM &amp; HOME FARM &amp; HOME</b>		<b>6.93</b>				<b>6.93</b>
Hatcher, Justin Hatcher, Justin	202004	624.00				624.00
<b>Hatcher, Justin Hatcher, Justin</b>		<b>624.00</b>				<b>624.00</b>
HEINZ JOSHUA JOSHUA HEINZ  409-833-9182	20200401	350.00				350.00
<b>HEINZ JOSHUA JOSHUA HEINZ</b>		<b>350.00</b>				<b>350.00</b>
Hollaway, Greg Greg Hollaway	202004	616.00				616.00
<b>Hollaway, Greg Greg Hollaway</b>		<b>616.00</b>				<b>616.00</b>
Lara, Ura Ura Lara	202004	640.00				640.00
<b>Lara, Ura Ura Lara</b>		<b>640.00</b>				<b>640.00</b>
Lee, Brandon Brandon Lee	202004	284.00				284.00

## 11 CHAMBERS CO ESD #1

## Aged Payables

As of Apr 7, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
<b>Lee, Brandon Brandon Lee</b>		<b>284.00</b>				<b>284.00</b>
Luke, Gabe Luke, Gabriel	202004	633.07				633.07
<b>Luke, Gabe Luke, Gabriel</b>		<b>633.07</b>				<b>633.07</b>
MARKET BASKET MARKET BASKET 409-296-2191	202004	14.97				14.97
<b>MARKET BASKET MARKET BASKET</b>		<b>14.97</b>				<b>14.97</b>
OXFORD HUBURT HUBERT OXFORD 409-951-4721	20200401	350.00				350.00
<b>OXFORD HUBURT HUBERT OXFORD</b>		<b>350.00</b>				<b>350.00</b>
Peterson, Sean Peterson, Sean	202004	1,120.00				1,120.00
<b>Peterson, Sean Peterson, Sean</b>		<b>1,120.00</b>				<b>1,120.00</b>
Russell, Ty Russell, Ty	202004	1,144.00				1,144.00
<b>Russell, Ty Russell, Ty</b>		<b>1,144.00</b>				<b>1,144.00</b>

## 11 CHAMBERS CO ESD #1

## Aged Payables

As of Apr 7, 2020

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Time Warner Cable Time Warner Cable	202004	343.62				343.62
<b>Time Warner Cable Time Warner Cable</b>		<b>343.62</b>				<b>343.62</b>
Vaughn's Vaughn's Air Conditioning	819459	6,256.00				6,256.00
<b>Vaughn's Vaughn's Air Conditioni</b>		<b>6,256.00</b>				<b>6,256.00</b>
VFIS VFIS 512-448-9928	52819	6,955.00				6,955.00
<b>VFIS VFIS</b>		<b>6,955.00</b>				<b>6,955.00</b>
Visa Visa	202004	1,066.38				1,066.38
<b>Visa Visa</b>		<b>1,066.38</b>				<b>1,066.38</b>
WASTE MANAGMENT WASTE MANAGEMENT 409-239-2775	5593823-2155-	85.59				85.59
<b>WASTE MANAGMENT WASTE MANAGEMENT</b>		<b>85.59</b>				<b>85.59</b>
Wilber, Wayne Wayne Wilber	20200401	100.00				100.00
<b>Wilber, Wayne</b>		<b>100.00</b>				<b>100.00</b>

**11 CHAMBERS CO ESD #1**

**Aged Payables  
As of Apr 7, 2020**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

<b>Vendor ID Vendor Contact Telephone 1</b>	<b>Invoice/CM #</b>	<b>0 - 30</b>	<b>31 - 60</b>	<b>61 - 90</b>	<b>Over 90 days</b>	<b>Amount Due</b>
<b>Wayne Wilber</b>						
WSVFD WS VFD	202004	2,096.56				2,096.56
409296-4133						
<b>WSVFD WS VFD</b>		<b>2,096.56</b>				<b>2,096.56</b>
<b>Report Total</b>		<b>25,715.07</b>				<b>25,715.07</b>

**11 CHAMBERS CO ESD #1**  
**Account Register**  
**For the Period From Mar 1, 2020 to Mar 31, 2020**  
**1010 - CHECKING**

