



THE STATE OF TEXAS

COUNTY OF CHAMBERS

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**CHAMBERS COUNTY EMERGENCY SERVICES DISTRICT NO. 1
AGENDA**

December 8, 2021

Notice is hereby given that a Regular Meeting of the Board of Commissioners of the Chambers County Emergency Services District No. 1 will be held on **Wednesday, December 8, 2021, at 6:00 p.m.; at the Winnie-Stowell Volunteer Fire Department ("WSVFD") located at 825 State Highway 124, Winnie, Texas 77665.**

Members of the public may attend and participate in the Winnie Stowell Hospital District Regular Meeting by conference call. In addition, a recording of the meeting will be made available following the meeting. The call-in information for the meeting is set forth below:

Join Zoom Meeting

Meeting ID: 781 754 6868

<https://us02zoom.us/j/7817546868>
+13462487799, 7817546868# US (Houston)

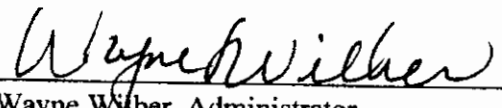
The following matters will be considered and may be acted upon at the meeting for the following purposes:

DISCUSSION/ACTION ITEMS

1. Call meeting to order
2. Pledge of Allegiance
3. Public Comment
4. Discuss and approve the minutes for the November 10, 2021 Regular Meeting.

5. Discuss and take-action, on the District's Treasurers Report; District's accounts payable; and amend the District's budget, if necessary.
6. Receive Reports from:
 - a. Administrator,
 - b. Operation Manager, and
 - c. Chief's, including the Department's Financial Report.
7. Discuss and take-action, if necessary, on purchasing fire or EMS equipment and/or supplies as well as any proposed repairs, maintenance and/or testing.
8. Review, discuss and take-action, if necessary, on authorizing staff and General Counsel to:
 - (a) Prepare and file end of the year report with the State;
 - (b) Submit letter to the County Commissioners requesting the appointment of Commissioners for Place 2, and 5; and
 - (c) Post notice of address.
9. Discuss and take-action, if necessary, a re-adopting the District's Investment Policy.
10. Discuss and take-action, if necessary, to reimburse Mrs. Jo-Anna Michelle Hardy for successfully completing and passing National Registry exam to obtain EMR license from the State.
11. Discuss and take-action, if necessary, to adopt a pay increase for the Independent Contractor Firefighters.
12. Adjourn

A packet containing all supportive documentation for this agenda is available for inspection on Tuesday nights at the Winnie-Stowell Volunteer Fire Station, located at 825 State Highway 124, Winnie, Texas, 77665, between the hours of 7:00 p.m. and 9:00 pm.



 Wayne Wilber, Administrator
 Chambers County Emergency Services District #1

The Board may retire to Executive Session any time between the meetings opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or, discussion of real estate acquisitions pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in open session.

Chambers County Emergency Services District No. 1 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jamie Cormier at (409) 296-4133 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program, 1-800-735-2988.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
CHAMBERS COUNTY EMERGENCY SERVICES DISTRICT #1**

A regular meeting of the Board of Commissioners (“Board” or “Commissioners”) of the Chambers County Emergency Services District No. 1 (“District”) was called at 6:00 p.m. on the 10th day of November 2021, at the Winnie-Stowell Volunteer Fire Department (“WSVFD” or “Department”) located at 825 State Highway 124, Winnie, Texas 77665 pursuant to notice duly posted according to law.

Members of the public were asked to attend in person or allowed to participate by conference call. In addition, a recording of the meeting is available upon request.

The roll was called of the Commissioner, to-wit:

Commissioners Member	Position
Mr. David Murrell	President
Mr. Brad Crone	Vice-President
Mr. Chris Barrow	Treasurer
Mr. Troy Dow	Secretary
Mr. Kenneth Thibodeaux	Assistant Treasurer

All said Commissioners were present. In addition to the above-named Commissioners, the following persons were also present:

Attendee	Position
Mr. Wayne Wilber	Administrator
Mrs. Michelle Hardy	Administrative Assistant
Mr. Hubert Oxford, IV	Benckenstein & Oxford, LLP
Chief Greg Hollaway	Chief, WSVFD
Mr. Brandon Lee	Operations Manager

President Murrell called the meeting to order at 6:02 p.m. and lead the meeting. First, he asked those present to recite the Pledge of Allegiance and Pledge

to the State Flag of Texas. Next, he asked for public comment but there was none. President Murrell then called on the Commissioners to consider the action items on the agenda.

Agenda Item No. 4 - To discuss approval of minutes for October 13, 2021 Regular Meeting.

The President directed the Commissioners to Agenda Item No. 4 and requested that the Commissioners review the minutes of the October 13, 2021 Regular Meeting. Attorney Oxford stated that after the minutes were circulated, staff recommended a handful of changes that were made. The Commissioners reviewed the final set of draft minutes and concurred with the minutes as presented.

Thereafter, Commissioner Dow made a motion to approve the minutes of the October 13, 2021 Regular Minutes. This motion was seconded by Commissioner Thibodeaux and unanimously approved by all the Commissioners.

Agenda Item No. 5 - Discuss and take-action, on the District's Treasurers Report; District's accounts payable; and amend the District's budget, if necessary.

Mrs. Hardy presented the District's financial reports and Treasurer's report. (See Exhibit "A-1"). According to Mrs. Hardy, on October 29, 2021, the District had \$20,958.26 in its checking account. As of the meeting, the monthly deposit by the Comptroller of Public Accounts had not been made but staff reported that the District was scheduled to receive \$73,252.89 on November 15, 2021. Once the deposit is made, the balance in the District's checking account was expected to be \$94,484.15 without considering invoices to be paid during the meeting.

Meanwhile, according to Mrs. Hardy, the invoices to be paid at the meeting totaled \$17,469.22 plus \$1,210.09 for EFTPS payments. This month, Mrs. Hardy, Mrs. Hardy told the Commissioners that all of the invoices were routine. A list of the invoices can be found in Exhibit "A-1".

In light of the sum of invoices to be paid, Mrs. Hardy did convey to the Commissioners that they were going to have transfer funds into the checking account to cover the (\$19,532.74) negative difference between the funds available in the checking account to expenses for the month. As such, staff recommended transferring \$40,000.00 from the East Chambers Money Market to the checking account to cover the bills being considered during the meeting. Once these funds were transferred, the balance in the checking account would be approximately \$20,467.26.

Regarding the District's savings accounts, Mrs. Hardy informed the Commissioners that as of the meeting, the balance in this East Chambers money market account was \$553,527.42 after being paid \$44.98 for interest on October 19, 2021. This is forty thousand (\$40,000.00) less than the previous month because of the transfer to checking. Meanwhile, she stated that the balance in the Texas First Bank Money Market account increased by \$36.48 to \$286,381.06 from the October 1, 2021 balance of \$286,344.58. Lastly, Mrs. Hardy reported that the Common Cents Credit Union remained the same at \$250,390.13. Combined, Mrs. Hardy informed the Commissioners that the District's total cash assets were \$1,206,109.45 as of the meeting. (See Exhibit "A-1").

In addition, the Commissioners were presented with invoices to pay, and reports for: 1) Aged Payables, 2) Account Reconciliations for each account; 3) Account Registers for each account; 4) Balance Sheets; and 5) Income Statement. (See Exhibit "A-2").

Moving to any needed transfers, Mrs. Hardy and Mr. Wilber recommended after the sales tax deposit is made, the District should transfer \$50,000.00 from the District's Checking Account to the Money Market Account. The Commissioners agreed with this recommendation.

The Commissioners thanked Mrs. Hardy for her report. Subsequently, Commissioner Dow made a motion to approve the following: 1) Treasurer's Report and District Financial Reports; 2) pay the outstanding invoices; and 3) transfer \$50,000.00 from the Checking Account to the Money Market Account.

Commissioner Thibodeaux seconded the motion and the motion was unanimously approved with the consent of all the Commissioners.

Agenda Item No. 6 – Receive reports from the Administrator, Operations Manager, and Fire Chief.

President Murrell then called on Administrator Wilber to give his Administrator report. Accordingly, Mr. Wilber reported on the following:

- On October 22nd, E-21 deck gun struck the bay door, which was not fully raised. The incident resulted in damage to the lower panel and deck gun. Immediately thereafter, Overhead Doors made an emergency call out to secure station. Following, the door was repaired on October 25th and Siddons-Martin removed deck gun and shipped back to manufacturer for repairs. Lastly, a claim was made with VFIS insurance for the repairs to the door and E-21.
- The invoice in the amount of \$1,416.82 in current bills was to pay for E-21 rear brake shoes. Likewise, the turbo charger on E-22 was replaced under warranty and there has been no issues since placed back in service.
- The Department will host LifeShare for a blood drive at the station on the 17th of December.
- The District received the title to E-21 and Tanker 21 following last month's final payment.

(See Exhibit "B-1").

Upon the completion of the Administrator's report, Captain Lee was called on to give the District's Operations Report. Captain Lee reported that

- He has sent the weekly reports to the District but there were no legal reports to review this month.
- There were no training requests last month.
- Three (3) ESD firefighters didn't work in October 2021, but Captain Lee was able to get those shifts covered.

(See Exhibit "B-2").

After the Commissioners reviewed and discussed the Administrator's Report and Operations Report, President Murrell called on the Chief to present his monthly report. According to the Chief, in October 2021, the District and the Department responded to thirty-four (34) calls. A summary of the calls is set forth below:

Incident	June-21	July 21	Aug. 21	Sept. 21	Oct. 21	YTD Total
Structure Fires	2	0	0	0	2	15
Vehicle Fires	3	1	0	4	0	12
Grass/Marsh Fires	1	2	2	4	2	36
Trash/Unauthorized Burn	2	1	1	0	1	7
MVA/Jaws Rescue	12	8	5	11	6	60
Spills/Wash Down	0	2	1	0	0	6
Medical/First Responder	18	21	20	25	19	235
Investigation/Gas Leak/Power Line	1	0	0	0	1	9
Alarms (False, Fire, Smoke, Co)	0	6	5	5	2	24
Aircraft Accident					1	1
Mutual Aid	0	0	0	0	0	1
Cancelled/No Response	8	6	6	0	0	39
Total	47	47	40	49	34	445

In addition to the call summary, the Chief advised the Commissioners of the following:

- The Department received the County funding packet for 2022 and this year, the funding increased to \$65,000.
- The Chief is working on the budget for calendar year 2022 and will have it completed and sent back to the County the week of November 23rd, 2021.
- The Standard Operating Guidelines ("SOGs") are still under development and will be issued once completed. However, while the Department is still operating under old SOGs, certain new important guidelines will be enacted immediately.