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			25,131.55
3/5/20	3513V	Withdraw	GULF COAST AUTOMO		-114.99	25,246.54
3/5/20	3523V	Withdraw	SIDDONS-MARTIN EME		-8,347.28	33,593.82
3/5/20	3525V	Withdraw	STRATTONS		-34.99	33,628.81
3/11/20	3532	Withdraw	Jamie Cormier		2,127.29	31,501.52
3/11/20	3533	Withdraw	WAYNE L. WILBER		2,915.55	28,585.97
3/11/20	3534	Withdraw	Matthew Behnken		320.00	28,265.97
3/11/20	3535	Withdraw	CenterPoint Energy		39.53	28,226.44
3/11/20	3536	Withdraw	Ehren Davis		252.00	27,974.44
3/11/20	3537	Withdraw	Emergency Training Ent		450.00	27,524.44
3/11/20	3538	Withdraw	FARM & HOME		13.14	27,511.30
3/11/20	3539	Withdraw	Darrell Franklin		480.00	27,031.30
3/11/20	3540	Withdraw	GULF COAST AUTOMO		114.99	26,916.31
3/11/20	3541	Withdraw	Hatcher, Justin		600.00	26,316.31
3/11/20	3542	Withdraw	JOSHUA HEINZ		350.00	25,966.31
3/11/20	3543	Withdraw	Greg Hollaway		792.00	25,174.31
3/11/20	3544	Withdraw	Ura Lara		796.00	24,378.31
3/11/20	3545	Withdraw	Brandon Lee		297.33	24,080.98
3/11/20	3546	Withdraw	Luke, Gabriel		777.07	23,303.91
3/11/20	3547	Withdraw	Municipal Emergency Se		510.88	22,793.03
3/11/20	3548	Withdraw	MIDTEX OIL		1,598.75	21,194.28
3/11/20	3549	Withdraw	HUBERT OXFORD		350.00	20,844.28
3/11/20	3550	Withdraw	Peterson, Sean		640.00	20,204.28
3/11/20	3551	Withdraw	Russell, Ty		317.33	19,886.95
3/11/20	3552	Withdraw	SIDDONS-MARTIN EME		11,682.96	8,203.99
3/11/20	3553	Withdraw	STRATTONS		268.98	7,935.01
3/11/20	3554	Withdraw	Time Warner Cable		343.97	7,591.04
3/11/20	3555	Withdraw	VFIS		4,247.00	3,344.04
3/11/20	3556	Withdraw	Visa		4,281.23	-937.19
3/11/20	3557	Withdraw	WASTE MANAGEMENT		86.71	-1,023.90
3/11/20	3558	Withdraw	Wayne Wilber		100.00	-1,123.90
3/11/20	3559	Withdraw	WS VFD		2,348.32	-3,472.22
3/11/20	comptroller	Deposit	COMPTROLLER OF PU	41,191.87		37,719.65
3/13/20	20200313	Withdraw	transfer		10,000.00	27,719.65
3/13/20	22194334	Withdraw	EFTPS		1,322.24	26,397.41
3/18/20	CHECKS	Withdraw	Harland Clark		268.11	26,129.30
3/31/20	03/31/20	Other	Service Charge		30.00	26,099.30
			<b>Total</b>	<b>41,191.87</b>	<b>40,224.12</b>	

**11 CHAMBERS CO ESD #1**  
**Account Reconciliation**  
**As of Mar 31, 2020**  
**1010 - CHECKING**  
**Bank Statement Date: March 31, 2020**

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance			25,131.55
Add: Cash Receipts			41,191.87
Less: Cash Disbursements			(40,194.12)
Add (Less) Other			(30.00)
Ending GL Balance			<u>26,099.30</u>
Ending Bank Balance			26,419.30
Add back deposits in transit			
Total deposits in transit			
(Less) outstanding checks			
	Mar 11, 2020	3534	<u>(320.00)</u>
Total outstanding checks			(320.00)
Add (Less) Other			
Total other			
Unreconciled difference			<u>0.00</u>
Ending GL Balance			<u><u>26,099.30</u></u>



**11 CHAMBERS CO ESD #1**  
**Account Reconciliation**  
**As of Mar 31, 2020**  
**1011 - CHECKING TEXAS FIRST BANK**  
**Bank Statement Date: March 31, 2020**

Filter Criteria includes: Report is printed in Detail Format.

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Beginning GL Balance	285,601.49
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	98.98
Ending GL Balance	285,700.47
Ending Bank Balance	285,700.47
Add back deposits in transit	_____
Total deposits in transit	
(Less) outstanding checks	_____
Total outstanding checks	
Add (Less) Other	_____
Total other	
Unreconciled difference	0.00
Ending GL Balance	285,700.47

**11 CHAMBERS CO ESD #1**  
**Account Register**  
**For the Period From Mar 1, 2020 to Mar 31, 2020**  
**1011 - CHECKING TEXAS FIRST BANK**

Filter Criteria includes: Report order is by Date.

<b>Date</b>	<b>Trans No</b>	<b>Type</b>	<b>Trans Desc</b>	<b>Deposit Amt</b>	<b>Withdrawal Amt</b>	<b>Balance</b>
3/31/20	03/31/20	Other	Beginning Balance			285,601.49
			Interest Income	98.98		285,700.47
			<b>Total</b>	<b>98.98</b>		

**11 CHAMBERS CO ESD #1**  
**Account Reconciliation**  
**As of Mar 31, 2020**  
**1020 - MONEY MARKET SAVINGS**  
**Bank Statement Date: March 31, 2020**

Filter Criteria includes: Report is printed in Detail Format.

---

Beginning GL Balance	723,367.66
Add: Cash Receipts	10,000.00
Less: Cash Disbursements	
Add (Less) Other	<u>417.01</u>
Ending GL Balance	<u>733,784.67</u>
Ending Bank Balance	733,784.67
Add back deposits in transit	<u>                    </u>
Total deposits in transit	
(Less) outstanding checks	<u>                    </u>
Total outstanding checks	
Add (Less) Other	<u>                    </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>733,784.67</u></u>

**11 CHAMBERS CO ESD #1**  
**Account Register**  
**For the Period From Mar 1, 2020 to Mar 31, 2020**  
**1020 - MONEY MARKET SAVINGS**

Filter Criteria includes: Report order is by Date.

<b>Date</b>	<b>Trans No</b>	<b>Type</b>	<b>Trans Desc</b>	<b>Deposit Amt</b>	<b>Withdrawal Amt</b>	<b>Balance</b>
			Beginning Balance			723,367.66
3/13/20		Deposit	CASH TRANSFERS	10,000.00		733,367.66
3/17/20	03/17/20	Other	Interest Income	417.01		733,784.67
			<b>Total</b>	<b>10,417.01</b>		

## 11 CHAMBERS CO ESD #1

Balance Sheet

April 30, 2020

## ASSETS

Current Assets		
CHECKING	\$	34,288.16
CHECKING TEXAS FIRST BANK		285,700.47
MONEY MARKET SAVINGS		733,784.67
ACCOUNTS RECEIVABLE		(5,924.75)
SALES TAX RECEIVABLE		70,819.07
		<hr/>
Total Current Assets		1,118,667.62
Property and Equipment		
EQUIPMENT		194,424.56
VEHICLES		812,332.20
LEASEHOLD IMPROVEMENTS		8,980.00
Buildings & Improvements		166,000.00
Land		66,000.00
ACCUMULATED DEPRECIATION		(295,423.39)
		<hr/>
Total Property and Equipment		952,313.37
Other Assets		
		<hr/>
Total Other Assets		0.00
		<hr/>
Total Assets	\$	<u>2,070,980.99</u>

## LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	5,153.46
DUE TO/FROM WSVFD		(774.55)
PAYROLL TAXES PAYABLE		66,503.55
ACCURED INTEREST		28,062.13
		<hr/>
Total Current Liabilities		98,944.59
Long-Term Liabilities		
NOTE PAYABLE OSH KOSH		476,025.83
		<hr/>
Total Long-Term Liabilities		476,025.83
		<hr/>
Total Liabilities		574,970.42
Capital		
RETAINED EARNINGS		1,340,296.17
NET ASSETS - INVESTED		79,745.51
Net Income		75,968.89
		<hr/>
Total Capital		1,496,010.57
		<hr/>
Total Liabilities & Capital	\$	<u>2,070,980.99</u>

11 CHAMBERS CO ESD #1  
Income Statement  
Compared with Budget  
For the Twelve Months Ending September 30, 2020

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
<b>Revenues</b>				
SALES TAX INCOME	\$ 318,575.50	\$ 523,000.00	\$ 318,575.50	\$ 523,000.00
PROPERTY TAX INCOME	18.09	10.00	18.09	10.00
COST SHARE ASSISTANCE	0.00	1,120.00	0.00	1,120.00
OTHER INCOME	109,470.24	0.00	109,470.24	0.00
INTEREST INCOME	3,534.22	4,850.00	3,534.22	4,850.00
DIVIDEND INCOME	0.00	800.00	0.00	800.00
<b>Total Revenues</b>	<b>431,598.05</b>	<b>529,780.00</b>	<b>431,598.05</b>	<b>529,780.00</b>
<b>Cost of Sales</b>				
<b>Total Cost of Sales</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>431,598.05</b>	<b>529,780.00</b>	<b>431,598.05</b>	<b>529,780.00</b>
<b>Expenses</b>				
REPAIRS & SERVICE - BRUSH 21	2,279.09	600.00	2,279.09	600.00
REPAIRS & SERVICE - COMMAND	1,577.29	200.00	1,577.29	200.00
REPAIRS & SERVICE - UTILITY 21	155.99	300.00	155.99	300.00
REPAIRS & SERVICE - ENGINE 21	5,513.89	7,000.00	5,513.89	7,000.00
REPAIRS & SERVICE - TANKER 21	6,051.18	4,500.00	6,051.18	4,500.00
REPAIRS & SERVICE - ADMIN21	274.97	200.00	274.97	200.00
REPAIRS & SERVICE - E22 S/P	3,335.68	3,000.00	3,335.68	3,000.00
WASTE MANAGEMENT	449.90	1,500.00	449.90	1,500.00
BUILDING IMPROVEMENTS	6,256.00	0.00	6,256.00	0.00
BUILDING MAINTENANCE	15,305.23	5,000.00	15,305.23	5,000.00
DUES - SFFMA	450.00	700.00	450.00	700.00
DUES - WACC	0.00	75.00	0.00	75.00
EQUIPMENT PURCHASES	2,825.70	25,000.00	2,825.70	25,000.00
EQUIP - REPAIRS/SERVICE	2,053.36	4,500.00	2,053.36	4,500.00
FLEET - DIESEL TREATMENT	68.18	170.00	68.18	170.00
FLEET - DIESEL	1,641.24	4,600.00	1,641.24	4,600.00
FLEET - GASOLINE	1,487.33	4,500.00	1,487.33	4,500.00
FLEET - INSURANCE	5,610.00	11,850.00	5,610.00	11,850.00
FLEET - MISC	55.41	115.00	55.41	115.00
LOAN - E21/T21 - INTEREST	9,591.87	9,591.87	9,591.87	9,591.87
EQUIP - FIRE RESCUE SUPPLIES	0.00	1,000.00	0.00	1,000.00
FLEET - CLEANING SUPPLIES	119.72	350.00	119.72	350.00
LOAN - E21/T21 - PRINCIPLE	73,367.01	73,367.01	73,367.01	73,367.01
LOAN - E22 S/P - PRINCIPLE	53,317.38	53,359.21	53,317.38	53,359.21
LOAN - E22 S/P - INTEREST	15,476.82	15,488.96	15,476.82	15,488.96
INSURANCE - VFD ACCID&SICKNE	0.00	3,000.00	0.00	3,000.00
INSURANCE - VFD COMMERCIAL	3,124.00	5,900.00	3,124.00	5,900.00
INSURANCE - VFD WORKERS COM	605.00	1,100.00	605.00	1,100.00
DINING	74.79	400.00	74.79	400.00
FREIGHT	0.00	500.00	0.00	500.00
OFFICE SUPPLIES	5,779.07	1,000.00	5,779.07	1,000.00
REHAB/REFRESHMENTS	74.86	330.00	74.86	330.00
REPORTING SOFTWARE	0.00	1,770.00	0.00	1,770.00
TRAINING	1,465.00	3,800.00	1,465.00	3,800.00
TRAVEL/LODGING	752.10	1,000.00	752.10	1,000.00
UNIFORMS	237.50	500.00	237.50	500.00
FLEET - ENVIRONMENTAL FEE	25.30	45.00	25.30	45.00
SPECIAL EVENTS	0.00	500.00	0.00	500.00
WSVFD - CONTRACTED SERVICES	14,142.69	33,500.00	14,142.69	33,500.00
ESD - CONTRACTED SERVICES	35,408.01	68,800.00	35,408.01	68,800.00
WSVFD - PAYROLL TAXES	3,133.62	7,000.00	3,133.62	7,000.00
STAFF ADMINISTRATOR	23,331.00	40,000.00	23,331.00	40,000.00