- The proposed Internship Program is currently on hold until the Department has a chance to built-up to a sustainable level so that anyone new here will not be running solo to calls.
- In addition, the Chief asked the Commissioners for assistance with upgrading the shower and laundry facilities before the Internship Program is established and the station is covered 24 hours per day.
- Lastly, the Chief advised that the Department was still working on improving documentation in ESO.

For a copy of the complete run report, statistical reports, and bank account summaries, the Chief asked the Commissioners to refer to Exhibit "B-3".

Agenda Item No. 7 – Discuss and take-action, if necessary, on purchasing fire or EMS equipment and/or supplies as well as any proposed repairs, maintenance and/or testing.


Administrator Wilber advised that no action needed to be taken.

Agenda Item No. 8 – Discuss and take-action, if necessary, to reimburse Austin Isaacks for successfully completing the EMT-B course.

Mr. Wilber informed the Board that Austin Isaacks, a long time volunteer, completed his EMT-Basic class and passed the requisite test. Per Mr. Wilber, informed the Commissioners that the cost of the class was \$1,500.00 and he asked that the District reimburse Mr. Isaacks for this cost. See Exhibit "C". The Commissioners agreed with the recommendation and thanked Mr. Isaacks for his dedication to the Department.

Subsequently, Commissioner Dow made a motion to reimburse Mr. Isaacks for the EMT-Basic class in the amount of \$1,500.00. Commissioner Thibodeaux seconded the motion and the motion was unanimously approved with the consent of all the Commissioners.

There being no further business, President Murrell informed the Commissioners that the next meeting would take place on December 8th, 2021 at 6:00 p.m. He then called for a motion to adjourn the meeting at 6:23 p.m. Commissioner Thibodeaux then made a motion to adjourn. This motion was seconded by Commissioner Dow with the unanimous consent of all the Commissioners present.



David Murrell, President

Date: _____

Treasurers Report

Bank Balance 11/1/2021 \$20,958.26

Outstanding Debits/Credits			
4154 Oxford IV, Hubert	Professional Fees: Retainer	\$	(350.00)
4180 Oxford IV, Hubert	Professional Fees: Retainer	\$	(350.00)
11/15/2021 Comptroller	Income: Sales Tax Revenue (September & 3rd QTR)	\$	73,875.89
			\$73,175.89

Bank Balance 11/15/2021 \$73,175.89

Bills Owed			
4192			
4191			
4194			
4195			
4197			
4197			
4200			
4202			
4203			
4206			
4204			
4196 CenterPoint Energy	Utilities - Natural Gas	46.49	\$3,886.67
4198 Entergy	Utilities: Electric	300.71	
4199 FirstNet/AT&T Mobility	Cable/Internet/Telephone	38.25	
4201 Heinz, Joshua	Professional Fees: Retainer	350.00	
4205 Leeland Farms, LLC	Scheduling Coordinator	800.00	
4207 Midtex Oil, LP	Fleet - Diesel, Gasoline and Treatment	2,412.18	
4208 Oxford IV, Hubert	Professional Fees: Retainer	350.00	
4209 Siddons Martin Emergency Group	Engine 21 Repair & Service - Breaks	1,416.82	
4210 TBCD	Utilities: Water/Sewer	86.13	
4211 TDCJ	Foam and Mattresses	547.84	
4212 Time Warner Cable/Spectrum	Cable/Internet/Telephone	315.25	
4213 Visa	Credit Card: Wilber	716.69	
4214 Waste Management	Waste Management	99.52	
4215 Wilber Tax Service	QTR Payroll Returns	175.00	
4216 Wilber, Wayne	Cell Phone	100.00	

Total Bills 11/12/2021 EFTPS -1,164.82

Remaining funds in Checking Account \$75,506.11

Funds remaining in EFTPS Checking \$74,341.29

Maintenance Fee \$ (15.00)

Checks Pending

Transfer 4208 Oxford IV, Hubert Transfer from Checking to MM \$ (50,000.00)

Professional Fees: Retainer \$ (350.00) (Cashed on 12/01/2021)

Total Pending \$ (50,350.00)

Total Check Deposits

Bank Balance	\$25,171.11
Outstanding Debits/Credits	

12/10/2021 Comptroller	Income: Sales Tax Revenue	\$ 46,865.15
		\$46,865.15

Bank Balance as of 11/18/2021

Bills Owed	Amount	Total
4218 Waste	2,415.00	
4217 Waste	2,415.00	\$4,934.90
4220 CenterPoint Energy	582.46	
4221 CenterPoint Energy	905.00	
4223 Davis, Elyse	480.00	
4226 Frontier Energy	320.00	
4229 Holladay Group	728.00	
4230 Land Forward	800.00	
4232 Land Forward	445.33	
4222 CenterPoint Energy	Utilities - Natural Gas 45.95	
4224 Entergy	Utilities: Electric 284.07	
4225 FirstNet/AT&T Mobility	Cable/Internet/Telephone 38.25	
4227 Gulf Coast Auto	Equipment Repair and Service 15.99	
4228 Heinz, Joshua	Professional Fees: Retainer 350.00	
4219 Isaacks, Austin	Reimb for EMT-B Class - Training 1,500.00	
4231 Leeland Farms, LLC	Scheduling Coordinator 800.00	
4233 Overhead Door	Bldg Maint: Repair to door that engine hit 1,016.50	
4234 Oxford IV, Hubert	Professional Fees: Retainer 350.00	
4235 SFFMA	2022 Renewal Dues for WSFVD 700.00	
4236 TBCD	Utilities: Water/Sewer 58.29	
4237 Time Warner Cable/Spectrum	Cable/Internet/Telephone 315.25	
4238 VFIS	Bond Renewal - Barrow 400.00	
4239 Visa	Credit Card: Wilber 1,409.43	
4240 Waste Management	Waste Management 101.52	
4241 Wilber, Wayne	Cell Phone 160.00	

Total Bills **\$15,721.48**

12/10/2021	Remaining funds in Checking Account	\$55,314.78
	EFTPS	-1,164.82

12/10/2021 Funds Available in EFTPS Checking **\$54,149.96**

East Chambers Money Market 15001407	
11/1/2021 Beginning Balance	\$553,527.42
11/16/2021 Interest Eamed (.10%)	\$42.60
11/15/2021 Deposit from Checking	\$50,000.00
12/8/2021 Currently in East Chambers Money Market	\$603,570.02

Texas First Bank Money Market 10043511	
11/01/2021 Beginning Balance	\$286,381.06
11/30/2021 Interest Eamed (.15%)	\$35.31
12/8/2021 Currently in Texas First Bank Money Market	\$286,418.37

Common Cents Credit Union	
11/1/2021 Beginning Balance	\$250,390.13
11/1/2021 Regular Share Account	\$5.00
12/8/2021 Currently in Common Cents Credit Union	\$250,395.13

Current Cash Assets

12/10/2021	Checking	\$54,149.96
12/8/2021	East Chambers Money Market	\$603,570.02
12/8/2021	Texas First Bank Money Market	\$286,416.37
12/8/2021	Common Cents Credit Union	\$250,395.13
12/8/2021	Bills Owed	-\$16,721.48
12/10/2021	EFTPS	-\$1,164.82
12/10/2021	Total Cash Assets	\$1,176,645.18

Loans

Due Date	Vendor	Payoff Year	Payoff Year	Annual Payment
2/1/2022	Southside Bank	Super Pumper/Tanker Loan	2028	\$68,794.20
				\$68,794.20

TO THE BEST OF MY KNOWLEDGE, THESE FIGURES ARE CORRECT AND IN COMPLIANCE WITH THE DISTRICT'S INVESTMENT POLICY.



David Murrell, President

Date



Chris Barrow, Treasurer

Date

Results

Chambers Co ESD 1
Authority Code: 5036543

Select a month ▼

Allocation Period: Dec 2021

Total Period	47,247.85
Collections:	
Prior Period	-3,524.71
Collections:	
Current Period	49,939.76
Collections:	
Future Period	93.01
Collections:	
Audit Collections:	216.66
Unidentified:	43.97
Single Local Rate	479.16
Collections:	
Service Fee:	944.96
Current Retained:	926.06
Prior Retained:	1,488.32
Net Payment	46,865.15

47247.85
 - 46865.15

 382.70

4000 - Sales Tax I, come
 \$46,865.15
 6204 - Fees
 < 382.707

Receipt

Deposit ticket ID: 20211210	Check Reference No.: 20211210	Cash account: 1010
Customer ID: COMPTROLLER	Receipt number: 20211210	CHECKING
COMPTROLLER OF PUBLIC ACCOUNTS	Date: Dec 10, 2021	Cash account balance: \$
	Receipt amount: 46,865.15	Uncalculated
	Payment method: Credit	
	Credit card payment: <input type="button" value="Record"/> or <input type="button" value="Process"/>	

Apply to previous bill	Apply to Revenues: 46,865.15	<input type="checkbox"/> <input type="checkbox"/>					
Quantity	Item	Description	GL Account	Unit Price	Tax	Amount	Job
			4000	0.00	1	47,247.85	
			6204	0.00	1	-282.70	

**11 CHAMBERS CO ESD #1
Aged Payables
As of Dec 31, 2021**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Austin Isaacks Austin Isaacks	REIMB for EMT	1,500.00				1,500.00
Austin Isaacks Austin Isaacks		1,500.00				1,500.00
Barner, Kaleb Kaleb Barner	November 202	582.40				582.40
Barner, Kaleb Kaleb Barner		582.40				582.40
Callesto, Daniel Callesto, Daniel	November 202	905.60				905.60
Callesto, Daniel Callesto, Daniel		905.60				905.60
CenterPoint CenterPoint Energy	November 202	45.95				45.95
CenterPoint CenterPoint Energy		45.95				45.95
Davis, Ehren Ehren Davis	September 202 November 202	480.00		156.00		156.00 480.00
Davis, Ehren Ehren Davis		480.00		156.00		636.00
Entergy Entergy	November 202	284.07				284.07