For Management Purposes Only

11 CHAMBERS CO ESD #1  
Income Statement  
Compared with Budget  
For the Twelve Months Ending September 30, 2020

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
STAFF ADMINISTRATIVE ASSISTANT	18,304.75	31,000.00	18,304.75	31,000.00
UTILITIES - ELECTRIC	2,359.85	3,600.00	2,359.85	3,600.00
UTILITIES - NATURAL GAS	298.36	525.00	298.36	525.00
UTILITIES - TIME WARNER	2,333.17	3,750.00	2,333.17	3,750.00
UTILITIES - CELL	700.00	1,200.00	700.00	1,200.00
SCHEDULING COORDINATOR	3,150.00	5,400.00	3,150.00	5,400.00
PAYROLL TAX EXPENSE	10,428.00	21,900.00	10,428.00	21,900.00
PROF FEES ACCOUNTING	1,536.95	2,100.00	1,536.95	2,100.00
WSVFD - ACCOUNTING FEES	600.00	1,000.00	600.00	1,000.00
FEES - COMPTROLLER	3,573.66	10,750.00	3,573.66	10,750.00
BANK FEES	123.57	180.00	123.57	180.00
PROF FEES LEGAL	3,600.00	4,000.00	3,600.00	4,000.00
PROF FEES LEGAL RETAINER	4,700.00	8,400.00	4,700.00	8,400.00
FILING FEES	0.00	50.00	0.00	50.00
PUBLIC NOTICE	20.00	200.00	20.00	200.00
POSTAGE	55.00	110.00	55.00	110.00
PROF FEES AUDIT	0.00	6,750.00	0.00	6,750.00
DUES - SAFE-D	0.00	550.00	0.00	550.00
TECHNOLOGY	954.67	300.00	954.67	300.00
INSURANCE - ESD BOND	400.00	400.00	400.00	400.00
INSURANCE - ESD COMMERCIAL	7,075.00	6,800.00	7,075.00	6,800.00
INSURANCE - ESD WORKERS COM	0.00	4,300.00	0.00	4,300.00
SAFETY DEPOSIT BOX	0.00	15.00	0.00	15.00
SCHOLARSHIP	0.00	2,000.00	0.00	2,000.00
Total Expenses	<u>355,629.16</u>	<u>511,392.05</u>	<u>355,629.16</u>	<u>511,392.05</u>
Net Income	<u>\$ 75,968.89</u>	<u>\$ 18,387.95</u>	<u>\$ 75,968.89</u>	<u>\$ 18,387.95</u>

**Tropical Storm  
Imelda/  
COVID-19**



# Winnie Stowell Volunteer EMS



## COVID-19 (2019 Novel Coronavirus) Guidelines

Updated: March 31, 2019

Guidelines taken from <https://www.cdc.gov>  
<https://www.dshs.texas.gov>

v4

COUNTY PUBLIC HEALTH DEPARTMENT	
The County Public Health Department is the leading agency and will provide guidance for COVID-19.	
Persons Under Investigation (PUI) or Laboratory Confirmed Cases for COVID-19 will be monitored by the Health Department.	

DISPATCHER'S SCREENING QUESTIONS	
Chambers County dispatch will be asking screening questions and will notify the responding agencies if call involves a possible COVID-19 patient.	
Dispatch will advise "PPE" needed if they determine subject meets their screening question criteria.	

WINNIE-STOWELL EMERGENCY MEDICAL SERVICES (WSEMS)	
Chief complaint: coughing or shortness of breath; fever or symptoms of acute respiratory illness.	
Identify and Assess for COVID-19.	
<b>Scene Management—limit EMS personnel (first responders') exposure wherever possible.</b>	
<b>A</b>	<b>ALL RESPONSES</b>
A	Patient with non-life-threatening condition: <ul style="list-style-type: none"> <li>• <b>Only 1 WSEMS personnel</b> will make entry into the premises wearing appropriate personal protective equipment (PPE): in addition to standard universal precautions; N-95/N-100 mask, eye protection, gown (PPE- Level C) as needed.</li> <li>• Determine patient's ability to ambulate.</li> </ul>
B	Patient with life-threatening condition: <ul style="list-style-type: none"> <li>• Minimum amount of personnel should don appropriate PPE—Level C and treat patient in accordance with established protocols.</li> </ul>
Assessment	
1.	Assess the patient from at least six (6) feet away. If unable, immediately place a surgical mask on the patient while completing the assessment.
1.	Patient have history of travel or close contact with a person KNOWN to have COVID-19 illness in the past 14 days since first onset of symptoms.
2.	AND the person has: Fever (obtain temperature) or symptoms of acute respiratory illness (e.g. cough or shortness of breath).
3.	Obtain accurate history of present illness; noting other signs and symptoms.
4.	Have you been instructed/ordered to be isolated/quarantined by a healthcare provider/authority?
5.	Have you/patient visited or been hospitalized for fever, respiratory or tested positive for COVID-19?
If YES to any of the Assessment above; then Isolate and Sanitize	
1.	Place surgical or facemask on the patient.
2.	Assist the patient with cleaning his/her hands with hand sanitizer.

# Winnie Stowell Volunteer EMS



## COVID-19 (2019 Novel Coronavirus) Guidelines

Updated: March 31, 2019

Guidelines taken from <https://www.cdc.gov>  
<https://www.dshs.texas.gov>

v4

3.	Instruct other EMS personnel (that will have patient contact) to don prescribed PPE.
4.	History of present illness; noting other signs and symptoms.
<b>Treatment and Transport</b>	
1.	Treatment should be in accordance with established protocols.
2.	Attentiveness of equipment in contact with the patient. This should be kept to a minimum. (e.g., bags, stretchers, monitor, etc.).
3.	Attentiveness to the need for other responders/WSEMS personnel in the back of the ambulance. Personnel should be kept to a minimum.
4.	During transport, vehicle ventilation in both the driver's and patient compartment should be on non-recirculate mode to maximize air exchange with the outside to reduce potentially infectious particles in the vehicle.
5.	Utilize the rear exhaust fan.
6.	No one will be allowed to ride with the patient, except in the case of a minor. One guardian/parent may ride with the minor.
7.	DO NOT UTILIZE the Toughbook in the unit during patient transport.
8.	DRIVER- remove PPE prior to entering the front of the ambulance. Eye protection and N95 mask can be worn while driving.
<b>AIRWAY AND RESPIRATORY MANAGEMENT PROTOCOL (DURING COVID-19 INCIDENT)</b>	
<ul style="list-style-type: none"> <li>• GOAL is to minimize patient's droplets, aerosol treatment or droplet contact surfaces.</li> <li>• Oxygen delivery device via nasal cannula preferred with surgical mask on the patient.</li> <li>• CPAP PROCEDURE WILL BE SUSPENDED</li> <li>• Administration of aerosol treatment limited to patient in severe respiratory distress/failure             <ul style="list-style-type: none"> <li>○ N95 mask REQUIRED for these procedures:                 <ul style="list-style-type: none"> <li>❖ Nebulized medication administration</li> <li>❖ Advanced Airway (Video Intubation recommended if needed) or limit attempts whenever possible.</li> <li>❖ Ensure BVM port is pointing away from EMS Personnel and if possible has Hepa filter attached.</li> </ul> </li> </ul> </li> </ul>	
<b>Advisement to family members accompany the patient:</b>	
<ul style="list-style-type: none"> <li>• <b>NO RIDERS WILL BE ALLOWED.</b> Due to the current "Social Distancing" guidelines, no riders will be allowed to accompany family. Exceptions are as follows:             <ul style="list-style-type: none"> <li>• 1. Patient is a "minor".</li> <li>• 2. Patient has a functional need and/or elderly that requires a caretaker.</li> <li>• 3. Patient in Labor/Delivery.</li> <li>• 4. NOTE: Rider will be screened (<i>Please use the above CDC criteria questionnaire</i>).                 <ul style="list-style-type: none"> <li>• A. If RIDER meets the CDC criteria, has respiratory difficulty, fever, and/or coughing then RIDER will be issued a surgical mask; RIDER will ride in the patient compartment.</li> <li>• B. RIDER will ride in the patient compartment; unless the patient is a priority 1 or 2 and does not meet #1 above.</li> </ul> </li> </ul> </li> </ul>	
<b>Notification of Receiving Facility / DECON</b>	