**11 CHAMBERS CO ESD #1
Aged Payables
As of Dec 31, 2021**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Entergy Entergy		284.07				284.07
FirstNet FirstNet/AT&T Mobility 800-574-7000	x12032021	38.25				38.25
FirstNet FirstNet/AT&T Mobility		38.25				38.25
Franklin, Darrell Darrell Franklin	November 202	320.00				320.00
Franklin, Darrell Darrell Franklin		320.00				320.00
GULF COAST AUTO GULF COAST AUTOMO 409-296-2051	9311-161465	15.99				15.99
GULF COAST AUTO GULF COAST AUTOMO		15.99				15.99
HEINZ JOSHUA JOSHUA HEINZ 409-833-9182	November 202	350.00				350.00
HEINZ JOSHUA JOSHUA HEINZ		350.00				350.00
Hollaway, Greg Greg Hollaway	November 202	768.00				768.00
Hollaway, Greg Greg Hollaway		768.00				768.00

**11 CHAMBERS CO ESD #1
Aged Payables
As of Dec 31, 2021**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Land, Richard Land, Richard	November 202	800.00				800.00
Land, Richard Land, Richard		800.00				800.00
Leeland Farms, LLC Leeland Farms, LLC Brandon Loe	November 202	800.00				800.00
Leeland Farms, LLC Leeland Farms, LLC		800.00				800.00
Luke, Gabe Luke, Gabriel	November 202	445.33				445.33
Luke, Gabe Luke, Gabriel		445.33				445.33
Overhead Door Overhead Door Rick Coe 409-866-2535	258171	1,016.50				1,016.50
Overhead Door Overhead Door		1,016.50				1,016.50
OXFORD HUBURT HUBERT OXFORD 409-951-4721	November 202	350.00				350.00
OXFORD HUBURT HUBERT OXFORD		350.00				350.00
SFFMA	Winnie-Stowell	700.00				700.00

11 CHAMBERS CO ESD #1
Aged Payables
As of Dec 31, 2021

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
SFFMA SFFMA 800-580-7336		700.00				700.00
SFFMA SFFMA						
SIDDONS-MARTIN SIDDONS-MARTIN EME 281-442-6806	10863				504.68	504.68
SIDDONS-MARTIN SIDDONS-MARTIN EME					504.68	504.68
TBCD Trinity Bay Conservation	November 202	58.29				58.29
TBCD Trinity Bay Conservatio		58.29				58.29
Time Warner Cable Time Warner Cable	012180412022	315.25				315.25
Time Warner Cable Time Warner Cable		315.25				315.25
VFIS VFIS 512-448-9928	89614	400.00				400.00
VFIS VFIS		400.00				400.00
Visa Visa	November 202	1,409.43				1,409.43

**11 CHAMBERS CO ESD #1
Aged Payables
As of Dec 31, 2021**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Detail Format.

Vendor ID Vendor Contact Telephone 1	Invoice/CM #	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Visa Visa		1,409.43				1,409.43
WASTE MANAGMNT WASTE MANAGEMENT 409-239-2775	5622232-2155-	101.52				101.52
WASTE MANAGMNT WASTE MANAGEMENT		101.52				101.52
Wilber Tax Services Wilber Tax Services Cherie Wilber 4092963579	1661				175.00	175.00
Wilber Tax Services Wilber Tax Services					175.00	175.00
Wilber, Wayne Wayne Wilber	November 202	100.00				100.00
Wilber, Wayne Wayne Wilber		100.00				100.00
WSVFD WS VFD 409296-4133	20201124 4615				2,450.00 2,884.61	2,450.00 2,884.61
WSVFD WS VFD					5,334.61	5,334.61
Report Total		11,786.58		156.00	6,014.29	17,956.87

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Nov 30, 2021
1010 - CHECKING

Bank Statement Date: November 30, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		20,277.26
Add: Cash Receipts		73,875.89
Less: Cash Disbursements		(68,342.31)
Add (Less) Other		<u>(15.00)</u>
Ending GL Balance		<u>25,795.84</u>
Ending Bank Balance		26,145.84
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
Nov 10, 2021 4208	<u> </u>	<u>(350.00)</u>
Total outstanding checks		(350.00)
Add (Less) Other		
Total other		
Unreconciled difference		<u>0.00</u>
Ending GL Balance		<u><u>25,795.84</u></u>

**11 CHAMBERS CO ESD #1
Current Account Reconciliation
For Account 1010 - CHECKING
Statement Date Nov 30, 2021**

Filter Criteria includes: All Transactions for Account 1010 - CHECKING

Date	Reference	Deposit/Bank Credit	Status	Check/Ban	Payee/Description
Nov 15, 2021		73,875.89	Cleared		Deposit Ticket
Nov 15, 2021	4134V	175.00	Cleared		Wilber Tax Services
Nov 15, 2021	4169V	156.00	Cleared		Ehren Davis
Nov 12, 2021			Cleared	1,210.09	EFTPS
Nov 12, 2021	20211112		Cleared	50,000.00	transfer
Aug 11, 2021	4134		Cleared	175.00	Wilber Tax Services
Oct 13, 2021	4169		Cleared	156.00	Ehren Davis
Oct 13, 2021	4180		Cleared	350.00	HUBERT OXFORD
Nov 10, 2021	4191		Cleared	2,150.02	Jo-Anna M. Hardy
Nov 10, 2021	4192		Cleared	2,918.05	WAYNE L. WILBER
Nov 10, 2021	4194		Cleared	600.00	Kaleb Barner
Nov 10, 2021	4195		Cleared	942.67	Callesto, Daniel
Nov 10, 2021	4196		Cleared	46.49	CenterPoint Energy
Nov 10, 2021	4197		Cleared	312.00	Ehron Davis
Nov 10, 2021	4198		Cleared	300.71	Entergy
Nov 10, 2021	4199		Cleared	38.25	FirstNet/AT&T Mobility
Nov 10, 2021	4200		Cleared	480.00	Darrell Franklin
Nov 10, 2021	4201		Cleared	350.00	JOSHUA HEINZ
Nov 10, 2021	4202		Cleared	912.00	Greg Hollaway
Nov 10, 2021	4203		Cleared	640.00	Land, Richard
Nov 10, 2021	4204		Cleared	312.00	Ura Lara
Nov 10, 2021	4205		Cleared	800.00	Leeland Farms, LLC
Nov 10, 2021	4206		Cleared	441.60	Luke, Gabriel

**11 CHAMBERS CO ESD #1
Current Account Reconciliation
For Account 1010 - CHECKING
Statement Date Nov 30, 2021**

Filter Criteria includes: All Transactions for Account 1010 - CHECKING

Date	Reference	Deposit/Bank Credit	Status	Check/Ban	Payee/Description
Nov 10, 2021	4207		Cleared	2,412.18	MIDTEX OIL
Nov 10, 2021	4208		Uncleared	350.00	HUBERT OXFORD
Nov 10, 2021	4209		Cleared	1,416.82	SIDDONS-MARTIN EMERGENCY GROUP
Nov 10, 2021	4210		Cleared	86.13	Trinity Bay Conservation Distr
Nov 10, 2021	4211		Cleared	547.84	Texas Department of Criminal J
Nov 10, 2021	4212		Cleared	315.25	Time Warner Cable
Nov 10, 2021	4213		Cleared	716.69	Visa
Nov 10, 2021	4214		Cleared	99.52	WASTE MANAGEMENT
Nov 10, 2021	4215		Cleared	175.00	Wilber Tax Services
Nov 10, 2021	4216		Cleared	100.00	Wayne Wilber
		Sub Total		69,354.31	
		Interest Income		0.00	
		Service Charge		15.00	
		Total		69,369.31	

11 CHAMBERS CO ESD #1
Account Register
For the Period From Nov 1, 2021 to Nov 30, 2021
1010 - CHECKING

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			20,277.26
11/10/21	4191	Withdraw	Jo-Anna M. Hardy		2,150.02	18,127.24
11/10/21	4192	Withdraw	WAYNE L. WILBER		2,918.05	15,209.19
11/10/21	4194	Withdraw	Kaleb Barner		600.00	14,609.19
11/10/21	4195	Withdraw	Callesto, Daniel		942.67	13,666.52
11/10/21	4196	Withdraw	CenterPoint Energy		46.49	13,620.03
11/10/21	4197	Withdraw	Ehren Davis		312.00	13,308.03
11/10/21	4198	Withdraw	Entergy		300.71	13,007.32
11/10/21	4199	Withdraw	FirstNet/AT&T Mobility		38.25	12,969.07
11/10/21	4200	Withdraw	Darrell Franklin		480.00	12,489.07
11/10/21	4201	Withdraw	JOSHUA HEINZ		350.00	12,139.07
11/10/21	4202	Withdraw	Greg Hollaway		912.00	11,227.07
11/10/21	4203	Withdraw	Land, Richard		640.00	10,587.07
11/10/21	4204	Withdraw	Ura Lara		312.00	10,275.07
11/10/21	4205	Withdraw	Leeland Farms, LLC		800.00	9,475.07
11/10/21	4206	Withdraw	Luke, Gabriel		441.60	9,033.47
11/10/21	4207	Withdraw	MIDTEX OIL		2,412.18	6,621.29
11/10/21	4208	Withdraw	HUBERT OXFORD		350.00	6,271.29
11/10/21	4209	Withdraw	SIDDONS-MARTIN EME		1,416.82	4,854.47
11/10/21	4210	Withdraw	Trinity Bay Conservation		86.13	4,768.34
11/10/21	4211	Withdraw	Texas Department of Cri		547.84	4,220.50
11/10/21	4212	Withdraw	Time Warner Cable		315.25	3,905.25
11/10/21	4213	Withdraw	Visa		716.69	3,188.56
11/10/21	4214	Withdraw	WASTE MANAGEMENT		99.52	3,089.04
11/10/21	4215	Withdraw	Wilber Tax Services		175.00	2,914.04
11/10/21	4216	Withdraw	Wayne Wilber		100.00	2,814.04
11/12/21		Withdraw	EFTPS		1,210.09	1,603.95
11/12/21	20211112	Withdraw	transfer		50,000.00	-48,396.05
11/15/21		Deposit	COMPTROLLER OF PU	73,875.89		25,479.84
11/15/21	4134V	Withdraw	Wilber Tax Services		-175.00	25,654.84
11/15/21	4169V	Withdraw	Ehren Davis		-156.00	25,810.84
11/30/21	11/30/21	Other	Service Charge		15.00	25,795.84
			Total	73,875.89	68,357.31	