# Winnie Stowell Volunteer EMS



## COVID-19 (2019 Novel Coronavirus) Guidelines

Updated: March 31, 2019

Guidelines taken from <https://www.cdc.gov>  
<https://www.dshs.texas.gov>

v4

	<p>Contact the receiving facility with patient history and treatment/procedures taken if patient is transported, in addition to standard information the following should be included:</p> <ul style="list-style-type: none"> <li>• Signs and symptoms (respiratory complaint, coughing, fever)</li> <li>• “Travelled”</li> <li>• “Mask provided to the patient.”</li> <li>• “EMS taking respiratory precaution PPE.”</li> </ul>
2.	<p>Notification to receiving facility should be made by phone, instead of via radio, if possible.</p> <ul style="list-style-type: none"> <li>• St. Elizabeth- 409-236-4621 (charge nurse), 409-236-8888 (transfer center).</li> <li>• Baptist- 409-212-6600</li> <li>• Riceland- 409-296-6333</li> <li>• Bayside- 409-267-4126</li> </ul>
3.	<p>After transporting the patient, leave the rear doors open to allow enough air exchange to assist in removing potentially infectious particles.</p>
4.	<p>Transfer the patient to designated location/room as directed by the facility.</p>
<p><b>HEALTHCARE FACILITY PROCEDURE (****Limit your time in the hospital (specifically clinical areas)**)</b></p>	
1.	<p><b>N95 mask (preferred) or surgical mask upon entering the hospital</b></p>
2.	<p>Do not enter the nurses station.</p>
3.	<p>Maintain 6-foot distance whenever possible.</p>
4.	<p>ALWAYS be mindful of hand to face movement. Hand Hygiene practice is paramount.</p>
5.	<p>DECON—Standard infection control DECON procedure for all equipment in contact with the patient.</p> <ul style="list-style-type: none"> <li>• Hand Hygiene—WSEMS personnel should perform hand hygiene before and after all patient contact, contact with potentially infectious material and before putting on and after removing PPE, including gloves.</li> <li>• Hand hygiene by using ABHR (Alcohol Based Hand Rubs) with 60-95% alcohol or washing hands with soap and water for at least 20 seconds.</li> <li>• Disinfect all contact surfaces (interior and exterior of the ambulance) and equipment with approved disinfecting product/solution.</li> </ul>
<p><b>Reporting and Notification</b></p>	
1.	<p>Complete the “Outbreak Screening” form in the EHR.</p>
2.	<p>Include a listing of all WSEMS and first responders involved in the response.</p>
3.	<p>Document each provider’s level of contact with the patient.</p>
4.	<p>Notify EMS Coordinator of the response via text, include run number, location and disposition.</p> <ul style="list-style-type: none"> <li>• EMS Coordinator will send email to County Public Health Department.</li> </ul>
5.	<p>Call will be denoted in the call log with “CV”.</p>

# **Equipment or Supply Purchases**

# **Federal and State Grants**

**Emergency  
Training  
Enterprises**

## Hubert Oxford IV

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**Subject:** FW: Compliance position

**From:** brandon lee <[bfd296@yahoo.com](mailto:bfd296@yahoo.com)>

**Sent:** Monday, March 2, 2020 9:53 AM

**To:** Wayne Wilber <[admin@ccesd1.net](mailto:admin@ccesd1.net)>

**Subject:** Compliance position

Wayne,

In discussion with you and Chief Portier I feel we need to create a compliance position over all paid staff. I am concerned with the liability of the FD and ESD with documentation in many areas. I currently oversee the ESD staff and have a few concerns with the current processes in the FD functions.

I propose this position to help with these functions. It would include;

1. Operational oversight of all paid staff. We are currently advancing in daily functions to ensure our compliance. This includes daily units checkoffs that include the ability to make repairs and service the units/equipment. Soon to follow will be inventory checks weekly.
2. Scheduling and corrective measures with all paid staff. I'm currently working with chief to establish a minimum training for the station attendants prior to working.
3. QAQI- quality assessment and quality improvement. This has come up a few times with proper incident reporting. We need someone to oversee the inputting of runs and set a minimum data set for the incidents. Insurance companies are calling to get open record act and the reports are not complete or correct.
4. Training consultation. I have been working with chief to assist with getting the FD on the right track to train the members for safety and compliance. In the event of death or injury we need to make sure the ESD and FD show verified effort to a training program. Signing rosters do not prove proficiency.

I currently invoice the the ESD 450 a month for services and propose raising this to 800 to cover a few of the issues above. These responsibilities are in addition to what I am contracted to do now. The majority of the invoice increase is based on QAQI as it is a very time consuming function.

Thank you  
Brandon Lee

[Sent from Yahoo Mail on Android](#)

# **Administrator/ Operations Report**



## ADMINISTRATOR REPORT

APRIL 8, 2020

**APPARATUS & EQUIPMENT:** Waiting for the return of SCBA air pack sent to Scott under warranty. Advised today another SCBA air pack is out of service, have contacted MES service technician.

**BUILDING:** Inside AC unit (30 years old) broke, new inside replaced unit was not compatible with the older outside unit due to different freon systems. Decision was made to replace both for efficiency. Due to the timing on a Friday, March 20<sup>th</sup>, and the current COVID-19 State of Emergency Declaration, Administrator accepted Vaughn's AC quote under Emergency Purchase provided in Section 6 of the District's Purchasing Policies and Procedures adopted on May 9, 2018. Vaughn's AC completed installation of new unit on Monday, March 23<sup>rd</sup>.

Inside station remodeling at stand still due to COVID-19. New countertops being constructed by Contractor at his shop. Once kitchen finished, restrooms will be completed.

Driveway improvements to south side of station are on hold with the County due to COVID-19. County Engineer needs to design the specs before any bidding process takes place.

**COVID-19:** ESD and VFD personnel have been instructed to follow COVID-19 guidelines provided by Winnie-Stowell EMS. Guidelines are posted in station for all workers. Fire Department will stage if arriving first on scene, once EMS arrives and screens the patient then Fire Department will be advised if needed to assist EMS.

Today the District submitted a request for N-95 mask and nitrile gloves to the County. Limited supplies are available, hopefully the District will receive. County Commissioner Gore furnished a limited supply of N-95 mask to the District in which he obtained from a local contractor and continues checking with the District daily on our needs. The District appreciates his efforts in keeping our personnel safe during this pandemic.

**AUDIT:** Roger Croley is conducting the 2018-19 audit via emails and phone conversations due to COVID-19, Should be completed for the June 1<sup>st</sup> deadline.

**SALES TAX:** With the uncertainty of sales tax revenue collections on the District's income, HdL Companies is offering the District six months of access to their full sales tax reports. This offer does not create any obligation for the District, they are hoping the District will have a better insight into what they can provide when they are able to meet at a board meeting after the pandemic.

**VFD:** Winnie-Stowell VFD first responder organization license expires at the end of April. Governor Abbott has suspended regulations to allow first responder organizations to delay submission of their renewal application and completion requirements for licensure. Brandon Lee will be coordinating with WSVFD's Medical Director, Dr. Kavouspour, on the renewal application.

## Winnie-Stowell Volunteer Fire Department Incident Participation by Month

Incident Type	Department	2018		2019		2020				
		2018 Total	%	2019 Total	%	Jan-20	Feb-20	Mar-20	2020 Total	%
Barner, Kaleb	CCESD1	5	2%	23	5%	0	0	0	0	0%
Beasley, Troy	CCESD1	8	3%	0	0%	0	0	0	0	0%
Behnken, Matthew	CCESD1	30	10%	53	12%	3	1	4	4	5%
Darr, Tret	CCESD1	5	2%	0	0%	0	0	0	0	0%
Davis, Ehren	CCESD1	11	4%	14	3%	3	4	5	12	14%
Franklin, Darrel	CCESD1	47	15%	27	6%	2	5	7	7	8%
Hatcher, Justin	CCESD1	0	0%	11	2%	2	8	3	13	15%
Hollaway, Greg	CCESD1	21	7%	38	8%	1	2	5	8	9%
Howard, Ryan	CCESD1	5	2%	0	0%	0	0	0	0	0%
Lara, Ura	CCESD1	7	2%	26	6%	6	5	5	16	18%
Lee, Brandon	CCESD1	12	4%	32	7%	3	2	1	6	7%
Luke, Gabe	CCESD1	0	0%	3	1%	3	1	1	5	6%
Matthews, Aaron	CCESD1	0		29	6%	0	0	0	0	0%
Quillen, Jordan	CCESD1	1	0%	0	0%	0	0	0	0	0%
Reed, Stormie	CCESD1	86	28%	44	10%	0	0	0	0	0%
Russell, Ty	CCESD1	0	0%	62	14%	4	3	4	11	13%
Wilber, Wayne	CCESD1	69	22%	95	21%	1	7	2	10	11%
<b>Total</b>	<b>CCESD1</b>	<b>307</b>	<b>100%</b>	<b>457</b>	<b>100%</b>	<b>28</b>	<b>38</b>	<b>0</b>	<b>88</b>	<b>100%</b>
Beasley, Troy	WSVFD	37	12%	17	4%	0	0	0	0	0%
Bertrand, Ty	WSVFD	3	1%	5	1%	0	0	0	0	0%
Callesto, Daniel	WSVFD	34	11%	67	16%	4	1	3	8	9%
Carnahan, Chris	WSVFD	51	17%	118	27%	16	8	5	29	32%
Credeur, Braeden	WSVFD	2	1%	13	3%	2	0	1	3	3%
Credeur, Ryan	WSVFD	15	5%	26	6%	0	0	0	0	0%
Fisher, Brodie	WSVFD	0	0%	1	0%	0	0	0	0	0%
Gamble, Clay	WSVFD	11	4%	0	0%	0	0	0	0	0%
Isaacks, Austin	WSVFD	43	14%	0	0%	0	0	1	1	1%
James, Anthony	WSVFD	16	5%	30	7%	0	0	0	0	0%
Moses, Ky	WSVFD	0	0%	2	0%	0	0	0	0	0%
Potier, Brent	WSVFD	1	0%	25	6%	6	4	1	11	12%
Potier, Ty	WSVFD	48	16%	83	19%	14	10	7	31	34%
Reed, Ethan	WSVFD	21	7%	1	0%	0	0	0	0	0%
Renner, Aaron	WSVFD	26	8%	41	10%	4	5	9	9	10%
Ruvalcaba, Lucinda	WSVFD	1	0%	2	0%	0	0	0	0	0%
<b>Total</b>	<b>WSVFD</b>	<b>309</b>	<b>100%</b>	<b>431</b>	<b>100%</b>	<b>46</b>	<b>28</b>	<b>18</b>	<b>92</b>	<b>100%</b>
<b>Total</b>	<b>CCESD1</b>	<b>307</b>	<b>50%</b>	<b>457</b>	<b>51%</b>	<b>28</b>	<b>38</b>	<b>0</b>	<b>88</b>	<b>49%</b>
<b>Total</b>	<b>WSVFD</b>	<b>309</b>	<b>50%</b>	<b>431</b>	<b>49%</b>	<b>46</b>	<b>28</b>	<b>18</b>	<b>92</b>	<b>51%</b>
<b>Total</b>	<b>Combined</b>	<b>616</b>	<b>100%</b>	<b>888</b>	<b>100%</b>	<b>74</b>	<b>66</b>	<b>18</b>	<b>180</b>	<b>100%</b>

# Winnie-Stowell Volunteer Fire Department

## Incident Types by Month

	2018	2019	2020			
Incident Type	2018 Total	2019 Total	Jan-20	Feb-20	Mar-20	2020 Total
Structure Fires	2	20	0	0	0	0
Vehicle Fires	1	9	2	0	0	2
Grass/Marsh Fires	3	14	6	6	2	14
Trash/Unauthorized Burn	1	4	0	0	0	0
MVA/Jaws Rescue	1	70	3	1	4	8
Water Rescue/Recovery	0	0	0	0	0	0
Spills/Wash Down	0	3	0	0	0	0
Medical/First Responder	24	252	24	23	16	63
Investigation/Gas Leak/Power Line	0	24	3	2	0	5
Alarms (False, Fire, Smoke, Co)	2	17	0	0	0	0
Aircraft Accident	0	1	0	0	0	0
Other *	0	5	0	0	0	0
Mutual Aid	0	0	0	0	0	0
Water Rescues	0	90	0	0	0	0
Cancelled/No Response	2	33	1	1	5	7
<b>Total</b>	<b>36</b>	<b>542</b>	<b>39</b>	<b>33</b>	<b>27</b>	<b>99</b>