11 CHAMBERS CO ESD #1
Current Account Reconciliation
For Account 1011 - CHECKING TEXAS FIRST BANK
Statement Date Nov 30, 2021
Filter Criteria includes: All Transactions for Account 1011 - CHECKING TEXAS FIRST BANK

Date	Reference	Deposit/Bank Credit	Status	Check/Ban	Payee/Description
	Sub Total	0.00		0.00	
	Interest Income	35.31		0.00	
	Service Charge				
	Total	35.31		0.00	

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Nov 30, 2021
1011 - CHECKING TEXAS FIRST BANK
Bank Statement Date: November 30, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	286,381.06
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	<u>35.31</u>
Ending GL Balance	<u>286,416.37</u>
Ending Bank Balance	286,416.37
Add back deposits in transit	<u> </u>
Total deposits in transit	
(Less) outstanding checks	<u> </u>
Total outstanding checks	
Add (Less) Other	<u> </u>
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u>286,416.37</u>

11 CHAMBERS CO ESD #1
Account Register
For the Period From Nov 1, 2021 to Nov 30, 2021
1011 - CHECKING TEXAS FIRST BANK

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Beginning Balance			286,381.06
11/30/21	11/30/21	Other	Interest Income	35.31		286,416.37
			Total	35.31		

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Nov 30, 2021
1020 - MONEY MARKET SAVINGS
Bank Statement Date: November 30, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	603,527.42
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	42.60
Ending GL Balance	<u>603,570.02</u>
Ending Bank Balance	603,570.02
Add back deposits in transit	_____
Total deposits in transit	_____
(Less) outstanding checks	_____
Total outstanding checks	_____
Add (Less) Other	_____
Total other	_____
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>603,570.02</u></u>

Filter Criteria includes: All Transactions for Account 1020 - MONEY MARKET SAVINGS

11 CHAMBERS CO ESD #1
Current Account Reconciliation
For Account 1020 - MONEY MARKET SAVINGS
Statement Date Nov 16, 2021

Date	Reference	Deposit/Bank Credit	Status	Check/Ban	Payee/Description
Oct 12, 2021		50,000.00	Cleared		Deposit Ticket
	Sub Total	50,000.00		0.00	
	Interest Income	42.60		0.00	
	Service Charge			0.00	
	Total	50,042.60		0.00	

11 CHAMBERS CO ESD #1
Account Register
For the Period From Nov 1, 2021 to Nov 30, 2021
1020 - MONEY MARKET SAVINGS

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
11/16/21	11/16/21	Other	Beginning Balance			603,527.42
			Interest Income	42.60		603,570.02
			Total	42.60		

11 CHAMBERS CO ESD #1
Account Reconciliation
As of Nov 30, 2021
1030 - Common Cents CU
Bank Statement Date: November 30, 2021

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance	250,390.13
Add: Cash Receipts	
Less: Cash Disbursements	
Add (Less) Other	
Ending GL Balance	<u>250,390.13</u>
Ending Bank Balance	250,390.13
Add back deposits in transit	
Total deposits in transit	
(Less) outstanding checks	
Total outstanding checks	
Add (Less) Other	
Total other	
Unreconciled difference	<u>0.00</u>
Ending GL Balance	<u><u>250,390.13</u></u>

11 CHAMBERS CO ESD #1
Current Account Reconciliation
For Account 1030 - Common Cents CU
Statement Date Nov 30, 2021

Filter Criteria includes: All Transactions for Account 1030 - Common Cents CU

Date	Reference	Deposit/Bank Credit	Status	Check/Ban	Payee/Description
	Sub Total	0.00		0.00	
	Interest Income	0.00		0.00	
	Service Charge				
	Total	0.00		0.00	

11 CHAMBERS CO ESD #1
Account Register
For the Period From Nov 1, 2021 to Nov 30, 2021
1030 - Common Cents CU

Filter Criteria includes: Report order is by Date.

Date	Trans No	Type	Trans Desc	Deposit Amt	Withdrawal Amt	Balance
			Total			

11 CHAMBERS CO ESD #1
Balance Sheet
November 30, 2021

ASSETS

Current Assets		
CHECKING	\$	25,795.84
CHECKING TEXAS FIRST BANK		286,416.37
MONEY MARKET SAVINGS		603,570.02
Common Cents CU		250,390.13
ACCOUNTS RECEIVABLE		(5,924.75)
SALES TAX RECEIVABLE		70,819.07
Total Current Assets		1,231,066.68
Property and Equipment		
EQUIPMENT		194,424.56
VEHICLES		812,332.20
LEASEHOLD IMPROVEMENTS		8,980.00
Buildings & Improvements		166,000.00
Land		66,000.00
ACCUMULATED DEPRECIATION		(295,423.39)
Total Property and Equipment		952,313.37
Other Assets		
Total Other Assets		0.00
Total Assets	\$	2,183,380.05

LIABILITIES AND CAPITAL

Current Liabilities		
ACCOUNTS PAYABLE	\$	5,989.14
DUE TO/FROM WSVFD		(774.55)
PAYROLL TAXES PAYABLE		93,099.13
ACCURED INTEREST		28,062.13
Total Current Liabilities		126,375.85
Long-Term Liabilities		
NOTE PAYABLE OSH KOSH		476,025.83
Total Long-Term Liabilities		476,025.83
Total Liabilities		602,401.68
Capital		
RETAINED EARNINGS		1,506,110.68
NET ASSETS - INVESTED		79,745.51
Net Income		(4,877.82)
Total Capital		1,580,978.37
Total Liabilities & Capital	\$	2,183,380.05

Unaudited - For Management Purposes Only

11 CHAMBERS CO ESD #1
Income Statement
Compared with Budget
For the Twelve Months Ending September 30, 2022

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
SALES TAX INCOME	\$ 171,549.17	\$ 560,000.00	\$ 171,549.17	\$ 560,000.00
PROPERTY TAX INCOME	0.00	25.00	0.00	25.00
INTEREST INCOME	569.25	2,600.00	569.25	2,600.00
DIVIDEND INCOME	0.00	1,000.00	0.00	1,000.00
Total Revenues	172,118.42	563,625.00	172,118.42	563,625.00
Cost of Sales				
Total Cost of Sales	0.00	0.00	0.00	0.00
Gross Profit	172,118.42	563,625.00	172,118.42	563,625.00
Expenses				
REPAIRS & SERVICE - BRUSH 21	0.00	1,500.00	0.00	1,500.00
REPAIRS & SERVICE - COMMAND 2	49.00	1,000.00	49.00	1,000.00
REPAIRS & SERVICE - UTILITY 21	0.00	500.00	0.00	500.00
REPAIRS & SERVICE - ENGINE 21	6,660.28	12,000.00	6,660.28	12,000.00
REPAIRS & SERVICE - TANKER 21	0.00	5,000.00	0.00	5,000.00
REPAIRS & SERVICE - ADMIN21	0.00	1,000.00	0.00	1,000.00
REPAIRS & SERVICE - E22 S/P	0.00	7,000.00	0.00	7,000.00
WASTE MANAGEMENT	300.56	1,200.00	300.56	1,200.00
BUILDING IMPROVEMENTS	0.00	5,000.00	0.00	5,000.00
BUILDING MAINTENANCE	1,898.70	7,000.00	1,898.70	7,000.00
DUES - SFFMA	700.00	950.00	700.00	950.00
EQUIPMENT PURCHASES	0.00	20,000.00	0.00	20,000.00
EQUIP - REPAIRS/SERVICE	219.95	5,500.00	219.95	5,500.00
FLEET - DIESEL TREATMENT	37.00	200.00	37.00	200.00
FLEET - DIESEL	1,215.20	4,600.00	1,215.20	4,600.00
FLEET - GASOLINE	1,310.28	4,500.00	1,310.28	4,500.00
FLEET - INSURANCE	0.00	12,740.00	0.00	12,740.00
FLEET - MISC	15.99	100.00	15.99	100.00
LOAN - E21/T21 - INTEREST	3,329.11	3,329.11	3,329.11	3,329.11
EQUIP - FIRE RESCUE SUPPLIES	150.00	1,500.00	150.00	1,500.00
FLEET - CLEANING SUPPLIES	8.54	300.00	8.54	300.00
LOAN - E21/T21 - PRINCIPLE	79,629.77	79,629.77	79,629.77	79,629.77
LOAN - E22 S/P - PRINCIPLE	0.00	56,825.02	0.00	56,825.02
LOAN - E22 S/P - INTEREST	0.00	11,969.18	0.00	11,969.18
INSURANCE - VFD ACCID&SICKNE	0.00	2,795.00	0.00	2,795.00
INSURANCE - VFD COMMERCIAL	0.00	6,005.00	0.00	6,005.00
DINING	0.00	200.00	0.00	200.00
FREIGHT	0.00	150.00	0.00	150.00
OFFICE SUPPLIES	455.44	1,100.00	455.44	1,100.00
REHAB/REFRESHMENTS	95.63	385.00	95.63	385.00
REPORTING SOFTWARE	0.00	1,896.00	0.00	1,896.00
TRAINING	1,500.00	5,000.00	1,500.00	5,000.00
TRAVEL/LODGING	0.00	1,100.00	0.00	1,100.00
UNIFORMS	0.00	450.00	0.00	450.00
FLEET - ENVIRONMENTAL FEE	11.58	100.00	11.58	100.00
SPECIAL EVENTS	0.00	500.00	0.00	500.00
WSVFD - CONTRACTED SERVICES	0.00	16,310.00	0.00	16,310.00
ESD - CONTRACTED SERVICES	13,123.73	61,000.00	13,123.73	61,000.00
WSVFD - PAYROLL TAXES	0.00	3,425.00	0.00	3,425.00
STAFF ADMINISTRATOR	9,999.00	40,000.00	9,999.00	40,000.00
STAFF ADMINISTRATIVE ASSISTA	7,399.25	31,000.00	7,399.25	31,000.00
UTILITIES - ELECTRIC	868.81	4,500.00	868.81	4,500.00

For Management Purposes Only

11 CHAMBERS CO ESD #1
Income Statement
Compared with Budget
For the Twelve Months Ending September 30, 2022

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
UTILITIES - NATUAL GAS	144.00	555.00	144.00	555.00
UTILITIES - WATER	216.17	800.00	216.17	800.00
UTILITIES-TIME WARNER/FirstNet	1,060.50	4,590.00	1,060.50	4,590.00
UTILITIES - CELL	300.00	1,200.00	300.00	1,200.00
SCHEDULING COORDINATOR	2,400.00	9,600.00	2,400.00	9,600.00
PAYROLL TAX EXPENSE	3,900.11	21,000.00	3,900.11	21,000.00
PROF FEES ACCOUNTING	1,574.00	2,050.00	1,574.00	2,050.00
WSVFD - ACCOUNTING FEES	0.00	1,100.00	0.00	1,100.00
FEES - COMPTROLLER	3,380.41	11,250.00	3,380.41	11,250.00
BANK FEES	30.00	180.00	30.00	180.00
PROF FEES LEGAL	0.00	5,000.00	0.00	5,000.00
PROF FEES LEGAL RETAINER	2,100.00	8,400.00	2,100.00	8,400.00
PUBLIC NOTICE	0.00	80.00	0.00	80.00
POSTAGE	7.38	110.00	7.38	110.00
PROF FEES AUDIT	0.00	7,500.00	0.00	7,500.00
PROF FEES OTHER	3,489.00	2,500.00	3,489.00	2,500.00
DUES - SAFE-D	0.00	550.00	0.00	550.00
TECHNOLOGY	0.00	500.00	0.00	500.00
INSURANCE - ESD BOND	400.00	400.00	400.00	400.00
INSURANCE - ESD COMMERCIAL	0.00	7,800.00	0.00	7,800.00
INSURANCE - ESD WORKERS COMP	38.00	7,000.00	38.00	7,000.00
SCHOLARSHIP	0.00	4,000.00	0.00	4,000.00
Total Expenses	148,017.39	515,424.08	148,017.39	515,424.08
Net Income	\$ 24,101.03	\$ 48,200.92	\$ 24,101.03	\$ 48,200.92

For Management Purposes Only

**Administrator/
Operations/
Chief Report**

ADMINISTRATOR REPORT

December 3, 2021

APPARATUS & EQUIPMENT: All apparatus in service, still waiting on report from Siddons-Martin on E-21 deck gun repair.

BUILDING: Administrator will be contacting plumber to figure out best alternative to relocate turnout gear extractor and replace the old washer to the original place.

BLOOD DRIVE: December 17th from 11:00 am to 3 pm.

SAFE-D: Reminder of SAFE-D convention in February.

Effective December 1, 2021 Brandon Lee, dba: Leeland Farms Inc. submitted his resignation letter to no longer be employed by CCESD #1 for Coordination. See following.

Wayne Wilber

received
11/22/21
WW

From: brandon lee <bfd296@yahoo.com>
Sent: Friday, November 19, 2021 8:29 PM
To: Wayne Wilber
Subject: Brandon Lee Resignation

11-19-2021

To CCESD #1,

Please accept my formal resignation of duties from the CCESD#1 as of December 1, 2021. I am extremely grateful for the opportunity to meet and work with all of the people associated with the board. I have grown in my career with the opportunities and experiences that I have been given with this ESD. All though it saddens me to turn over these duties to another person, however, I wish to pursue other business options. Please let me know if I can be of assistance in other way. I wish the best of luck to each and everyone of you.

With this being said, I do not have a person of interest for replacement at this time. I am currently looking for a positive replacement, for the scheduling and ESO QA/QI duties. I do recommend that the FRO duties and training be turned over to the Fire Chief, as they are department issues.

Thank you again,

Brandon Lee

Please forward to Hubert Oxford, as he is not showing up in my email list.

Fire Chief's Report

November, 2021

G. Holloway

- The complete county funding application was certified mailed to the county judges offices on 11/23/2021.
- Paperwork was submitted to Texas Department of State Health Services to remove Brandon Lee from the Administrator role of the Winnie-Stowell VFD First Responder Organization.
 - G.Holloway will be the Administrator and Infection Control Officer.
 - Michelle will make the ESD side of the staff schedule and will adjust the provided station attendant schedule as needed.
- Volunteers will be Santa through town on Saturday, December 11th Starting at 0900.
- The station attendants have been stepping up to fill in holes and pick up dropped shifts from the ESD firefighters.
- Winnie-Stowell VFD will no longer provide air sampling for Trinity Bay Conservation District. The TBCD was notified of this today for the following reasons:
 - This is a major liability for the FD to clear an area without being able to see an actual level reading.
 - Confined space entry requires continuous air monitoring while the space is occupied by persons without self-contained breathing apparatus.
 - Firefighters will not make entry into these spaces without the proper recovery equipment and training.

Winnie-Stowell Volunteer Fire Department

Incident Type by Month

Incident Type	2021											
	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	2021 Total
Structure Fires	3	2	1	2	3	2	0	0	0	2	1	16
Vehicle Fires	2	0	0	0	2	3	1	0	4	0	1	13
Grass/Marsh Fires	1	2	17	4	1	1	2	2	4	2	3	39
Trash/Unauthorized Burn	2	0	0	0	0	2	1	1	0	1	0	7
MVA/Jaws Rescue	8	0	1	5	4	12	8	5	11	6	5	65
Water Rescue/Recovery	0	0	0	0	0	0	0	0	0	0	0	0
Spills/Wash Down	0	0	1	1	1	0	2	1	0	0	0	6
Medical/First Responder	18	29	21	43	21	18	21	20	25	19	17	252
Investigation/Gas Leak/Power Line	1	2	3	1	0	1	0	0	0	1	1	10
Alarms (False, Fire, Smoke, Co)	0	2	1	3	0	0	6	5	5	2	2	26
Aircraft Accident	0	0	0	0	0	0	0	0	0	1	0	1
Other *	0	0	0	0	0	0	0	0	0	0	0	0
Mutual Aid	0	0	1	0	0	0	0	0	0	0	0	1
Water Rescues	0	0	0	0	0	0	0	0	0	0	0	0
Cancelled/No Response	5	6	3	4	1	8	6	6	0	0	3	42
Total	40	43	49	63	33	47	47	40	49	34	33	478

Winnie-Stowell Volunteer Fire Department Incident Participation by Month

Incident Type	Department	2019		2020		2021												2021 Total	%
		2019 Total	%	2020 Total	%	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Barner, Kaleb	CCESD1	23	6%	18	5%	0	1	2	1		5	1	1	3	1	4	19	6%	
Behnken, Matthew	CCESD1	53	14%	18	5%	0	0	1	0		1	0	0			2	1%		
Callesto, Daniel	CCESD1	0	0%	15	4%	3	2	9	8	6	3	6	3	3		4	51	15%	
Davis, Ehren	CCESD1	14	4%	18	5%	1	3	0	0		0	0			1	1	6	2%	
Franklin, Darrel	CCESD1	27	7%	20	5%	2	4	1	1	3	3	4	0		1		19	6%	
Hatcher, Justin	CCESD1	11	3%	24	7%	1	1	3	1	2	1	1	0				10	3%	
Hollaway, Greg	CCESD1	38	10%	60	16%	7	14	20	9	6	3	8	3	3	5	7	85	25%	
Land, Richard	CCESD1	0	0%	18	5%	1	4	3	6		3	5	6	3	4	1	36	11%	
Lara, Ura	CCESD1	26	7%	25	7%	1	0	0	3	1		0	0		5		10	3%	
Lee, Brandon	CCESD1	32	8%	6	2%	0	1	0	0			0	0				1	0%	
Luke, Gabe	CCESD1	3	1%	19	5%	6	0	3	1	2	6	1	0	2	3		24	7%	
Peterson, Sean	CCESD1	0	0%	29	8%	0	1	2	2		3	0	3	1			12	4%	
Russell, Ty	CCESD1	62	16%	53	14%	4	2	2	0	1	2	0	0				11	3%	
Wilber, Wayne	CCESD1	95	25%	46	12%	3	5	11	7	4	7	5	3	3	4	1	53	16%	
Total	CCESD1	384	119%	369	2686%	29	38	57	39	25	37	31	19	18	28	18	339	100%	
Bivens, Jeremy	WSVFD	5	1%	12	2%	18	8	17	14	10	10	10	7	6	4	5	109	15%	
Boone, Kathy	WSVFD	0	0%	0	0%	2	1	8	15	2	5	2	4	13	7	1	60	8%	
Callesto, Daniel	WSVFD	67	15%	29	5%	2	0	0	0			0	0			3	5	1%	
Carnahan, Chris	WSVFD	118	27%	160	30%	18	8	30	27	12	22	13	6	15	13		164	23%	
Carnahan, Josh	WSVFD	0	0%	0	0%	0	7	10	12		2	4	2	5	3	2	47	7%	
Credeur, Braeden	WSVFD	13	3%	14	3%	1	0	3	0		1	0	0				5	1%	
Flores, Jose	WSVFD	0	0%	39	7%	4	7	8	11	4	14	3	3	1	1	6	62	9%	
Isaacks, Austin	WSVFD	0	0%	13	2%	0	0	4	5		3	6	0	8	5	1	32	4%	
Lipscomb, Tristen	WSVFD	0	0%	3	1%	0	0	0	0			0	0				0	0%	
Potier, Brent	WSVFD	25	6%	65	12%	0	0	0	0			0	0				0	0%	
Potier, Lyndsey	WSVFD	0	0%	1	0%	0	0	0	0			0	0				0	0%	
Potier, Ty	WSVFD	83	19%	99	19%	0	0	0	0			0	0				0	0%	
Renner, Aaron	WSVFD	41	9%	27	5%	1	3	1	4	2	1	1	0			4	17	2%	
Ruff, Logan	WSVFD	0	0%	72	13%	9	10	18	13	1	1	3	5	6	3	3	72	10%	
Silcox, Tyler	WSVFD	0	0%	137	26%	7	14	25	24	9	27	8	11	5	10	5	145	20%	
Mahon, Jarren	WSVFD	0	0%	0	0%	0	0	0	0	0	0	0	0	0	0	1	1	0%	
Total	WSVFD	436	100%	534	100%	62	58	124	125	40	86	50	38	59	46	31	719	100%	
Total	CCESD1	384	47%	369	41%	29	38	57	39	25	37	31	19	18	28	18	339	32%	
Total	WSVFD	436	53%	534	59%	62	58	124	125	40	86	50	38	59	46	31	719	68%	
Total	Combined	820	100%	903	100%	91	96	181	164	65	123	81	57	77	74	49	1058	100%	