\* Structure Collapse February, 2019

**Winnie Stowell Volunteer Fire Department  
Station Attendent Report per Week/Shift**

STATION ATTENDANT	Oct-19		Nov 2019		Dec 2019		Jan 2020		Feb 2020		Mar 2020		Fiscal Year End Totals	
	Total	Gross Pay	Total	Gross Pay	Total	Gross Pay	Total	Gross Pay	Total	Gross Pay	Total	Gross Pay	2019-2020 Year End Totals	2019-2020 Year End Gross Pay
Chris Carnahan	15	\$525.00	15	\$525.00	10	\$350.00	18	\$630.00	12	\$420.00	12	\$420.00	82	\$2,870.00
Daniel Callesto	11	\$385.00	11	\$385.00	7	\$245.00	9	\$315.00	5	\$175.00	6	\$210.00	49	\$1,715.00
Ty Potier	33	\$1,155.00	29	\$1,015.00	32	\$1,120.00	33	\$1,155.00	30	\$1,050.00	27	\$945.00	184	\$6,440.00
Aaron Renner	12	\$420.00	12	\$420.00	9	\$315.00	12	\$420.00	14	\$490.00	6	\$210.00	65	\$2,275.00
<b>Total</b>	<b>71</b>	<b>\$2,485.00</b>	<b>67</b>	<b>\$2,345.00</b>	<b>58</b>	<b>\$2,030.00</b>	<b>72</b>	<b>\$2,520.00</b>	<b>61</b>	<b>\$2,135.00</b>	<b>51</b>	<b>\$1,785.00</b>	<b>380</b>	<b>\$13,300.00</b>

# Winnie-Stowell Volunteer Fire Department Financial Report

<b>East Chambers Bank Commercial Checking (Payroll Account)</b>			
<b>Beginning Bank Balance</b>		3/31/2020	<b>\$10,000.00</b>
<b>Credits/Transfers</b>			
	3/12/2020	CCESD	2,348.32
	3/12/2020	IRS Refund	257.44
<b>Total Credits</b>			<b>\$2,605.76</b>
			<b>\$12,605.76</b>
<b>Debits</b>			
	1358	Alicia Bourgeois Accounting: Payroll	50.00
	1359	Aaron Renner Payroll Expense	435.52
	1360	Chris Carnahan Payroll Expense	387.87
	1361	Daniel Calleso Payroll Expense	161.61
	1362	Ty Potier Payroll Expense	896.68
	1363	Alicia Bourgeois Accounting: Payroll (EFTPS correction)	125.00
	-----	EFTPS EFTPS	416.64
<b>Total Debits</b>			<b>\$2,473.32</b>
<b>Ending Bank Statement Balance</b>			<b>\$10,132.44</b>
<b>Checks Pending</b>			
	1364	IRS Accounting: Payroll (EFTPS correction)	-257.44
<b>Total Pending</b>			<b>-\$257.44</b>
<b>Total Check Register</b>		3/31/2020	<b>\$9,875.00</b>

<b>East Chambers Bank - Commercial Checking</b>			
<b>Beginning Bank Balance</b>			<b>\$2,707.07</b>
<b>Credits/Transfers</b>			
	2/13/2020	Catholic Daughters Donation	50.00
<b>Total Credits</b>			<b>\$50.00</b>
<b>Checks Pending</b>			
	4603	3/12/2020 Chambers Co Fire and Rescue Association	150.00
<b>Total Pending</b>			<b>\$150.00</b>
		3/31/2020 Currently in East Chambers Bank - Commercial Checking	<b>\$2,607.07</b>

<b>East Chambers Bank - Benefit Account</b>			
<b>Beginning Bank Balance</b>			<b>\$8,790.74</b>
<b>Credits/Transfers</b>			
<b>Total Credits</b>			
			<b>\$0.00</b>
<b>Checks Pending</b>			
<b>Total Pending</b>			
		3/31/2020 Currently in East Chambers - Bank Benefit Account	<b>\$8,790.74</b>

<b>Texas First Bank Savings</b>			
<b>Beginning Bank Balance</b>			<b>\$2,012.82</b>
<b>Credits/Transfers</b>			
	3/31/2020	Interest Earned (.27%)	1.34
<b>Total Credits</b>			<b>\$1.34</b>
<b>Checks Pending</b>			
<b>Total Pending</b>			
		3/31/2020 Currently in East Chambers - Bank Benefit Account	<b>\$2,014.16</b>

<b>Current Cash Assets</b>			
	4/8/2020	East Chambers Bank Commercial Checking (Payroll Account)	\$9,875.00
	4/8/2020	East Chambers Bank - Commercial Checking	\$2,607.07
	4/8/2020	East Chambers Bank - Benefit Account	\$8,790.74
	4/8/2020	Texas First Bank Savings	\$2,014.16
	4/8/2020	<b>Total Cash Assets</b>	<b>\$23,286.97</b>

**Adjourn**