Winnie-Stowell Volunteer Fire Department Financial Report

Payroll Account Reconciliation

East Chambers Bank Commercial Checking (Payroll Account)			
Beginning Bank Balance	11/1/2021		\$9,792.74
Credits/Transfers			
Total Credits			\$0.00
Debits			
11/5/2021	1512 Bivens, Jeremy	Payroll Expense	\$ (96.97)
11/5/2021	1510 Carnahan, Chris	Payroll Expense	\$ (760.74)
11/5/2021	1513 Flores, Jose	Payroll Expense	\$ (290.91)
11/5/2021	1509 Isaacks, Austin	Payroll Expense	\$ (581.80)
11/5/2021	1508 Renner, Aaron	Payroll Expense	\$ (96.97)
11/5/2021	1511 Ruff, James L	Payroll Expense	\$ (551.81)
11/5/2021	1514 Tyler Silcox	Payroll Expense	\$ (775.74)
11/5/2021	1515 Alicia Bourgeois	Accounting Payroll	\$ (100.00)
11/8/2021	EFT EFTPS	Payroll Expense	\$ (575.12)
Total Debits			-\$3,830.06
Ending Bank Statement Balance			\$5,962.68
Outstanding Debits/Credits			
11/5/2021	TRANSFER	County Funding to Payroll	\$3,830.06
Total Pending			
			\$3,830.06
Total Check Register		11/30/2021	\$9,792.74

Winnie-Stowell Volunteer Fire Department Financial Report

East Chambers Bank Commercial Checking (Payroll Account) 15002268			
Bank Balance		12/1/2021	\$9,792.74
Outstanding Debits/Credits			
12/6/2021	Transfer	County Funding to Payroll	\$3,327.95
Total Outstanding Debits/Credits			\$3,327.95
			\$13,120.69
Bills Owed			
12/5/2021	1520 Bivens, Jeremy	Payroll Expense	\$ (484.84)
12/5/2021	1518 Carnahan, Chris	Payroll Expense	\$ (387.87)
12/5/2021	1521 Flores, Jose	Payroll Expense	\$ (387.87)
12/5/2021	1517 Isaacks, Austin	Payroll Expense	\$ (387.87)
12/5/2021	1516 Renner, Aaron	Payroll Expense	\$ (464.84)
12/5/2021	1519 Ruff, James L	Payroll Expense	\$ (96.97)
12/5/2021	1522 Tyler Silcox	Payroll Expense	\$ (581.80)
12/5/2021	1523 Alicia Bourgeois	Accounting Payroll	\$ (50.00)
Total Bills		12/6/2021	-\$2,842.06
Remaining funds in Checking Account			\$10,278.63
12/6/2021	EFT EFTPS	Payroll Tax Expense	(\$485.90)
Total Check Register		12/8/2021	\$9,792.73

East Chambers Bank - Commercial Checking 15000214	
Beginning Bank Balance	11/1/2021 \$979.32
Credits/Transfers/Debits	
Total Credits	\$0.00
Checks Cleared	
Total Cleared	\$0.00
Outstanding Debits/Credits	
Total Pending	\$0.00
12/8/2021 Currently in East Chambers Bank - Commercial Checking	
\$979.32	

Winnie-Stowell Volunteer Fire Department Financial Report

East Chambers Bank - County Funding Account 15003361				
Beginning Bank Balance		11/1/2021		\$20,475.92
Credits/Transfers/Debits				
TRANSFER	11/5/2021	TRANSFER	Transfer from County Funding to Payroll Checking	-\$3,830.06
	11/23/2021	DEBIT	USPS - mail for County Funding for 2022	-9.76
Total Credits				-\$3,839.82
Checks Pending				
Total Pending				\$0.00
12/8/2021 Currently in East Chambers Bank County Funding Account				\$16,636.10

East Chambers Bank - Benefit Account 15000923				
Beginning Bank Balance		11/1/2021		\$8,841.74
Credits/Transfers/Debits				
Total Credits				\$0.00
Checks Pending				
Total Pending				\$0.00
12/8/2021 Currently in East Chambers Bank - Benefit Account				\$8,841.74

Texas First Bank Savings 20080370				
Beginning Bank Balance		11/1/2021		\$2,017.37
Credits/Transfers				
11/30/2021 DEP		Interest Income	\$	0.17
Total Credits				\$0.17
Checks Pending				
Total Pending				\$0.00
12/8/2021 Currently in Texas First Bank - Savings Account				\$2,017.54

Current Cash Assets		
	12/8/2021 East Chambers Bank Commercial Checking (Payroll Account)	\$9,792.73
	11/10/2021 East Chambers Bank - Commercial Checking 15000214	\$979.32
	12/8/2021 East Chambers Bank - County Funding Account 15003361	\$16,636.10
	12/8/2021 East Chambers Bank - Benefit Account 15000923	\$8,841.74
	12/8/2021 Texas First Bank Savings 20080370	\$2,017.54
11/10/2021 Total Cash Assets		\$38,267.43

**Winnie Stowell Volunteer Fire Department
Station Attendent Report per Week/Shift**

STATION ATTENDANT	Jan 2021 Total Shifts	Jan 2021 Gross Pay	Feb 2021 Total Shifts	Feb 2021 Gross Pay	Mar 2021 Total Shifts	Mar 2021 Gross Pay	Apr 2021 Total Shifts	Apr 2021 Gross Pay	May 2021 Total Shifts	May 2021 Gross Pay	Jun 2021 Total Shifts	Jun 2021 Gross Pay
Jeremy Bivens	15	\$525	12	\$420	9	\$315	12	\$420	12	\$420	9	\$315
Chris Carnahan	18	\$630	6	\$210	18	\$630	15	\$525	18	\$630	21	\$735
Jose Flores	15	\$525	9	\$315	12	\$420	12	\$420	14	\$490	18	\$630
Austin Isaacks		\$0	9	\$315	12	\$420	12	\$420	15	\$525	15	\$525
Aaron Renner	11.5	\$403	6	\$210	9	\$315	12	\$420	3	\$105	9	\$315
Logan Ruff	18	\$630	15	\$525	20	\$700	15	\$525	3	\$105	3	\$105
Tyler Silcox	15	\$525	30	\$1,050	21	\$735	21	\$735	25	\$875	29	\$1,015
Total	92.5	\$3,238	87	\$3,045	101	\$3,535	99	\$3,465	90	\$3,150	104	\$3,640

\$55,031 BFD Starting Salary
20% % Allowed
\$11,006 Amount Allowed

STATION ATTENDANT	Calendar Year Totals															
	Jul 2021 Total Shifts	Jul 2021 Gross Pay	Aug 2021 Total Shifts	Aug 2021 Gross Pay	Sep 2021 Total Shifts	Sep 2021 Gross Pay	Oct-2021 Total Shifts	Oct 2021 Gross Pay	Nov 2021 Total Shifts	Nov 2021 Gross Pay	Dec 2021 Total Shifts	Dec 2021 Gross Pay	Total Shifts	Total Gross Pay	20% of BFD Starting Salary	Total Allowed Remaining
Jeremy Bivens	21	\$735	17	\$595	8	\$280	1	\$35	15	\$525		\$0	131	\$4,585	\$11,006	\$6,421
Chris Carnahan	17	\$595	15	\$525	13	\$455	24	\$840	12	\$420		\$0	177	\$6,195	\$11,006	\$4,811
Jose Flores	12	\$420	14	\$490	12	\$420	9	\$315	12	\$420		\$0	139	\$4,865	\$11,006	\$6,141
Austin Isaacks	18	\$630	6	\$210	17	\$595	18	\$630	12	\$420		\$0	134	\$4,690	\$11,007	\$6,317
Aaron Renner	12	\$420	12	\$420	9	\$315	3	\$105	15	\$525		\$0	101.5	\$3,553	\$11,006	\$7,454
Logan Ruff	0	\$0	9	\$315	15	\$525	18	\$630	3	\$105		\$0	119	\$4,165	\$11,006	\$6,841
Tyler Silcox	18	\$630	24	\$840	21	\$735	24	\$840	18	\$630		\$0	246	\$8,610	\$11,006	\$2,396
Total	98	\$3,430	97	\$3,395	95	\$3,325	97	\$3,395	87	\$3,045	0	\$0	1047.5	\$36,663		

Equipment or Supply Purchases

**Review, discuss and take-
action on authorizing staff and
General Counsel**

**A: Prepare and file end of the
year report**

**B: Submit letter to County
Commissioners Requesting
Appointment of
Commissioners for Place 2 & 5**

C: Post notice of address

BENCKENSTEIN & OXFORD, L.L.P.

ATTORNEYS AT LAW
BBVA COMPASS BANK BUILDING
3535 CALDER AVENUE, SUITE 300
BEAUMONT, TEXAS 77706
TELEPHONE: (409) 833-9182
TELEFAX: (409) 833-8819
hoxfordiv@benoxford.com

Hubert Oxford, IV

Houston Line
(713) 229-9203

December 9, 2021

Via Electronic Mail

Hon. Jimmy Sylvia
Chambers County Judge
P. O. Box 939
Anahuac, Texas 77514-0939

Re: Appointment or re-appointment of Commissioners to the Chambers County
Emergency Services District No.1, Places 2 and 5.

Dear Judge Sylvia,

We are writing to request that the Chambers County Commissioners Court appoint or replace Commissioners for Places 2 and 5 to the Chambers County Emergency Services District No. 1 ("District") pursuant to Section 775.034 of the Texas Health & Safety Code. Last year, Places 2 and 5 were up for re-appointment.

Currently, the sitting Commissioners are:

Place	Current Occupant	Term Expiration Date
1.	David Murrell	12/31/2022
2.	Brad Crone	12/31/2021
3.	Troy Dow	12/31/2022
4.	Chris Barrow	12/31/2022
5.	Kenneth Thibodeaux	12/31/2021

Therefore, the District ask the Court to put this matter on the agenda for the next regularly scheduled Commissioners' Court meeting in December 2021 and to take the following action:

1. Re-appoint or replace Commissioner Brad Crone to Place 2; and
2. Re-appoint or replace Commissioner Kenneth Thibodeaux to Place 5.

If you concur, the agenda item should state "consider and take action on the appointment of Commissioners for Place 2, and Place 5 to the Chambers County Emergency Services District No. 1 Board to serve terms beginning January 1, 2022 through December 31, 2023".

Thank you for your consideration of this request and please do not hesitate to contact me with any questions

With best regards, I remain,

Very truly yours,

BENCKENSTEIN & OXFORD, L.L.P.

By: _____
Hubert Oxford, IV

HOIV

cc:

The Honorable Jimmy Gore
211 Broadway
P. O. Box 260
Winnie, Texas 77665

PLEASE POST FOR
FIRST WEEK OF
JANUARY 2022

PUBLIC NOTICE

**Notice of Address for Chambers County Emergency Services
District No. 1**

Pursuant to 775.036(f) Section of the Texas Health and Safety Code, notice is hereby given that the address for the Chambers County Emergency Services District No. 1 is as follows:

821 State Hwy 124

Winnie Texas 77665

**Discuss and take-
action, if necessary, re-
adopting the District's
Investment Policy**

**RESOLUTION ADOPTING INVESTMENT POLICY, STRATEGIES,
GUIDELINES AND MANAGEMENT PRACTICES FOR
CHAMBERS COUNTY EMERGENCY SERVICES DISTRICT #1**

STATE OF TEXAS §
 §
COUNTY OF CHAMBERS §

WHEREAS, Chambers County Emergency Services District #1 ("CCESD NO. 1") is a political subdivision of the State of Texas, created and operating under Chapter 286, Texas Health & Safety Code (the "Code"); and

WHEREAS, Section 2256.005 of the Texas Government Code, (the "Public Funds Investment Act"), requires an emergency services district to adopt an investment policy and investment strategies for each of the funds under its control; and

WHEREAS, the Board of Commissioners of CCESD NO. 1 desires to adopt an investment policy, strategies, guidelines and management practices for the District;

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF CCESD NO. 1 THAT THE FOLLOWING INVESTMENT POLICY, STRATEGIES, GUIDELINES AND MANAGEMENT PRACTICES ARE ADOPTED:

**ARTICLE I.
DEFINITIONS**

1.01 Board. "Board" means the Board of Chambers County Emergency Services District #1.

1.02 Commissioner. "Commissioner" means a person appointed to serve on the Board of the District.

1.03 District or CCESD NO. 1. Either the term "District" or "CCESD NO. 1" means Chambers County Emergency Services District #1.

1.04 Investment Officer. "Investment Officer" means a person designated by the Board to handle District investments.

**ARTICLE II.
INVESTMENT POLICY**

2.01 Purpose. This investment policy ("Investment Policy") is adopted in order to comply with the Public Funds Investment Act and to set forth: the general policies governing investment of District funds; the specific investment strategies applicable to each particular fund of the District; the guidelines for investment of District funds, including the types of investments authorized for District funds; and the investment management policies of the District.

2.02 Scope. This Investment Policy applies to all transactions involving the investment of assets of the District.

2.03 Policy. It is the policy of the District to invest and manage all available funds in compliance with all applicable legal requirements, including state and federal law, the guidelines stated in this Investment Policy, the District's Investment Strategy set forth in Article III, and in accordance with the restrictions in any District bond resolutions, including covenants with respect to the arbitrage regulations under the U.S. Internal Revenue Code. The District's investment portfolio will be planned and managed to take advantage of investment interest as a source of income from all operating and capital funds. All investments will be made with a primary emphasis on safety of principal and liquidity, while also addressing investment diversification, yield and maturity, and the quality and capability of investment management. Notwithstanding the foregoing, investment of District funds is limited to the types of investments set forth in Section 4.02.

2.04 Standard of Care. District investments will be made with the exercise of judgment and care, under circumstances then prevailing, that persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The District will seek to ensure that all persons involved in the investment process act responsibly and in accordance with the following investment objectives, in order of priority: 1) preservation and safety of principal; 2) liquidity; and 3) yield.

2.05 Representations and Authorized Instruments. Purchases and sales of District investments will only be initiated by an Investment Officer who is designated by resolution of the Board. The Board may, by resolution, authorize the Investment Officer to invest and reinvest funds of the District in accordance with this Investment Policy and the Investment Strategy. District funds will be invested only in those types of investments authorized under District bond resolutions, the Texas Public Funds Investment Act, as amended, the Texas Health & Safety Code and other applicable state law.

2.06 Collateralization. Funds held at a bank or trust company that are not invested, at a minimum, must be collateralized by collateral securities set forth in the Texas Public Funds Collateral Act (Texas Government Code, Chapter 2257), as amended, to the extent not covered by the Federal Deposit Insurance Corporation (FDIC), the Federal Savings and Loan Insurance Corporation (FSLIC), or their successors. The total market value of the collateral securing uninsured deposits maintained by the District will at all times be not less than 110% of the amount of such insured deposits.

2.07 Review. Compliance of District investments with this Investment Policy will be regularly monitored. This Investment Policy and investment performance and security will be reviewed and evaluated at least annually by the Board, or more frequently upon the request of any Commissioner.

ARTICLE III.
INVESTMENT STRATEGY

3.01 Purpose. The purpose of this Article is to provide an investment strategy for each fund or group of funds under the District's control.

3.02 Investment Objectives Applicable to All Funds. The District's overall objectives with regard to the District's group of funds, which is comprised of the funds set forth in Section 3.03(A)-(C), are as follows, in order of priority:

- A. Suitability: The District will give priority to understanding the suitability of each investment to the financial requirements of the District.
- B. Safety of capital: The primary objective of the District is to ensure the preservation and safety of principal.
- C. Liquidity: The District will maintain sufficient liquidity to ensure adequate and timely availability of funds necessary to pay obligations as they become due.
- D. Marketability: The District will strive to ensure the marketability of the investment.
- E. Diversification: The District will seek to ensure diversity in its investment portfolio.
- F. Yield: The District will seek to optimize return on investments within the constraints of safety and liquidity.

3.03 Investment Objectives Applicable to Individual Funds. In addition to the overall objectives set forth in Section 3.02, the following particularized objectives apply to each of the District's individual funds:

- A. Operating Fund. The particularized investment objectives for the operating fund are: preserving the safety of the principal; ensuring the funds are available as needed to pay the District's monthly operating expenses, as estimated by the annual operating budget adopted by the Board; and, ensuring that the investments can be readily liquidated in the event there are unexpected additional costs. A fund balance equal to 1 month of expenses must be kept extremely liquid for normal uses. Any balance in excess of 1 month of expenses will be kept in investments that may be liquidated easily if the need arises, but in no case may any investment mature later than 12 months after the date of purchase, unless the Board authorizes an investment with a longer maturity.
- B. Debt Service Fund. The particularized investment objectives for the debt service fund are: the safety of the principal; ensuring that funds are available as necessary to meet the debt service needs of the District; ensuring compliance with District's bond resolutions and, subject to compliance with the objectives set forth in Section 3.02 and the policies set forth in 2.03 and the satisfaction of the requirements of all bond resolutions, obtaining the maximum yield. Investments for this account will be structured to match debt service needs. When safety of principal and liquidity to match debt service are assured, yield may be considered. For funds needed for the District's next debt service payment, the investment must mature no later than 15 days

prior to the date the debt service payment is due. For funds in reserve, the investment must mature no later than 12 months after the date of purchase. Because of the large amount of District funds that may exist in this account, diversification of investments will be considered.

- C. Capital Projects and Purchases Fund. The particularized investment objectives of the capital projects and purchases fund are: preserving the safety of the principal; ensuring that funds are available as needed to meet the construction needs of the District; and obtaining the maximum yield on investments. Investments of funds needed for planned capital projects or purchases with a known commencement or purchase date must mature no later than 15 days prior to the date the funds will be needed to pay for the project or purchase, as determined by the Board. Investments of funds that are not designated for specific projects or purchases must mature no later than 12 months after the date of purchase, unless the Board authorized an investment with a longer maturity.

ARTICLE IV. INVESTMENT GUIDELINES

4.01 Purpose. The purpose of this Article is to set forth the types of authorized investments in which the District's funds may be invested and the manner in which certain investments may be made ("Authorized Investment").

4.02 Authorized Investments.

- A. The District may invest its funds only in the Authorized Investments set forth in and subject to the limitations imposed by the following sections of the Public Funds Investment Act:

1. Government Code Section 2256.009: Obligations of, or Guaranteed by, Governmental Entities. Subject to the limitations set forth in Section 2256.009, Government Code, the District is authorized to invest funds in obligations of, or guaranteed by, the United States or one of its agencies or instrumentalities or obligations of, or guaranteed by, other governmental entities.
2. Government Code Section 2256.010: Certificates of Deposit and Share Certificates. Subject to the limitations set forth in Section 2256.010, Government Code, the District is authorized to invest its funds in certificates of deposit or share certificates that are: issued by a depository institution domiciled in Texas; guaranteed or insured by the FDIC or the National Credit Union Share Insurance Fund or its successor; and secured in a manner authorized under Section 2256.010, Government Code. Principal and accrued interest may not exceed FDIC limits or the collateral pledged as security for the District's investments as set forth in Section 4.04.
3. Government Code Section 2256.016: Investment Pools. Subject to the limitations set forth in Section 2256.016, Government Code, the District is authorized to invest its funds through an eligible investment pool, including the TexPool investment pool, operated by the State of Texas, if the governing Board by

resolution authorizes investment in the particular pool. The maximum dollar-weighted maturity for TexPool based on the stated maturity date for the portfolio may not exceed 60 days.

- B. If the Investment Officers of the District (if not the treasurer) attend and successfully complete the training requirements under Section 2256.008, Government Code, the District may invest its funds in additional investments, subject to authorization and limitations set forth in Section 2256, Government Code.

4.03 Manner of Solicitation of Certificates of Deposit. As authorized by Section 2256.005(c), Government Code, bids for certificates of deposit may be solicited orally, in writing, electronically, or in any combination of those methods.

4.04 Security of Funds/Collateral Policy.

- A. It is the policy of the District that all funds must be insured by the FDIC or FSLIC or the collateral pledged to the extent of the fair market value of any amount not insured. The District recognizes that FDIC insurance is only available up to a maximum of \$250,000 (including accrued interest) for Interest and Sinking Fund deposits and a maximum of \$250,000 (including accrued interest) for all other deposits. The amount of funds on deposit, other than Interest and Sinking Fund deposits, at any one Texas financial institution (including branch banks located within the same county) will be totaled to determine the maximum amount of insurance coverage. Interest and Sinking Fund deposits will be totaled separately.
- B. To the extent District funds are not insured by the FDIC or FSLIC, they must be secured in the manner provided by law for the security of funds by Chapter 2257 of the Government Code (the Public Funds Collateral Act). There must be pledged as collateral for such funds, to the extent of the market value of the funds, any of the following securities: (1) government securities or obligations issued by the State of Texas, its agencies or political subdivisions, and approved by the Attorney General of Texas payable from taxes or revenues, approved by the Investment Committee, hereinafter defined; or (2) direct obligations of the United States backed by the full faith and credit of the government; or (3) any other obligations or securities authorized to be collateral securing the funds of emergency services district under the laws of the State of Texas that are approved by the Investment Committee.
- C. A bank or trust company holding uninvested District funds must provide a summary of the funds held and the collateral securities pledged against the funds to the District on a monthly basis.

4.05 Loss of Ratings and Liquidation. An investment under Section 4.02 that requires a minimum rating does not qualify as an Authorized Investment during the period that the investment does not have the minimum rating. Upon loss of a minimum rating, the Investment Officer must take all prudent measures that are consistent with this Resolution to liquidate an investment that does not have a minimum rating.

4.06 Delivery vs. Payment. It will be the Policy of the District that all Treasury Bills, Notes and Bonds and Government Agencies' securities shall be purchased using the "Delivery

vs. Payment" (DVP) method through the Federal Reserve System. By so doing, District funds are not released until the District has received, through the Federal Reserve wire, the securities purchased.

ARTICLE V.
INVESTMENT MANAGEMENT PRACTICES

5.01 Designation of Investment Officer. The District's Treasurer will serve as Investment Officers for the District. The Board may authorize an Investment Officer to deposit, withdraw, invest, transfer, and manage the District's funds in accordance with these Investment Policies and applicable law.

5.02 Investment Training. Subject to the District's compliance with the investment criteria set forth in Section 775.043 of the Texas Health and Safety Code, the District's Investment Officers are exempt from taking the mandated investment training set forth in the Public Funds Investment Act. For investments not contemplated in Section 775.043, before the District invests funds in any investment other than an Authorized Investment, the District's Investment Officer will be required to attend training, in compliance with the Public Funds Investment Act, from an independent source approved by the Board that includes at least 10 hours of instruction relating to the Investment Officer's responsibilities within 12 months after taking office or assuming duties, and, thereafter, not less than once in a two year period that begins on the first day of the District' fiscal year.

5.03 Monitoring and Internal Reporting. The Investment Officers must regularly monitor the performance of the District's Investments, including market price and ratings. Not less than quarterly, the Investment Officers shall prepare and submit to the Board a written report of all investment transactions for the preceding quarter, signed by each Investment Officer. The report must:

- A. Describe in detail the investment position of the District;
- B. Contain a summary statement of each pooled fund group that states the beginning and ending market value for the quarter and the fully accrued interest;
- C. State the book value and market value of each separately invested asset at the beginning and end of the quarter by the type of asset and fund type invested;
- D. State the maturity date of each separately invested asset that has a maturity date;
- E. State the account or fund or pooled group fund for which each individual investment was acquired;
- F. State the compliance of the investment portfolio as it relates to the Investment Strategies and Public Funds Investment Act; and
- G. Indicate any changes in ratings of the District's investments.


5.04 Compliance Audit. The District, in conjunction with its annual financial audit, will perform a compliance audit of management controls on investments and adherence to this Resolution.

5.05 Disclosure of Investment Policy.

- A. The Investment Officer will provide a copy of this Resolution to any person seeking to sell the District an Authorized Investment. The registered principal of the business organization must execute a written acknowledgment in the form set forth in Exhibit "A" and "B", to the effect that he has received and thoroughly reviewed the Investment Policy of the District and acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of the investment transactions conducted between the District and the organization. The Investment Officer may not buy any securities from a person who has not delivered to the District a written acknowledgment in the form set forth in Exhibit "A" & "B".
- B. The Investment Officer must execute a written statement in the form set forth in Exhibit "B" to the effect that the Investment Officer has reviewed this Investment Policy and has implemented procedures and controls to comply with the Investment Policy.

PASSED AND APPROVED this 8th day of December 2021.

**CHAMBERS COUNTY EMERGENCY
SERVICES DISTRICT #1 ("CCESD NO. 1")**



David Murrell, President

ATTEST:



Secretary, Troy Dow

EXHIBIT "A"

**REGISTERED PRINCIPAL'S
CERTIFICATION OF RECEIPT
AND
REVIEW OF INVESTMENT POLICY**

THE STATE OF TEXAS

COUNTY OF CHAMBERS

I, the undersigned, Wayne Wilber, registered principal of Chambers County Emergency Services District #1 ("CCESD NO. 1") (entity), do hereby certify that I have been presented a copy of the Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices for Chambers County Emergency Services District #1 (the "Investment Policy"). I have thoroughly reviewed the Investment Policy and acknowledge that CCESD NO. 1 (entity) has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and CCESD NO. 1 (entity) that are not authorized by the District's Investment Policy.

WITNESS MY HAND THIS 8th day of December 2021

Name: _____

Title: _____

EXHIBIT "B"

**INVESTMENT OFFICER'S
CERTIFICATION OF RECEIPT
AND
REVIEW OF INVESTMENT POLICY**

THE STATE OF TEXAS

COUNTY OF CHAMBERS

I, the undersigned, Chris Barrow designated investment Officer of Chambers County Emergency Services District #1 ("CCESD NO. 1"), do hereby certify that I have been presented a copy of the Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices for CCESD NO. 1 (the "Investment Policy"). I have thoroughly reviewed the Investment Policy and acknowledge that CCESD NO. 1 as implemented procedures and controls to comply with the Investment Policy.

WITNESS MY HAND THIS 9th day of December 20th

Name: Chris Barrow
Title: Treasurer

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §
 §
COUNTY OF CHAMBERS §

The undersigned officer of the Board of Commissioners of Chambers County Emergency Services District #1 ("CCESD NO. 1") hereby certifies as follows:

1. The Board of Commissioners of CCESD NO. 1 convened in a regular meeting on the 8th day of December 2021, at the regular designated meeting place, and the roll was called of the duly-constituted officers and members of the Commission, to wit:

David Murrell,	President
Brad Crone,	Vice-President
Troy Dow,	Secretary
Chris Barrow,	Treasurer
Kenneth Thibodeaux,	Asst Treasurer

and all of said persons were present, except Commissioner(s) _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting:

**RESOLUTION ADOPTING INVESTMENT POLICY, STRATEGIES,
GUIDELINES AND MANAGEMENT PRACTICES FOR
CHAMBERS COUNTY EMERGENCY SERVICES DISTRICT #1**

was introduced for the consideration of the Commission. It was then duly moved and seconded that the Resolution Adopting Budget ("Resolution") be adopted, and, after due discussion, the motion prevailed and carried unanimously.

2. A true, full and correct copy of the Resolution adopted at the meeting described in the above paragraph is attached to this certificate; the Resolution has been duly recorded in the Commission's minutes of the meeting; the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Commission as indicated therein; each of the officers and members of the Commission was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; the meeting was open to the public as required by law; and public notice of the time, place and subject of the meeting was given as required by Chapter 551 of the Government Code.

SIGNED AND SEALED the 8thth day of December 2021.

(SEAL)

Secretary, Board of Directors

THE STATE OF TEXAS §
 §
COUNTY OF CHAMBERS §

This instrument was acknowledged before me on this 8th day of December 2021, by Mr. Chris Barrow, Secretary of the Board of Commissioners of Chambers County Emergency Services District #1, on behalf of said District.

Notary Public Signature

(seal)

**Reimburse Jo-
Anna Michelle
Hardy for EMR
Course**

Jo-Anna Michelle Hardy

605 Carolyn ST

Winnie, TX 77665

409-828-2863

December 6, 2021

Reimbursement request for EMR/ECA class.

Class: Nick Morrison \$750.00

National Registry Test: \$85.00

Fingerprints for State: \$39.05

Total for Reimbursement: \$874.05

Michelle Hardy

12/6/21 wjh ✓

From: Michelle Hardy <michelle.hardy2011@gmail.com>
Sent: Friday, December 3, 2021 2:46 PM
To: Michelle Hardy
Subject: Fwd: Your order 85466: Payment Received

Sent from my iPhone

Begin forwarded message:

From: donotreply@nremt.org
Date: November 8, 2021 at 1:53:25 PM CST
To: michelle.hardy2011@gmail.com
Subject: Your order 85466: Payment Received

Order Number: 85466
Order Date: 11/8/2021 2:52:23 PM

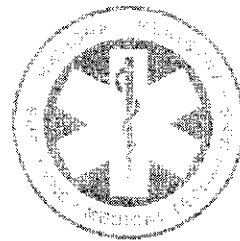
Dear Joanna,

Thank you for placing an order with the National Registry of Emergency Medical Technicians. We have received your order and are preparing it for shipment (if applicable).

Keep this email for your records.

For items being shipped, we will send you shipment confirmation email with a tracking number. If you have an account with the National Registry, you can check your order status by clicking [here](#). If you are a guest, please check your order status by clicking [here](#).

Thank you!
National Registry



Invoice

Invoice Number	85466	Order Date	11/8/2021 2:52:23 PM
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Company	Customer
National Registry of Emergency Medical Technicians 6610 Busch Blvd Columbus, OH 43229	Joanna Hardy 605 Carolyn ST Winnie 77665 USA, Texas

Payment Option	Credit / Debit Card (Secured By Authorize.net)	XXXX2782
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Product	Unit price	Qty	Discount	Total
EMR Initial Application Fee	\$85.00	1	\$0.00	\$85.00
Subtotal				\$85.00
Shipping				\$0.00
Tax				\$0.00
TOTAL (incl. tax):				\$85.00

Tax Summary
No taxes applied.

CONFIDENTIALITY NOTE: This e-mail is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this e-mail message is not the intended recipient, or the employee or agent responsible for delivery of the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at (614) 888-4484 and also indicate the sender's name. Thank you, National Registry of EMTs.

12/6/21
WJW



Service Summary

Texas

11BSBH - Texas DSHS - EMS Compliance

Status as of 11/21/2021

Enrollment Processed

Your enrollment has been successfully processed. Please allow up to 7 days for your agency to receive the results. For all further inquiries, please contact your agency.

Service Details:

Date:	11/21/2021
UE ID:	UZTX-3X9G7Z
Service:	11BSBH - DSHS - EMS Compliance
TCN (11/20/2021):	54111861162
Services:	
11BSBH - Texas DSHS - EMS Compliance	\$38.25
Fees:	
IdentoGO® Service Fee	\$0.80
Total Due:	\$39.05
Payments:	
Card (2782)	\$39.05
Auth Number:	114036
Amount Paid as of (11/20/2021):	\$39.05